

CITY OF MONTEREY PARK

320 West Newmark Avenue • Monterey Park • California 91754-2896
BUILDING AND SAFETY DIVISION buildingpermitcounter@montereypark.ca.gov



APPLICATION FOR BUILDING: PLAN CHECK PERMIT

<input type="checkbox"/> Residential	<input type="checkbox"/> Non-Residential	<input type="checkbox"/> Reroof	<input type="checkbox"/> *Demo
<input type="checkbox"/> New	<input type="checkbox"/> Addition	<input type="checkbox"/> Alteration / T.I.	Date: _____

JOB ADDRESS: _____ SUITE: _____

Owner: _____ Email/Phone: _____

Address: _____

ARCH/ENGR/DESGR: _____

Address: _____

State License No.: _____ Email/Phone: _____

ARCH/ENGR/DESGR: _____

Address: _____

State License No.: _____ Email/Phone: _____

APPLICANT/CONTACT: _____

Address: _____

State License No.: _____ Email/Phone: _____

CONTRACTOR/CONTACT: _____

Address: _____

State License No.: _____ Email/Phone: _____

JOB DESCRIPTION: _____

*Demolition requires proof of SCAQMD notification and photos of property on USB/CD storage

-Permit issuance fee: 1st trade \$47.20 + each additional trade \$30.60

-Plan Check Fee: 81.2% of the Permit Fee

PERMIT IS REQUIRED FOR NEW INSTALLATION, REPLACEMENT, OR RELOCATION OF EACH ITEM LISTED.

BUILDING PLAN CHECK/PERMIT WORKSHEET

Bldg. Area (ft ²)	Garage Area (ft ²)	No. of Dwelling Units	No. of Stories
Type of Construction	Occupancy Group	Fire Sprinkler	Pool/Spa Area (ft ²)
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Deck Area (ft ²) <input type="checkbox"/> On Slope	Patio Area (ft ²) <input type="checkbox"/> On Slope	Fence/Wall Area (ft ²)	Retaining Wall Area(ft ²)
Reroofing Area (ft ²)		<input type="checkbox"/> Tear off <input type="checkbox"/> Overlay	Torch/Kettle <input type="checkbox"/> Yes <input type="checkbox"/> No
Sheathing	<input type="checkbox"/> Yes Area (ft ²): <input type="checkbox"/> No	Bitumen	Sprayed
		<input type="checkbox"/> Built-up <input type="checkbox"/> Modified Bitumen	<input type="checkbox"/> Polyurethane <input type="checkbox"/> Liquid Applied
Shingles	<input type="checkbox"/> AC Std. <input type="checkbox"/> AC Multi. <input type="checkbox"/> Slate <input type="checkbox"/> Metal <input type="checkbox"/> Wood <input type="checkbox"/> PV	Single Ply	Others
		<input type="checkbox"/> Thermoset <input type="checkbox"/> Thermoplastic	<input type="checkbox"/> Metal Panels <input type="checkbox"/> Wood Shakes
Tile	<input type="checkbox"/> Clay <input type="checkbox"/> Concrete	Tenant Improvement (ft ²)	Sign Area (ft ²)
VALUATION: \$			Revised Valuation: \$