

**MINUTES
MONTEREY PARK ENVIRONMENTAL COMMISSION
SPECIAL MEETING
March 16, 2023**

The Environmental Commission of the City of Monterey Park held a Special Meeting of the Commission in the Monterey Park City Hall Engineering Conference Room located at 320 W. Newmark Avenue in the City of Monterey Park, Tuesday, March 16, 2023 at 6:00 pm.

CALL TO ORDER:

Chairperson Kathy Ko called the meeting to order at 6:07 p.m.

FLAG SALUTE:

Chairperson Ko led the flag salute.

ROLL CALL:

Board Members Present: Laura Gallegos, Kathy Ko, Danielle Sprague

ALSO PRESENT: City Clerk Maychelle Yee, Public Works Director Shawn Igoe, Public Works Maintenance Manager Chris Reyes, Principal Management Analyst Xochitl Tipan

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS - None

ORAL AND WRITTEN COMMUNICATIONS - None

1. **PRESENTATION - None**

2. **NEW BUSINESS**

2-A THE DISTRIBUTION OF THE FOLLOWING TO THE NEWLY APPOINTED COMMISSIONER; COMMISSION HANDBOOK, SOCIAL MEDIA POLICY, AND THE CODE OF CONDUCT WILL BE ADMINISTERED TO THE NEWLY APPOINTED COMMISSIONER BY THE CITY CLERK, AND THE OATH OF OFFICE, IN ACCORDANCE WITH MUNICIPAL CODE 2.82.010

City Clerk Maychelle Yee administered the Oath of Office to new Commissioner Laura Gallegos. Xochitl Tipan provided the Commission Handbook, Social Media Policy, and the Code of Conduct to Laura Gallegos.

2-B SELECTION OF TREE SPECIES

Public Works Director Shawn Igoe provided an overview of recently approved Sidewalk Repair project and associated tree removal and replacements. He presented a series of trees that are being considered as replacement options for the Sidewalk project and future projects. Chairperson Ko had questions about hazards caused by tree roots and timing for tree plantings. Public Works Director

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

Shawn Igoe advised that tree replacement will occur in phases, with sidewalk areas currently identified as priority for this project. The City is developing a Tree Master plan that will provide further direction regarding trees city wide. Commissioner Sprague had concerns about potential waste generated by fruit trees and maintaining sidewalks clean from tree droppings and shedding. Commissioner Ko had concerns about tree sap on sidewalks and cars, and water needs for specific trees. Public Works Maintenance Manager Chris Reyes discussed considerations for selection of trees including water needs, droppings, fruit trees, maintenance, shade, and size. Commissioner Ko had additional questions about funding and fiscal impact tree replacements would have on City. Public Works Director Shawn Igoe advised that costs for tree replacements would be part of project's budget, but the City is also seeking grant opportunities.

Action Taken: The Environmental Commission recommended that City Council approve the tree species listed in Exhibit A to be included in all applicable Public Works sidewalk hazard removal and replacement projects.

Motion: Moved by Commissioner Laura Gallegos and seconded by Commissioner Sprague motion carried by the following vote:

Ayes: Commissioner: Laura Gallegos, Kathy Ko, Danielle Sprague
Noes: Commissioner: None
Absent: Commissioner: None
Abstain: Commissioner: None

2-C MONTEREY PARK EARTH DAY 2023

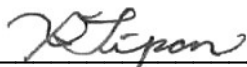
Public Works Director Shawn Igoe advised Commissioners that this year's Earth Day celebration will be in conjunction with the City's Cherry Blossom Festival. The Recreation Department, Community Development, and Public Works have been working on planning the event and have reached out to several organizations to participate at the event as exhibitors. There will be a tent dedicated for Earth Day informational booths where exhibitors could distribute educational material, giveaways and have demonstrations. Commissioner Ko suggested we remind exhibitors to be mindful about giveaways for the event and to avoid wasteful products that might end up in the trash. Staff will encourage exhibitors to distribute sustainably minded material and giveaways made from recycled-content.

3. FUTURE AGENDA ITEMS

- Going Green Initiative

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 6:45 p.m.



Xochitl Tipan
Principal Management Analyst