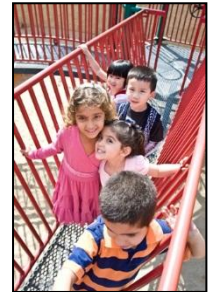


**CITY OF MONTEREY PARK'S
SUBSTANTIAL AMENDMENT TO
FY 2019-2020
ANNUAL ACTION PLAN (DRAFT)**



**Management Services Department
320 West Newmark Ave.
Monterey Park, CA 91754**

**SUBSTANTIAL AMENDMENT TO
FY 2019-2020 ANNUAL ACTION PLAN
CDBG & HOME PROGRAM**

INTRODUCTION

As a recipient of Community Development Block Grant (“CDBG”) and HOME Investment Partnerships Program (HOME) funding from the U.S. Department of Housing and Urban Development (“HUD”) the City is required to prepare and submit to HUD an Annual Action Plan. The Annual Action Plan describes how the City will utilize and distribute funds between eligible activities during the program year. This Annual Action Plan implements the City’s Five-Year Consolidated Plan and are developed through significant public input, analyses, and planning. This document is a Substantial Amendment to the City of Monterey Park’s 2019-2020 Annual Action Plan, which was submitted to the U.S. Department of Housing and Urban Development (HUD).

REGULATORY BASIS

Title 24 Section 91.505 of the Code of Federal Regulations stipulates that the City of Monterey Park shall amend their approved plans whenever they make one of the following decisions:

1. To make a change in its allocation priorities or a change in the method of distribution of funds;
2. To carry out an activity, using funds from any program covered by the Consolidated Plan (including program income) not previously described in the action plan; or
3. To change the purpose, scope, location, or beneficiaries of an activity.

The Regulation further requires that the City identify in its Citizen Participation Plan the criteria used to determining what constitutes a Substantial Amendment. Consistent with these requirements, the Citizen Participation Plan adopted by the City of Monterey Park identifies three criteria that will require a Substantial Amendment. A Substantial Amendment will be required when the City:

1. Makes a change in allocation priorities or change in method of distribution of funds;
2. Carries out an activity not previously described in the Action Plan; or
3. Substantially changes the purpose, scope, location, or beneficiaries of an activity.

The proposed change meets one of these three criteria, and so requires a Substantial Amendment.

PROPOSED COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME INVESTMENT PARTNERSHIP PROGRAM SUBSTANTIAL AMENDMENTS

The City is proposing the following amendments to its FY 2019-2020 Annual Action Plan:

1. **Allocate CDBG-CV Funds** – The City is proposing to: (1) add \$390,757 in CDBG-CV funds for use in its 2019-2020 fiscal year, and (2) fund four eligible activities and programs to address the impact of COVID-19 including, but not limited to, those shown in table below.
2. **Allocate Uncommitted HOME Balance** – The City is proposing to commit \$278,000 in unallocated HOME funds to a tenant-based rental assistance program.

CDBG-CV Funds	
Program/Activity	Funding Amount
1. Administration	\$78,151
2. Small Business Assistance	\$32,136
3. Utility Assistance	\$265,470
4. Small Business Banner Program	\$15,000
FY 2019 HOME Funds	
1. Short-Term Emergency Rental Assistance	\$278,000

CITIZEN PARTICIPATION

In accordance with 24 CFR 91.105(c)(3) for local governments and HUD waiver published April 9, 2020, the Substantial Amendment to the FY 2019-2020 Annual Action for the use of CDBG-CV and HOME funds was made available for citizen review and comments for no less than 5 days. During the 7-day public comment period from May 11, 2020 through May 19, 2020, the draft Consolidated Plan Substantial Amendment was made available for public inspection on the City’s website at <https://www.montereypark.ca.gov/231/Federal-HUD-CDBG-Program>.

The draft Substantial Amendment was available for public review from May 11, 2020 to May 19, 2020. At the time of preparing this staff report, City staff *had not received* any written comments concerning the Substantial Amendment to the FY 2019 Annual Action Plan. Subsequent to City Council approval, the Substantial Amendment will be submitted to the U.S. Department of Housing and Urban Development. ***Insert comments if received.***

EXHIBIT 1

PROOF OF PUBLICATION, 7-DAY COMMENT PERIOD, AND PUBLIC HEARING

EXHIBIT 2

SUMMARY OF CITIZEN COMMENTS