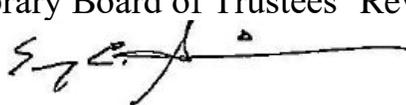


Monterey Park Bruggemeyer Library Policy	Policy Number: 97-01
	Issue Date: June 17, 1997
	Revised Date: February 20, 2001; February 19, 2008; October 21, 2008; June 19, 2012; September 17, 2019; March 16, 2021
Subject: Computer and Internet Use Policy	Library Board of Trustees' Review:  City Manager Approval: 
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Purpose:

The Monterey Park Bruggemeyer Library provides Internet access to library users to meet their educational, informational and recreational needs.

Provisions:

All users of electronic information resources such as the Internet are expected to use these resources in a responsible manner and to follow these rules and regulations. All library users are expected to access the Internet in compliance with the Library Rules of Conduct Policy. Using a Library computer workstation constitutes an agreement by the user to these terms. Violations may result in the loss of library card privileges including but not limited to suspension or termination of Internet privileges.

The Library uses technology protection measures to block obscene graphic images, pornography, and images harmful to minors but cannot guarantee its effectiveness. Because technology protection measures sometimes block access to legitimate information, any library user age 17 or older can request that his or her computer workstation be unfiltered. Parents and legal guardians, not library staff, are responsible for providing appropriate guidance to their children in using the Internet.

The Internet and its available resources contain a wide variety of material and opinions from varied points of view. Not all sources on the Internet provide accurate, complete or current information. Users need to be good information consumers, questioning the validity of the information that is found. If a user feels the information he or she obtained via the Internet is inaccurate or offensive, the library suggests the user contact the originator of that information.

Monterey Park Bruggemeyer Library Computer and Internet Use Policy

1. Resources are not to be used for unauthorized, illegal or unethical purposes. Users may not use the Internet to harass others, to download, upload or view illegal materials or to place a virus.
2. Computer use is limited to card holders for no more than two hours per day per person unless otherwise permitted by the librarian on duty and no one is waiting to use the PC. The computers will shut down 15 minutes prior to library closing.
3. Users may not use others' library card numbers to sign up for or log into the public computers.
4. Parents or legal guardians of children must assume responsibility and supervise their children's use of the Internet through the library's connection.
5. Users are not to attempt to modify or gain access to files, passwords or data belonging to others nor to seek access to any computer system or to damage or alter software components of any network or database. Persons using this equipment agree not to make any changes to the setup or configuration of the software or hardware. Violations may result in the loss of library card privileges including but not limited to suspension or termination of computer privileges.
6. Users are not to send, receive or display material which may reasonably be construed as harassing or obscene. Because the library is a public place, library staff have the authority to end a computer session when such materials are on the screen. Violations may result in the loss of library card privileges including but not limited to suspension or termination of computer privileges.
7. The library reserves the right to terminate an Internet session at any time for any reason.
8. It is against the law (CA Education Code Chapter 11, Section 19910) to break or deface any apparatus in any public library. The library will fine or prosecute any individual who willfully or maliciously commits such an act. The law specifies that the parent or guardian of a minor shall be liable for all damages. This pertains also to any library computer which may be used for Internet access.
9. Library staff may provide limited technical assistance to patrons in the use of computers and Internet but may not be familiar with every program or application a person might wish to use. The library provides classes in using computers and the Internet.

Wireless Internet Policy

1. The Monterey Park Bruggemeyer Library offers free wireless Internet access during library hours.
2. Resources are not to be used for unauthorized, illegal or unethical purposes. Users may not use the Internet to harass others, to download, upload or view illegal materials or to place a virus.
3. Parents or legal guardians of children must assume responsibility and supervise their children's use of the Internet.
4. Users are not to send, receive or display material which may reasonably be construed as harassing or obscene. Because the library is a public place, library staff have the authority to end an Internet session when such materials are on the screen. Violations may result in the loss of library card privileges.
5. The library reserves the right to terminate an Internet session at any time for any reason.
6. Library staff may provide limited technical assistance to patrons in the use of the public WiFi but may not be familiar with all devices.
7. The library's wireless Internet access is not encrypted. Wireless users are urged not to send personal, financial or any confidential information over the library wireless network.
8. The Monterey Park Bruggemeyer Library is not responsible for damage or loss due to security breaches, electrical surges or disruptions of wireless service.