# Memorandum

**Date:** September 18, 2025

**To:** Inez Alvarez, City Manager

**From:** Christine Tomikawa, Director of Human Resources & Risk Mgmt

**Subject:** Resolution 2025-R77

---

Resolution No. 2025-R77 inadvertently listed “Finance Manager” and “Financial Manager” as being different positions. Pursuant to the City Manager’s authority under Resolution No. 12200, Section 4, the City Manager is determining that “Finance Manager” is the correct title for Financial Manager and, consequently, Finance Manager will have the salary range of Financial Manager.

Respectfully Submitted,

Christine Tomikawa, Director of HR & Risk Management

Approved:

Inez Alvarez, City Manager

9/23/25
Date

Approved to form:

Karl H. Berger, City Attorney