

MINUTES
MONTEREY PARK CITY COUNCIL
FINANCING AUTHORITY (MPFA)
HOUSING AUTHORITY (MPHA)
GEOLOGIC HAZARD ABATEMENT DISTRICT (GHAD)
SUCCESSOR AGENCY (SA)
REGULAR MEETING
JUNE 15, 2022

The City Council, the Financing Authority (MPFA), the Housing Authority (MPHA), the Geologic Hazard Abatement District (GHAD), and the Successor Agency (SA) of the City of Monterey Park held a Regular Meeting of the Council in the Council Chamber, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, June 15, 2022 at 6:30 p.m.

CALL TO ORDER:

Mayor Lo called the meeting to order at 6:30 p.m.

FLAG SALUTE:

The Monterey Park Police Explorers led the Flag Salute

ROLL CALL:

City Clerk Vincent Chang called the roll:

Council Members Present: Peter Chan, Hans Liang, Henry Lo, Yvonne Yiu

Council Members Absent: None.

ALSO PRESENT: City Treasurer Joseph Leon, City Manager Ron Bow, City Attorney Karl Berger, Assistant City Manager Inez Alvarez, Director of Recreation and Community Services Robert Aguirre, Director of Human Resources and Risk Management Christine Tomikawa, Director of Management Services Martha Garcia, Interim Director of Public Works Anthony Antich, Fire Captain Chris Thompson, Recreation Supervisor Orlando Muro, Assistant Deputy City Clerk Helena Cho, Community Communications Coordinator Randy Ishino

VIRTUALLY PRESENT: Fire Chief Matt Hallock, Police Chief Kelly Gordon, City Librarian Diana Garcia, Economic Development Manager Joseph Torres

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

City Manager Bow announced the addition of the Police Department under Staff Communications. He also requested that Item No. 3E be pulled for a separate discussion.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

PUBLIC COMMUNICATIONS

- Sarkis Antonin voiced his traffic concerns regarding the Monterey Park Market Place.
- Clara Nunez urged Council to support raising the minimum wage for healthcare workers to \$25.
- Vinh Ngo, Garvey School District Board President, inquired about traffic and pedestrian safety in the City.
- Flo Yuasia inquired about police officer's protective equipment. She also voiced her concerns regarding crime and public safety.

STAFF COMMUNICATIONS

- Recreation & Community Services Supervisor Muro gave a PowerPoint presentation on upcoming City events.
- Battalion Chief Thompson urged the community to buy safe & sane fireworks for Fourth of July. He informed the community that safe & sane fireworks will only be allowed on Fourth of July from 10:00 a.m. to 10:00 p.m.
- Police Chief Gordon updated the community on traffic safety in the City. She informed the community that Police officers are well equipped, and the department is consistently looking to upgrade protective equipment for officers.

1. **PRESENTATION** – None.

Matters listed under presentation are for informational content and discussion only.

2. **OLD BUSINESS** - None.

3. **CONSENT CALENDAR ITEMS NOS. 3A-3K**

Matters listed under consent calendar are considered to be routine, ongoing business and are enacted by one motion unless specified.

Action Taken: Councilmember Yiu declared a property-related conflict of interest for Item No. 3I as she owns real property within 500 feet of the project site, but did not have to recuse herself. The City Council approved and adopted Item Nos. 3B, 3C, 3D, 3F, 3G, 3I, 3J, and 3K on Consent Calendar, excluding Item Nos. 3A, 3E, and 3H which were pulled for discussion and separate motion, reading resolutions and ordinances by the title only and waiving further reading thereof.

Motion: Moved by Council Member Chan and seconded by Council Member Liang, motion carried by the following vote:

Council Member Yiu did not participate in Item No. 3I.

Ayes: Council Members: Yiu, Chan, Liang, Lo
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

3A. MONTHLY INVESTMENT REPORT – MAY 2022

As of May 31, 2022 invested funds for the City of Monterey Park is \$85,049,444.38.

Public Speakers

- Nancy Acruri thanked Council for sharing the monthly investment report. She inquired about the City's process to transfer funds and suggested Council review the City's investment policy after the November elections.
- City Treasurer Leon notified Council that the requested funds have been transferred from the Los Angeles Agency Investment Fund (LAIF) to the LA County pooled investment fund. He also announced a correction on the May 2022 monthly investment report, stating that \$42 million is in the LA County pooled investment fund and \$35 million is in the Los Angeles Agency Investment Fund (LAIF).

Action Taken: The City Council received and filed the monthly investment report.

Motion: Moved by Council Member Liang and seconded by Council Member Chan, motion carried by the following vote:

Ayes: Council Members: Yiu, Chan, Liang, Lo
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

3B. RECOMMENDATIONS FOR ADOPTION OF FISCAL YEAR 2022-23 ANNUAL BUDGET

The City Council conducted a public budget workshop on May 25, 2022, regarding the City's current finances, projected revenues, and financial obligations. The budget for FY 2022-2023 presents a spending plan that anticipates \$128.2 million in estimated operating revenues and transfers-in from all funds combined and \$151.6 million in operating, and capital improvements expenditures and transfers-

out. Financial matters, including staffing realignment and changes, mitigation strategies for retiree medical unfunded liabilities, economic development projects, and goals and objectives associated with the City budget, were presented and discussed at the workshop.

Action Taken: The City Council adopted Resolution No. 2022-R46, the City's and Successor Agency's Fiscal Year 2022-2023 Annual Budget as presented on May 25, 2022, City Manager's recommended budget incorporated with the Council's directions; and adopted Resolution No. 2022-R47 amending the City's Administrative Code on Consent Calendar.

Resolution No. 2022-R46: A RESOLUTION ADOPTING THE FISCAL YEAR 2022-2023 FINAL OPERATING, DEBT AND CAPITAL BUDGET FOR THE CITY OF MONTEREY PARK AND THE SUCCESSOR AGENCY TO THE MONTEREY PARK REDEVELOPMENT AGENCY

Resolution No. 2022-R47: A RESOLUTION AMENDING THE PREVIOUSLY ADOPTED MONTEREY PARK ADMINISTRATIVE CODE ESTABLISHING CITY DEPARTMENTS, IDENTIFYING DEPARTMENT DIRECTORS, AND IMPLEMENTING DEPARTMENT RESPONSIBILITIES

3C. PROFESSIONAL SERVICES AGREEMENT WITH ADMINSURE, INC. TO PROVIDE THIRD PARTY ADMINISTRATION SERVICES FOR THE CITY'S WORKERS' COMPENSATION CLAIMS PROGRAM

The City's contract for third party administration ("TPA") services with Adminsure, Inc., for the Workers' Compensation ("WC") program, were bundled in the ICRMA administration fees which will expire June 30, 2022. Effective July 1, 2022, the City is recommending a professional services agreement with Adminsure, Inc. to continue the TPA services.

Action Taken: The City Council authorized the City Manager to execute a standard professional services agreement with Adminsure, Inc. in a form approved by the City Attorney, to provide Third Party Administration services for the City's Workers' Compensation program on Consent Calendar.

3D. PROFESSIONAL SERVICES AGREEMENT WITH RALPH ANDERSEN & ASSOCIATES TO CONDUCT A CITY-WIDE CLASSIFICATION AND COMPENSATION STUDY

The City continues to evaluate best practices and processes in order to attract and retain well qualified candidates and employees. A classification and compensation study is a tool to help the City evaluate our current job descriptions, salaries, and benefits in comparison to other local public agencies.

Ralph Andersen & Associates provide services related to executive recruitments, labor relations, and human resources consulting. Ralph Andersen & Associates was one of two firms that submitted a response to the request for classification and compensation services. Staff is recommending a professional services agreement with Ralph Andersen & Associates to conduct a City-wide classification and compensation study.

Action Taken: The City Council authorized the City Manager to execute standard professional services agreement with Ralph Andersen & Associates in a form approved by the City Attorney, to conduct a City-wide Classification and Compensation Study on Consent Calendar.

3E. RESOLUTION APPROVING THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY AND THE MONTEREY PARK PROFESSIONAL CHIEF OFFICERS' ASSOCIATION FOR THE TERM OF JULY 1, 2022 TO JUNE 30, 2023

Representatives of the City of Monterey Park ("City") and MPPCOA met and conferred to negotiate the terms and conditions of a new Memorandum of Understanding ("MOU") regarding employment. The parties reached an agreement on an MOU effective July 1, 2022 to June 30, 2023.

Action Taken: The City Council adopted Resolution No. 2022-R48 approving a Memorandum of Understanding ("MOU") between the City of Monterey Park and the Monterey Park Professional Chief Officers' Association ("MPPCOA"), as amended to remove the Fire Marshal position in the MOU. The MPPCOA represents the battalion chiefs in the Monterey Park Fire Department; and authorized budget appropriation of approximately \$24,626 from the General Fund and \$13,500 from the American Rescue Plan Act (ARPA) Funds for the 2022-2023 fiscal year.

Motion: Moved by Council Member Chan and seconded by Council Member Yiu, motion carried by the following vote:

Ayes: Council Members: Yiu, Chan, Liang, Lo
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

Resolution No. 2022-R48: A RESOLUTION APPROVING THE MEMORANDUM OF UNDERSTANDING FOR CONTRACT YEAR 2022-2023 BETWEEN THE CITY OF MONTEREY PARK AND THE MONTEREY PARK PROFESSIONAL CHIEF OFFICERS' ASSOCIATION

3F. RESOLUTION DECLARING AN EMPLOYMENT EMERGENCY FOR THE CITY OF MONTEREY PARK

Organizations in every industry across the country are currently facing unprecedented challenges trying to fill open jobs. Per the United States Chamber of Commerce, there are currently 11.4 million job openings in the U.S.—but only 6 million unemployed workers.

According to data released by the California Employment Development Department, California's unemployment rate decreased to 4.9% in March 2022. The March 2022 unemployment rate reached near pre-pandemic levels. The current issue in today's labor market is the decrease in the U.S. labor force, which has occurred over the last eighteen months. The current contraction is driven primarily by retiring baby boomers. Record job openings indicate that there are ample opportunities for workers, and that labor shortages are the fundamental constraint on employment expansion.

The City of Monterey Park currently has 325 full time staff positions of which nearly 70 are currently vacant. The City is struggling to find qualified applicants. In addition to antiquated personnel rules governing civil service within Monterey Park, the City is competing with other public agencies and private employers for the same types of candidates within an ever-shrinking pool of qualified persons

Action Taken: The City Council adopted Resolution No. 2022-R49 declaring an employment emergency for the City of Monterey Park and authorizing the City Manager to take all practical actions needed to implement the efficient recruitment and retention of persons for employment on Consent Calendar.

Resolution No. 2022-R49: A RESOLUTION ADOPTED BY THE CITY COUNCIL FOR THE CITY OF MONTEREY PARK DECLARING THE EXISTENCE OF A LOCAL EMERGENCY DUE TO LACK OF EMPLOYEES AND AUTHORIZING THE CITY MANAGER TO TAKE ALL REASONABLE ACTIONS TO ACCELERATE RECRUITMENT AND RETENTION OF PUBLIC EMPLOYEES

3G. 2021-22 STREET REHABILITATION AT VARIOUS LOCATIONS PROJECT – AWARD OF CONTRACT

On May 4, 2022, the City Council adopted Resolution 2022-R32 authorizing the City Engineer to approve plans and specifications for capital improvement projects and authorizing the Public Works Director to solicit bids for Capital Improvement Projects. The public bid opening for the 2021-22 Street Rehabilitation at Various Locations Project was held on June 1, 2022. Staff has completed its review of bids and recommends that the contract be awarded to All American Asphalt, the lowest responsible bidder, in the amount of \$7,294,219.

CEQA (California Environmental Quality Act):

Since the proposed work is a minor alteration to an existing public facility, this project is Class 1 Categorically Exempt pursuant to the California Environmental Quality Act (CEQA).

Action Taken: The City Council authorized the City Manager to execute a public works contract, in a form approved by the City Attorney, with All American Asphalt of Corona, CA in the contract amount of \$7,294,219 for the 2021-22 Street Rehabilitation at Various Locations Project; and authorized the Director of Public Works to approve change orders and contingency up to \$729,422, or 10% of the contract amount for a total project cost of \$8,023,641 on Consent Calendar.

3H. 2022 CATCH BASIN RETROFIT DEVICE INSTALLATION – AWARD OF CONTRACT

On May 4, 2022, the City Council adopted a resolution authorizing the City Engineer to approve plans and specifications for capital improvement projects, and authorizing the Public Works Director to solicit bids for Capital Improvement Projects identified in the CIP. The public bid opening for the 2022 Catch Basin Retrofit Device Installation was held on May 24, 2022. Staff has completed its review of bids and recommends that the contract be awarded to United Storm Water Inc., the lowest responsible bidder, in the amount of \$99,450.

CEQA (California Environmental Quality Act):

Since the proposed work is a minor alteration to an existing public facility, this project is Class 1 Categorically Exempt pursuant to the California Environmental Quality Act (CEQA).

Action Taken: Mayor Lo and Councilmember Liang declared a property-related conflict of interest, as they both own property within 500 feet of the project site. To establish a quorum, the rule of necessity coin toss was utilized, resulting in Mayor Lo recusing himself from the dais and did not participate in discussion. The City Council authorized the City Manager to execute a public works contract, in a form approved by the City Attorney, with United Storm Water Inc. of Industry, CA in the contract amount of \$99,450 for the 2022 Catch Basin Retrofit Device Installation; and authorized the Director of Public Works to approve change orders and contingency up to \$9,945, or 10% of the contract amount.

Motion: Moved by Council Member Liang and seconded by Council Member Chan, motion carried by the following vote:

Ayes: Council Members: Yiu, Chan, Liang
Noes: Council Members: None
Absent: Council Members: Lo
Abstain: Council Members: None

3I. 2022 SLURRY SEAL AT VARIOUS LOCATIONS – AWARD OF CONTRACT

On May 4, 2022, the City Council adopted a resolution authorizing the City Engineer to approve plans and specifications for capital improvement projects and authorizing the Public Works Director to solicit bids for Capital Improvement Projects identified in the CIP. The public bid opening for the 2022 Slurry Seal At Various Locations was held on May 26, 2022. Staff has completed its review of bids and recommends that the contract be awarded to Onyx Paving Company, Inc., the lowest responsible bidder, in the amount of \$848,000.

CEQA (California Environmental Quality Act):

The proposed action is exempt from the requirements of the California Environmental Quality Act (Pub. Res. Code §§ 21000, *et seq.*: “CEQA”) and CEQA Guidelines (Cal. Code Regs. Title 14, §§ 15000, *et seq.*) in accordance with CEQA Guidelines § 15305 (Class 5 – Minor Alterations in Land Use Limitations). The project involves a negligible expansion of use; there is only a minor change in the operation of an existing use. The project would not result in significant effects related to traffic, noise, air quality, or water quality and it can be adequately served by all required utilities and public services.

Action Taken: Councilmember Yiu declared a property-related conflict of interest as she owns property within 500 of the project site and recused herself from participating in discussion. The City Council authorized the City Manager to execute a public works contract, in a form approved by the City Attorney, with Onyx Paving Company Inc. of Anaheim, CA in the contract amount of \$848,000 for the 2022 Slurry Seal At Various Locations; and authorized the Director of Public Works to approve change orders and contingency up to \$127,200, or 15% of the contract amount on Consent Calendar.

3J. PREFERENTIAL PARKING DISTRICT: VANCOUVER AVENUE

The City’s Traffic Commission recommended that the City Council add a new preferential parking district located at Vancouver Avenue, from Avenida Cesar Chavez to Dorner Drive to the City’s existing permit parking areas.

CEQA (California Environmental Quality Act):

The proposed action is exempt from the requirements of the California Environmental Quality Act (Pub. Res. Code §§ 21000, *et seq.*: “CEQA”) and CEQA Guidelines (Cal. Code Regs. Title 14, §§ 15000, *et seq.*) in accordance with CEQA Guidelines § 15305 (Class 5 – Minor Alterations in Land Use Limitations). The project involves a negligible expansion of use; there is only a minor change in the operation of an existing use. The project would not result in significant effects related to traffic, noise, air quality, or water quality and it can be adequately served by all required utilities and public services.

Action Taken: The City Council adopted Resolution No. 2022-R50 amending Resolution Nos. 10931, 11634 and 11744 to include Vancouver Avenue from Avenida Cesar Chavez to Dorner Drive among the preferential parking districts on Consent Calendar.

Resolution No. 2022-R50: A RESOLUTION AMENDING RESOLUTION NOS. 10931, 11634 AND 11744 REGARDING PREFERENTIAL PARKING AREAS WITHIN THE CITY WHERE PARKING PERMITS MAY BE USED IN ACCORDANCE WITH VEHICLE CODE §22507

3K. LOCAL ROADWAY SAFETY PLAN (LRSP)

The City of Monterey Park was awarded \$51,000, with a 10% local match requirement, from the California Department of Transportation to develop a Local Roadway Safety Plan (LRSP) for the City. Staff requests the City accept the reimbursable grant funds and authorize the City's Management Services Department to appropriate \$56,667 to the City's FY22-23 budget for this project.

Action Taken: The City Council accepted grant funding in the amount of \$51,000 from the California Department of Transportation for the Monterey Park Local Roadway Safety Plan (LRSP) Project; and authorized the City's Management Services Department to appropriate \$51,000 in grant funding and \$5,667 in matching funds from the General Fund to the FY22-23 budget for this project on Consent Calendar.

4. **PUBLIC HEARING** - None

5. **NEW BUSINESS** - None

6. **CITY COMMUNICATIONS (CITY COUNCIL)**

Council Member Yiu appointed Jasmine Pesantes to the Planning Commission.

Council Member Chan reported that he attended his last meeting as Chair of the San Gabriel Valley Council of Governments (SGVCOG).

Council Member Liang thanked Council Member Chan for service on the San Gabriel Valley Council of Governments. He reported that he was sworn in as President of the Chinese America Elected Officials during their Installation Banquet.

Council Member Lo thanked the Police Department and the Recreation Department for a job well done at the 2nd Annual San Gabriel Valley Pride Parade & Festival. He also requested that the meeting be adjourned in honor of El Monte Corporal Michael Parades and Officer Joseph Santana, who were killed in the line of duty.

7. FUTURE AGENDA ITEMS

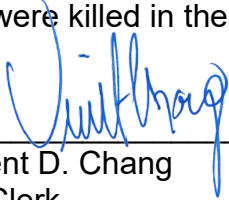
Mayor Lo requested a discussion on curbing the theft of catalytic converters.

8. CLOSED SESSION (IF REQUIRED; CITY ATTORNEY TO ANNOUNCE)

None.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 7:27 p.m. in memory of El Monte Corporal Michael Paredes and Officer Joseph Santana, who were killed in the line of duty.



Vincent D. Chang
City Clerk

Approved on August 1, 2022 at the Special City Council Meeting