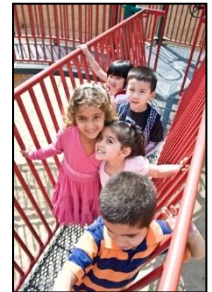


**CITY OF MONTEREY PARK'S  
SUBSTANTIAL AMENDMENT TO  
FY 2017-2018  
ANNUAL ACTION PLAN (DRAFT)**



**Management Services Department  
320 West Newmark Ave.  
Monterey Park, CA 91754**

**SUBSTANTIAL AMENDMENT TO  
FY 2017-18 ANNUAL ACTION PLAN  
CDBG PROGRAM**

**INTRODUCTION**

As a recipient of Community Development Block Grant (“CDBG”) and HOME Investment Partnerships (HOME) funding from the U.S. Department of Housing and Urban Development (“HUD”) the City is required to prepare and submit to HUD an Annual Action Plan. The Annual Action Plan describes how the City will utilize and distribute funds between eligible activities during the program year. This Annual Action Plan implements our jurisdiction’s Five-Year Consolidated Plan and are developed through significant public input, analyses, and planning. This document is the Substantial Amendment to the City of Monterey Park’s 2017-18 Annual Action Plan, which were submitted to the U.S. Department of Housing and Urban Development (HUD).

**REGULATORY BASIS**

Title 24 Section 91.505 of the Code of Federal Regulations stipulates that the City of Monterey Park shall amend their approved plans whenever they make one of the following decisions:

1. To make a change in its allocation priorities or a change in the method of distribution of funds;
2. To carry out an activity, using funds from any program covered by the Consolidated Plan (including program income) not previously described in the action plan; or
3. To change the purpose, scope, location, or beneficiaries of an activity.

The Regulation further requires that the City identify in its Citizen Participation Plan the criteria used to determining what constitutes a substantial amendment. Consistent with these requirements, the Citizen Participation Plan adopted by the City of Monterey Park identifies four criteria that will require a Substantial Amendment. A Substantial Amendment will be required when the City:

1. Makes a change in allocation priorities or change in method of distribution of funds;
2. Carries out an activity not previously described in the Action Plan; or
3. Substantially changes the purpose, scope, location, or beneficiaries of an activity.

The proposed change meets one of these three criteria, and so requires Substantial Amendment.

## **PROPOSED COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) SUBSTANTIAL AMENDMENT**

The City is proposing the following amendments to its Annual Action Plans

### 2017-18 Annual Action Plan

**Cancel Project** – The City is proposing to remove the *City Hall ADA Counter Project* funded at \$100,000 from its 2017-2018 Annual Action Plan. The project involved improvement to infrastructure and public facilities to meet ADA compliance. This project would have assisted persons with disabilities by removing architectural barriers at City Hall to meet ADA (Americans with Disabilities Act) requirements. The project will be funded with alternate City resources.

### **CITIZEN PARTICIPATION**

In accordance with 24 CFR 91.105(c)(3) for local governments, the Substantial Amendment Public Notice for the use of CDBG funds was released for citizen review and comments. During the 30-day public comment period from May 11, 2020 through June 12, 2020, the Public Notice for the Proposed Substantial Amendment was made available for public inspection on the City's website at <https://www.montereypark.ca.gov/231/Federal-HUD-CDBG-Program>.

The draft Substantial Amendment was available for public review from May 11, 2020 through June 12, 2020. At the time of preparing this staff report, City staff *had not received* any written comments concerning the Substantial Amendment to the FY 2017-18 Annual Action Plans. Subsequent to City Council approval, the Substantial Amendments will be submitted to the U.S. Department of Housing and Urban Development. ***Insert comments if received.***

**EXHIBIT 1**

**PROOF OF PUBLICATION, 30-DAY COMMENT PERIOD, AND PUBLIC HEARING**

**EXHIBIT 2**

**SUMMARY OF CITIZEN COMMENTS**