

# CITY OF MONTEREY PARK

## POLICE DEPARTMENT

320 West Newmark Avenue Monterey Park California 91754-2896  
(626) 307-1221 [www.montereypark.ca.gov](http://www.montereypark.ca.gov)



Jim Smith

Chief of Police

### Vacation House Check

House checks **will not** be made on VACATED or currently OCCUPIED houses  
Please submit in person at the Police Department Counter

#### Vacation Information:

Vacation Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Date Leaving: \_\_\_\_\_ Date Returning: \_\_\_\_\_

Have Deliveries (Mail/Newspapers/Etc) Been Stopped? Yes/No TV/Radio Left On? Yes/No

Do You Have Light Timers? Yes/No Are There Exterior Motion Sensors? Yes/No

Alarm Company Name: \_\_\_\_\_ Alarm Company Phone Number: \_\_\_\_\_

Do Officers Have Access to Back Yard? Yes/No Will there be Loose Animals Left in Back Yard Yes/No

Vehicles that WILL, or MAY be left IN DRIVEWAY (Including relatives, gardeners, house cleaners. etc.):

	VEHICLE #1	VEHICLE #2	VEHICLE #3	VEHICLE #4
License Plate Number	_____	_____	_____	_____
Make (Manufacturer)	_____	_____	_____	_____
Body Style (4 Dr.2 Dr, Van, P/U)	_____	_____	_____	_____
Color	_____	_____	_____	_____

Emergency Contact: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Relationship: \_\_\_\_\_ Does Emergency Contact Have Key? Yes/No

#### Contact Information:

Name: \_\_\_\_\_ Home Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_ Monterey Park, 9175\_\_ Email: \_\_\_\_\_

Upon my return, **I WILL IMMEDIATELY NOTIFY THE POLICE DISPATCHER AT (626) 573-1311**

Signature: \_\_\_\_\_

#### **FOR OFFICE USE ONLY**

Received By: \_\_\_\_\_ Date/Time: \_\_\_\_\_

( ) Original to MPCP

( ) Copy to R/P

( ) Copy to Patrol

( ) Copy to Dispatch

Rev11/2018

\* This program does not create a special duty upon the City of Monterey Park or the Monterey Park Police Department to guard your property against loss or theft. There is no guarantee against loss, theft or damage to any premises that are serviced.

