CITY OF MONTEREY PARK

320 West Newmark Avenue • Monterey Park • California 91754-2896
www.montereypark.ca.gov

Library Board of Trustees

Members
David Barron
Jason Dhing
Lisa Duong
Larry Sullivan
Andrew Yam

Staff Liaison
Diana Garcia

NOTICE OF MEETING CANCELLATION

The Library Board of Trustees of the City of Monterey Park

NOTICE IS HEREBY GIVEN that the regular Library Board of Trustees meeting of May 19, 2020 is cancelled. On March 11, 2020, the City Manager issued declaration of local emergency. On March 13, 2020, all non-essential City events were cancelled.

A special Library Board of Trustees teleconference meeting is scheduled for Friday, June 5, 2020 at 3:00 p.m.

The item listed below was scheduled for the March 24, 2020 special Library Board of Trustees meeting. This item was continued to the April 21, 2020 and the May 19, 2020 Library Board of Trustees meeting but is now tabled until the next regular meeting of the Library Board of Trustees pursuant to Government Code §54955.1.

AGENDA ITEMS:

7. Proposed Patron and Student Privacy Policy

Dated this 15th day of May 2020

Diana Garcia
City Librarian

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MONTEREY PARK BRUGGEMEYER LIBRARY
BOARD OF TRUSTEES
AGENDA

Special Meeting

FRIDAY
June 5, 2020
3:00 p.m.

NOTE THAT THIS MEETING WILL BE CONDUCTED PURSUANT TO SECTION 3 OF EXECUTIVE ORDER NO. N-29-20 ISSUED BY GOVERNOR NEWSOM ON MARCH 17, 2020.

ACCORDINGLY, LIBRARY BOARD OF TRUSTEES MEMBERS WILL BE PROVIDED WITH A MEETING LOGIN NUMBER AND CONFERENCE CALL NUMBER; THEY WILL NOT BE PHYSICALLY PRESENT IN THE LIBRARY.

PURSUANT TO THE GOVERNOR'S ORDER, THE PUBLIC MAY PROVIDE PUBLIC COMMENT UTILIZING THE METHODS SET FORTH BELOW.

NOTE THAT THE LIBRARY IS CURRENTLY CLOSED TO THE PUBLIC. YOU WILL NOT BE ADMITTED TO THE LIBRARY.

MISSION STATEMENT
The mission of the Monterey Park Bruggemeyer Library is to meet the cultural, educational, and informational needs of the residents of the City of Monterey Park by providing free and open access to its resources and services

Documents related to an Agenda item are available for public inspection on the City's website at http://www.montereypark.ca.gov/

PUBLIC COMMENTS ON AGENDA ITEMS
You may speak up to 5 minutes on an Agenda item. You may combine up to 2 minutes of time with another person's speaking. No person may speak for more than a total of 10 minutes. The President of the Library Board of Trustees, as confirmed by the Library Board, may change the amount of time allowed for speakers.

PUBLIC PARTICIPATION
In accordance with Executive Order No. N-29-20 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed in the following ways:

Participants are encouraged to join the meeting 30 minutes before the start of the meeting. Public comment will be accepted via email to Library@MontereyPark.ca.gov during the meeting, before the close of public comment, and read into the record during public comment, when feasible. We request that written communications be limited to not more than 50 words.

Public comment may be submitted via telephone during the meeting, before the close of public comment, by calling (888) 788-0099 or (877) 853-5247 and entering **Zoom Meeting ID: 989 3926 5217** and then pressing pound (#). When prompted to enter participation ID number press pound (#) again. If participants would like to make a public comment they will enter "*9" then the Library office will be notified and you will be in the rotation to make a public comment.

Important Disclaimer – When a participant calls in to join the meeting, their name and/or phone number will be visible to all participants. Note that all public meetings will be recorded.

CALL TO ORDER President of Library Board of Trustees at 3:00 p.m.

FLAG SALUTE Vice President of the Library Board of Trustees

ROLL CALL Andrew Yam, David Barron, Larry Sullivan, Lisa Duong and Jason Dhing

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTION

PUBLIC COMMUNICATIONS – (Related to items NOT on the Agenda) While all comments are welcome, the Brown Act does not allow the Library Board of Trustees to take action on any item not on the agenda. The Library Board of Trustees may briefly respond to comments after Public Communications is closed. Persons may, in addition to any other matter within the Library Board of Trustees' subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered.

1. ORAL AND WRITTEN COMMUNICATIONS

2. APPROVAL OF MINUTES
It is recommended that the Library Board of Trustees:
(1) Approve the minutes from the regular meeting of February 18, 2020
(2) Take such additional, related, action that may be desirable.

3. CONSENT AGENDA - APPROVAL BY MOTION
Items on the Consent Agenda are considered to be routine, ongoing business and will be enacted by one motion. There is no separate discussion on consent items unless a Library Trustee so requests, in which event the item is removed from the Consent Agenda and considered separately.

FINANCIAL REPORTS AND EXPENDITURES

a. RECEIPT AND EXPENDITURE REPORT:
Monthly Expenditure Summary Report by Object as prepared by Management Services

b. TRUST AND AGENCY ACCOUNT REPORT:
Monthly report on Balances in Library Trust and Agency Accounts

c. LIBRARY FINES REPORT:
Monthly report on fines collected by the library

It is recommended that the Library Board of Trustees:
(1) Approve the financial reports and expenditures; and
(2) Take such additional, related, action that may be desirable.

4. PRESIDENT'S REPORT

5. CITY LIBRARIAN'S REPORT
Presentation of potential safe distancing and infection control protocols for reopening the library to the public to be implemented under the County of Los Angeles Department of Public Health - Health Officer Order and protocols adopted by the City of Monterey Park

NEW BUSINESS

6. LIBRARY ADAPTATIONS AND ACCOMPLISHMENTS DURING COVID-19 CLOSURE
Presentation of library activities during closure to adapt and continue to provide service to the community

It is recommended that the Library Board of Trustees:
(1) Receive and file this report; and
(2) Taking such additional, related, action that may be desirable.

7. BUDGET FISCAL YEAR 2020-2021
Presentation of the library budget for fiscal year 2020-2021 including Program Measurements, Goals and Objectives and Major Accomplishments

It is recommended that the Library Board of Trustees:
(1) Receive and file this report; and
(2) Take such additional, related, action that may be desirable.

COMMISSION/BOARD COMMUNICATIONS
Announcements and Agenda items for the next regular meeting from Library Board members

ADJOURNMENT
The next regular meeting is scheduled for July 21, 2020 at 7:00 P.M. in the Friends Room.

Library Board of Trustees
Staff Report

DATE: June 5, 2020

AGENDA ITEM NO: 2

TO: Library Board of Trustees

FROM: Diana Garcia, City Librarian

SUBJECT: Approval of Minutes

RECOMMENDATION:

It is recommended that the Library Board of Trustees:

1. Approve the minutes from the regular meeting of February 18, 2020;
2. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

None

BACKGROUND:

None

FISCAL IMPACT:

None

Respectfully submitted by:

Diana Garcia
City Librarian

Prepared by:

Gwen Kishida
Administrative Secretary

ATTACHMENTS:

1. February 18, 2020 regular meeting minutes

ATTACHMENT 1
Minutes
Regular Meeting
February 18, 2020

MINUTES
MONTEREY PARK BRUGGEMEYER LIBRARY
LIBRARY BOARD OF TRUSTEES
Regular Meeting

February 18, 2020

The Library Board of Trustees of the Monterey Park Bruggemeyer Library of the City of Monterey Park held a regular meeting of the Board in the Friends Room located at 318 S. Ramona Avenue in the City of Monterey Park on Tuesday, February 18, 2020 at 7:00 p.m.

CALL TO ORDER:
Trustee Yam called the meeting to order at 7:05 p.m.

FLAG SALUTE:
Trustee Barron led the Flag Salute.

ROLL CALL:

BOARD MEMBERS PRESENT:
Andrew Yam, David Barron, Larry Sullivan, Lisa Duong and Jason Dhing

ALSO PRESENT:
Diana Garcia, City Librarian; Gwen Kishida, Administrative Secretary;
Mary Pat Dodson, Adult Literacy Coordinator; Hannah Chin, Library Clerk PT

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTION: None

PUBLIC COMMUNICATIONS:

1. ORAL AND WRITTEN COMMUNICATIONS: None

2. PRESENTATION: RECOGNITION OF LIBRARY EMPLOYEE OF THE MONTH

City Librarian Garcia introduced Adult Literacy Coordinator Dodson, who introduced part-time Library Clerk Hannah Chin, who was selected as the library's Employee of the Month for February 2020. LAMP Senior Library Clerk Jose Garcia nominated Library Clerk Chin, stating: "Hannah is our only Chinese speaker in the LAMP office, so whenever we need to contact students she will usually be the one to do so. In the last few weeks we have had to contact A LOT of students. Several of our teachers have been out sick, so Hannah has called all the students to inform them that the class was canceled. Additionally, every quarter we have to survey students who left our program in the previous two quarters, which in this case meant all those students who completed classes in June 2019. Again, since majority of them speak Chinese, Hannah was the one to contact them. Now, Hannah is only here three days out of the week so in the last couple of weeks she has made HUNDREDS of phone calls. She is an integral part of the Literacy program and well-deserving of this recognition."

Adult Literacy Coordinator Dodson noted that Library Clerk Chin's ability to speak to students in their native language (in Cantonese and Mandarin as well as English) allows students to feel comfortable and ensures that information is conveyed and understood. Her calls to students in classes are essential to student attendance and grant funding. Library Clerk Chin also calls to set up and follow up with citizenship interviews. She is encouraging and patient with those she assists.

3. LIBRARY BOARD OF TRUSTEES MINUTES:

Approve the minutes from the regular meeting of January 21, 2020

Action Taken: The Library Board of Trustees approved the minutes from the regular meeting of January 21, 2020 as presented.

MOTION:	Moved by Trustee Barron and seconded by Trustee Duong. Motion carried by the following vote:
AYE:	Trustees Yam, Barron, Sullivan, Duong and Dhing
NO:	None
ABSTAIN:	None
ABSENT:	None

4. CONSENT AGENDA:

a. **Receipt and Expenditure Report**
b. **Trust and Agency Accounts Report**
c. **Library Fines Report**

City Librarian Garcia noted that the Receipt and Expenditure Report for January 2020 had not been generated by the City's Finance Division at the time the packet was developed and distributed, so it had not been included.

Action Taken: The Library Board of Trustees approved the Consent Agenda.

MOTION:	Moved by Trustee Dhing and seconded by Trustee Duong. Motion carried by the following vote:
AYE:	Trustees Yam, Barron, Sullivan, Duong and Dhing
NO:	None
ABSTAIN:	None
ABSENT:	None

5. CITY LIBRARIAN'S REPORT:

City Librarian Garcia reported on recent developments not included in the written report which covered the month of January 2020.

DRAFT

Census 2020
City Librarian Garcia reported that the library will host three Questionnaire Action Kiosks (QAK) computer stations where patrons can access the U.S. Census Bureau's website and complete the Census online. These computers will be available from March 12 through April 30 but could be available longer if the U.S. Census Bureau thinks that Monterey Park is undercounted. Informational sessions by a U.S. Census Partnership Specialist will be presented to library and City staff on March 4 and to the public in English and Mandarin on March 21 in the Friends Room. The City will also promote Census awareness with tabling at events, a street banner on Atlantic Boulevard, table tent signs in the library and local restaurants, and information in the Cascades newspaper, library brochure and online.

In response to Trustee Yam's question, City Librarian Garcia said that there would not be Census staff present at the library. If patrons need assistance, they can call provided telephone numbers or go to a Census Assistance Center where authorized Census personnel can assist.

Trustee Barron noted that there would not be an informational session presented in Spanish. City Librarian Garcia stated that the Census Bureau decided that, in this area, the majority of those who do not speak English speak Chinese and most who speak Spanish also speak English. Trustee Barron said that he would like to discuss outreach to Spanish-speaking residents in the future.

Trustee Dhing asked if the library or the City was paying for the privacy screens and other equipment needed to offer QAK computer stations. City Librarian Garcia stated that although these items were required for responding to the Census, they will be helpful in the future when the area resumes use as the Career Center.

2020-21 Budget
City Librarian Garcia reported that the new Director of Management Services just started with the City, so the budget process has been delayed and the timeline will be shortened. In early March, the library's management team will evaluate and determine allocations within target figures provided by the City. City Librarian Garcia will bring a preliminary draft to the March Library Board meeting. In late March/early April, the library's preliminary budget will be reviewed and evaluated by the City Manager and Finance Director. The management team will make any required revisions and resubmit the draft budget in April. This preliminary budget will be submitted to the City Council in May with budget hearings and final approval, adoption and publication in June.

Monterey Park uses a target-based budgeting system. Departments' budget submittals must not exceed target amounts – those which do will be returned for revision. The budget for fiscal year 2020-21 will be basically status quo with some cost increases factored in. Some budget allocations are set/mandated by the City. Other budget allocations can be determined by the department. The budget must be fiscally conservative and balanced.

Trustee Sullivan asked about the Goal and Objective for 2019-20 to create a new five-year Strategic Plan for the library. City Librarian Garcia stated that the library was not able to fit this

into this fiscal year's budget – the last process cost $25,000 with that plan expiring in 2018 – but hoped to do so in fiscal year 2020-21.

Trustee Barron reiterated that the Library Board should be a vital part of the budget determination process. The Library Board should also show strong support when the library's budget is presented to the City Council for approval. City Librarian Garcia agreed that lobbying for the library is an appropriate role for Trustees.

Serving with a Purpose Conference
City Librarian Garcia announced that the annual Serving with a Purpose conference would be held on May 20 from 9:00 a.m. – 4:00 p.m. at the Ontario Convention Center. This conference is intended for library Boards, Commissions and Friends. Anyone who is interested should contact City Librarian Garcia so she can register them.

Miscellaneous
City Librarian Garcia attended Federal jury duty on January 30 and was asked to serve on a Federal Grand Jury. This would be a commitment of one day per week for twelve months. City Librarian Garcia said that due to her duties at the library, she could not make this commitment. She will instead receive another Federal jury duty summons in October and will be expected to provide two weeks of service. City Librarian Garcia also has Superior Court jury duty beginning Monday, March 30.

City Librarian Garcia will be taking vacation from March 14 – 22.

City Librarian Garcia stated that the monthly one-on-one meetings with individual Trustees have gone very well so far and thanked the Trustees for their cooperation.

6. PRESIDENT'S REPORT:

Trustee Yam stated that in reference to the process of adding items to a meeting agenda, the Library Board does not currently have a formal procedure in its by-laws and he does not think that this is necessary. Trustee Yam believes that a Trustee should speak to the Library Board President, who would contact the City Librarian to discuss. He noted that his intent was not to stifle conversation but to have a process with initial notification to the Board President who would relay the request to place an item on the agenda to the City Librarian.

Trustee Yam noted that he wants to increase the awareness of what the Library Board does and increase accessibility to the Library Board.

7. MEETING ROOM POLICY:

City Librarian Garcia noted that the recommended revisions to the library's Meeting Room Policy include removing the LAMP classrooms from the list of rooms able to be reserved by the public; removing the prohibition against use of publicly available rooms on Saturdays; requiring that meeting room users follow the library's Conduct Policy and correcting formatting and a typographical error.

DRAFT

City Librarian Garcia noted that library programs take priority for use of the facility. The LAMP classrooms are a dedicated programming space and now that there are more classes being offered, should not be available to the public.

Trustee Barron asked if a fee is charged for use of library facilities. City Librarian Garcia said that it depends on the type of group – this is outlined in the Application for Use of Facilities. She noted that this is a separate form from the policy.

Action Taken: The Library Board of Trustees voted to approve the Meeting Room Policy as revised.

MOTION:	Moved by Trustee Yam and seconded by Trustee Dhing. Motion carried by the following vote:
AYE:	Trustees Yam, Barron, Sullivan, Duong and Dhing
NO:	None
ABSTAIN:	None
ABSENT:	None

8. CONSIDERATION OF RESCHEDULING MARCH MEETING:

City Librarian Garcia noted that she will be on vacation during the regularly scheduled Library Board meeting date in March. The question whether the meeting could be rescheduled was raised at the last meeting and put on this agenda to be considered. The suggested date for this special meeting was March 24, 2020.

Action Taken: The Library Board of Trustees voted to approve cancelling the regular meeting which would have been held on March 17, 2020 and rescheduling the meeting to March 24, 2020.

MOTION:	Moved by Trustee Sullivan and seconded by Trustee Duong. Motion carried by the following vote:
AYE:	Trustees Yam, Barron, Sullivan, Duong and Dhing
NO:	None
ABSTAIN:	None
ABSENT:	None

ANNOUNCEMENTS/BOARD COMMUNICATIONS:

Trustee Yam noted that this would be a time during a meeting to suggest agenda items for upcoming meetings. He reiterated that he would still want to be consulted outside of meetings to keep informed.

Trustee Barron said that he wants to place a discussion of overdue fines on the agenda including a comparison of fines for overdue books and audio-visual material with other libraries and a staff recommendation for this library. City Librarian Garcia noted that she had stated at the last

meeting that she would suggest tabling this discussion until the start of the next fiscal year. Trustee Barron agreed that implementation of any revised fees should wait until the next fiscal year. He did request that staff prepare the comparison/report. Trustee Sullivan suggested that Trustee Barron submit exactly what he wants, which Trustee Barron said that he would do. Trustee Sullivan noted that most of the circulating items are Children's and asked if most of the fines were also Children's. City Librarian Garcia stated that she did not think that the ILS had the capability to categorize data in this manner.

Trustee Sullivan announced that he would present books on the history of the Nuremberg trials to the library. He also noted that the Historical Museum has upgraded its presentations. It is open Saturdays and Sundays from 2:00 – 4:00 p.m. The observatory at Garvey Ranch Park is open to the public on Wednesday evenings.

Trustee Duong suggested discussing a Go Green policy for the library. City Librarian Garcia noted that the library and the City recycle.

Trustee Duong noted that although she appreciates Trustee Yam's viewpoint, as a Trustee who will be meeting individually with City Librarian Garcia on a monthly basis, she wondered why it would be necessary to go to the Library Board President first with any potential agenda items. City Librarian Garcia noted that the current Library Board by-laws state that the City Librarian creates the meeting agenda. It is important that the Trustees provide input. It is also important that the Board President be involved to foster communication. The Board President will not be serving as a gatekeeper. Trustee Yam stated that there needs to be a process but no one will have the power to say that an agenda should be crafted in any specific way. Personally, he preferred having potential agenda items be brought to the Board President and then to the City Librarian. Trustee Duong agreed that there needs to be a process but was concerned that funneling was unneeded. Trustee Sullivan said that City Librarian Garcia can bring up potential agenda items that she hears about in one-on-one meetings to the Library Board as a whole. Trustee Duong said that no one person has ownership over the agenda. He was concerned about possible violations of the Brown Act via serial meetings. Trustee Yam said that he felt the topic had been discussed enough for now. If Trustees feel a need to discuss this further, it can be revisited at a later time.

ADJOURNMENT:
There being no further business for consideration, the meeting was adjourned at 8:19 p.m.

_____
City Librarian

DRAFT

Library Board of Trustees
Staff Report

DATE: June 5, 2020

AGENDA ITEM NO: 3

TO: Library Board of Trustees

FROM: Diana Garcia, City Librarian

SUBJECT: Consent Agenda

RECOMMENDATION:

It is recommended that the Library Board of Trustees:

1. Approve the financial reports and expenditures; and
2. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

Attached are the Receipt and Expenditures Report for March 2020 and April 2020 and the Trust and Agency Account Report for April 2020. The reports for May 2020 are not yet available as Expenditures and Deposits and Disbursements for the month have not yet been posted by Management Services.

Please note that due to the library closure as of March 13, 2020, the library has ceased charging overdue fines until further notice, so there is no Library Fines Report.

BACKGROUND:

None

FISCAL IMPACT:

None

Respectfully submitted by:

Diana Garcia
City Librarian

Prepared by:

Gwen Kishida
Administrative Secretary

ATTACHMENTS:

1. Receipt and Expenditures Report for March 2020
2. Receipt and Expenditures Report for April 2020
3. Trust and Agency Account Report for April 2020

ATTACHMENT 1

Receipt and Expenditure Report
March 2020

CITY OF MONTEREY PARK

EXPENDITURE SUMMARY REPORT BY OBJECT

FROM 03/01/2020 TO 03/31/2020

75.0% YEAR COMPLETE

DEPT SERIES: 6000 Series 6000

DEPARTMENT : 6001 ADMINISTRATION

OBJECT	DESCRIPTION	APPROPRIATION	------EXPENDITURE------ PERIOD TO DATE	YEAR TO DATE	ENCUMBERED	UNENCUMBERED BALANCE	% USED	FUND
11200	PERMANENT SALARIES	170,196.00-	13,631.10	129,495.38	0.00	40,700.62-	76.1	0010
11300	PART TIME SALARIES	40,221.00-	3,748.45	34,764.03	0.00	5,456.97-	86.4	0010
11500	SEPARATION BENEFITS	14,300.00-	1,191.67	10,724.99	0.00	3,575.01-	75.0	0010
12200	LIFE INSURANCE	624.00-	65.00	585.00	0.00	39.00-	93.8	0010
12300	MEDICAL INSURANCE	17,607.00-	1,600.31	13,737.34	0.00	3,869.66-	78.0	0010
12350	MEDICARE INSURANCE	2,468.00-	252.01	2,381.89	0.00	86.11-	96.5	0010
12370	PART TIME RETIREMENT	1,570.00-	142.28	1,064.27	0.00	505.73-	67.8	0012
12400	DENTAL INSURANCE	897.00-	78.10	686.10	0.00	210.90-	76.5	0010
12500	WORKERS COMPENSATION	4,149.00-	345.75	3,111.75	0.00	1,037.25-	75.0	0010
12600	RETIREMENT	61,782.00-	5,032.06	50,098.93	0.00	11,683.07-	81.1	0012
12750	CITY 401 PLAN	650.00-	0.00	350.00	0.00	300.00-	53.9	0010
12900	LONG TERM DISABILITY	792.00-	96.00	804.00	0.00	12.00	101.5	0010
12950	VISION PLAN	436.00-	36.32	326.88	0.00	109.12-	75.0	0010
	Object 1000 Total	315,692.00-	26,219.05	248,130.56	0.00	67,561.44-	78.6	
21250	OFFICE PAPER PRODUCTS	200.00-	0.00	0.00	0.00	200.00-	0.0	0010
21350	OTHER OFFICE SUPPLIES	4,000.00-	389.97	2,847.30	0.00	1,152.70-	71.2	0010
22150	CLEANING & SANITATION SUPPLIE	12,000.00-	843.12	8,027.62	0.00	3,972.38-	66.9	0010
	Object 2000 Total	16,200.00-	1,233.09	10,874.92	0.00	5,325.08-	67.1	
31700	DATA PROCESSING	10,531.00-	0.00	3,369.00	320.00	6,842.00-	35.0	0010
32050	TELEPHONE	4,000.00-	308.55	2,987.68	0.00	1,012.32-	74.7	0010
32150	TECHNOLOGY CHARGES	12,500.00-	1,041.67	9,374.99	0.00	3,125.01-	75.0	0010
32200	POSTAGE	1,000.00-	41.50	381.24	0.00	618.76-	38.1	0010
33100	MILEAGE AND PARKING	500.00-	0.00	351.93	0.00	148.07-	70.4	0010
33200	CONFERENCES/SEMINARS	9,793.00-	1,479.00	6,731.90	0.00	3,061.10-	68.7	0010
36100	ELECTRICITY	136,000.00-	0.00	76,672.60	0.00	59,327.40-	56.4	0010
36200	GAS SERVICE	7,600.00-	433.90	2,995.80	0.00	4,604.20-	39.4	0010
38100	REPAIRS & MTC BUILDINGS	15,000.00-	1,801.99	2,026.99	0.00	12,973.01-	13.5	0010
38400	R&M MACHINERY AND EQUIPMENT	15,000.00-	2,166.00	12,394.32	3,253.00	647.32	104.3	0010
39250	PRINTING & DUPLICATING	1,000.00-	78.84	204.77	0.00	795.23-	20.5	0010
39300	DUES/MEMBERSHIPS	3,600.00-	2,850.00	3,600.00	0.00	0.00	100.0	0010
	Object 3000 Total	216,524.00-	10,201.45	121,091.22	3,573.00	91,859.78-	57.6	

CITY OF MONTEREY PARK

EXPENDITURE SUMMARY REPORT BY OBJECT

FROM 03/01/2020 TO 03/31/2020

75.0% YEAR COMPLETE

DEPT SERIES: 6000 Series 6000

DEPARTMENT : 6001 ADMINISTRATION

OBJECT DESCRIPTION	APPROPRIATION	------EXPENDITURE------ PERIOD TO DATE	YEAR TO DATE	ENCUMBERED	UNENCUMBERED BALANCE	% USED	FUND
DEPARTMENT: 6001 TOTAL	548,416.00-	37,653.59	380,096.70	3,573.00	164,746.30-	70.0	

CITY OF MONTEREY PARK

EXPENDITURE SUMMARY REPORT BY OBJECT

FROM 03/01/2020 TO 03/31/2020

75.0% YEAR COMPLETE

DEPT SERIES: 6000 Series 6000

DEPARTMENT : 6002 REFERENCE AND ADULT SERVICES

OBJECT DESCRIPTION	APPROPRIATION	------EXPENDITURE------ PERIOD TO DATE	YEAR TO DATE	ENCUMBERED	UNENCUMBERED BALANCE	% USED	FUND
11200 PERMANENT SALARIES	235,752.00-	18,254.79	174,117.53	0.00	61,634.47-	73.9	0010
11300 PART TIME SALARIES	26,376.00-	2,069.38	13,029.14	0.00	13,346.86-	49.4	0010
11500 SEPARATION BENEFITS	14,900.00-	1,241.67	11,174.99	0.00	3,725.01-	75.0	0010
12200 LIFE INSURANCE	936.00-	78.00	681.20	0.00	254.80-	72.8	0010
12300 MEDICAL INSURANCE	37,205.00-	2,843.07	24,127.82	0.00	13,077.18-	64.8	0010
12350 MEDICARE INSURANCE	3,712.00-	295.08	2,711.67	0.00	1,000.33-	73.0	0010
12370 PART TIME RETIREMENT	1,056.00-	82.79	521.25	0.00	534.75-	49.4	0012
12400 DENTAL INSURANCE	2,510.00-	225.00	1,987.42	0.00	522.58-	79.2	0010
12500 WORKERS COMPENSATION	4,149.00-	345.75	3,111.75	0.00	1,037.25-	75.0	0010
12600 RETIREMENT	92,923.00-	6,640.88	62,148.27	0.00	30,774.73-	66.9	0012
12750 CITY 401 PLAN	1,300.00-	180.00	1,500.00	0.00	200.00	115.4	0010
12900 LONG TERM DISABILITY	1,188.00-	99.00	864.60	0.00	323.40-	72.8	0010
12950 VISION PLAN	894.00-	74.46	757.72	0.00	136.28-	84.8	0010
Object 1000 Total	422,901.00-	32,429.87	296,733.36	0.00	126,167.64-	70.2	
21350 OTHER OFFICE SUPPLIES	2,200.00-	26.24	1,351.38	0.00	848.62-	61.4	0010
21350 OTHER OFFICE SUPPLIES	7,075.00-	0.00	0.00	0.00	7,075.00-	0.0	0534
Object 2000 Total	9,275.00-	26.24	1,351.38	0.00	7,923.62-	14.6	
31950 OTHER PROFESSIONAL SERVICES	5,000.00-	0.00	1,254.00	0.00	3,746.00-	25.1	0010
31950 OTHER PROFESSIONAL SERVICES	1,000.00-	0.00	0.00	0.00	1,000.00-	0.0	0534
33100 MILEAGE AND PARKING	162.00-	0.00	0.00	0.00	162.00-	0.0	0534
Object 3000 Total	6,162.00-	0.00	1,254.00	0.00	4,908.00-	20.4	
40000 BOOKS & SUBSCRIPTIONS	27,000.00-	3,278.02	19,760.14	0.00	7,239.86-	73.2	0010
40500 LIBRARY DATABASES	5,000.00-	0.00	0.00	0.00	5,000.00-	0.0	0010
Object 4000 Total	32,000.00-	3,278.02	19,760.14	0.00	12,239.86-	61.8	
DEPARTMENT: 6002 TOTAL	**470,338.00-**	**35,734.13**	**319,098.88**	**0.00**	**151,239.12-**	**67.8**	

CITY OF MONTEREY PARK

EXPENDITURE SUMMARY REPORT BY OBJECT

FROM 03/01/2020 TO 03/31/2020

75.0% YEAR COMPLETE

DEPT SERIES: 6000 Series 6000

DEPARTMENT : 6003 TECHNICAL SERVICES

OBJECT	DESCRIPTION	APPROPRIATION	------EXPENDITURE------ PERIOD TO DATE	YEAR TO DATE	ENCUMBERED	UNENCUMBERED BALANCE	% USED	FUND
11200	PERMANENT SALARIES	260,532.00-	20,290.17	195,029.51	0.00	65,502.49-	74.9	0010
11300	PART TIME SALARIES	6,341.00-	0.00	7,487.82	0.00	1,146.82	118.1	0010
11500	SEPARATION BENEFITS	18,100.00-	1,508.33	13,575.01	0.00	4,524.99-	75.0	0010
12200	LIFE INSURANCE	1,248.00-	104.00	936.00	0.00	312.00-	75.0	0010
12300	MEDICAL INSURANCE	49,805.00-	3,995.98	34,878.32	0.00	14,926.68-	70.0	0010
12350	MEDICARE INSURANCE	3,778.00-	300.92	3,008.05	0.00	769.95-	79.6	0010
12370	PART TIME RETIREMENT	400.00-	0.00	299.50	0.00	100.50-	74.9	0012
12400	DENTAL INSURANCE	3,726.00-	265.86	2,444.94	0.00	1,281.06-	65.6	0010
12500	WORKERS COMPENSATION	5,786.00-	482.17	4,339.49	0.00	1,446.51-	75.0	0010
12600	RETIREMENT	94,574.00-	7,384.53	69,783.44	0.00	24,790.56-	73.8	0012
12750	CITY 401 PLAN	1,300.00-	160.00	1,100.00	0.00	200.00-	84.6	0010
12900	LONG TERM DISABILITY	1,584.00-	132.00	1,188.00	0.00	396.00-	75.0	0010
12950	VISION PLAN	1,112.00-	80.78	727.02	0.00	384.98-	65.4	0010
	Object 1000 Total	448,286.00-	34,704.74	334,797.10	0.00	113,488.90-	74.7	
22450	LIBRARY SUPPLIES/CIRC/AV/ETC	7,000.00-	343.92	1,242.92	0.00	5,757.08-	17.8	0010
	Object 2000 Total	7,000.00-	343.92	1,242.92	0.00	5,757.08-	17.8	
31700	DATA PROCESSING	13,500.00-	0.00	7,104.87	0.00	6,395.13-	52.6	0010
38400	R&M MACHINERY AND EQUIPMENT	84,655.00-	0.00	48,758.31	4,431.91	31,464.78-	62.8	0010
	Object 3000 Total	98,155.00-	0.00	55,863.18	4,431.91	37,859.91-	61.4	
	DEPARTMENT: 6003 TOTAL	**553,441.00-**	**35,048.66**	**391,903.20**	**4,431.91**	**157,105.89-**	**71.6**	

CITY OF MONTEREY PARK

EXPENDITURE SUMMARY REPORT BY OBJECT

FROM 03/01/2020 TO 03/31/2020

75.0% YEAR COMPLETE

DEPT SERIES: 6000 Series 6000

DEPARTMENT : 6004 CIRCULATION

OBJECT	DESCRIPTION	APPROPRIATION	------EXPENDITURE------ PERIOD TO DATE	YEAR TO DATE	ENCUMBERED	UNENCUMBERED BALANCE	% USED	FUND
11200	PERMANENT SALARIES	214,453.00-	16,676.31	152,619.96	0.00	61,833.04-	71.2	0010
11300	PART TIME SALARIES	68,873.00-	4,404.54	42,382.16	0.00	26,490.84-	61.5	0010
11500	SEPARATION BENEFITS	28,000.00-	2,333.33	21,000.01	0.00	6,999.99-	75.0	0010
12200	LIFE INSURANCE	1,248.00-	104.00	800.80	0.00	447.20-	64.2	0010
12300	MEDICAL INSURANCE	51,047.00-	4,325.40	36,221.73	0.00	14,825.27-	71.0	0010
12350	MEDICARE INSURANCE	3,110.00-	297.40	2,750.91	0.00	359.09-	88.5	0010
12370	PART TIME RETIREMENT	2,657.00-	176.17	1,653.53	0.00	1,003.47-	62.2	0012
12400	DENTAL INSURANCE	2,175.00-	275.86	1,958.36	0.00	216.64-	90.0	0010
12500	WORKERS COMPENSATION	7,318.00-	609.83	5,488.51	0.00	1,829.49-	75.0	0010
12600	RETIREMENT	77,847.00-	6,072.70	54,219.30	0.00	23,627.70-	69.7	0012
12750	CITY 401 PLAN	1,950.00-	290.00	1,900.00	0.00	50.00-	97.4	0010
12900	LONG TERM DISABILITY	1,584.00-	132.00	1,082.40	0.00	501.60-	68.3	0010
12950	VISION PLAN	1,112.00-	92.62	775.47	0.00	336.53-	69.7	0010
	Object 1000 Total	461,374.00-	35,790.16	322,853.14	0.00	138,520.86-	70.0	
22450	LIBRARY SUPPLIES/CIRC/AV/ETC	2,200.00-	0.00	299.57	0.00	1,900.43-	13.6	0010
	Object 2000 Total	2,200.00-	0.00	299.57	0.00	1,900.43-	13.6	
38400	R&M MACHINERY AND EQUIPMENT	8,100.00-	0.00	8,100.00	0.00	0.00	100.0	0010
	Object 3000 Total	8,100.00-	0.00	8,100.00	0.00	0.00	100.0	
	DEPARTMENT: 6004 TOTAL	**471,674.00-**	**35,790.16**	**331,252.71**	**0.00**	**140,421.29-**	**70.2**	

CITY OF MONTEREY PARK

EXPENDITURE SUMMARY REPORT BY OBJECT

FROM 03/01/2020 TO 03/31/2020

75.0% YEAR COMPLETE

DEPT SERIES: 6000 Series 6000

DEPARTMENT : 6005 LITERACY

OBJECT	DESCRIPTION	APPROPRIATION	EXPENDITURE PERIOD TO DATE	EXPENDITURE YEAR TO DATE	ENCUMBERED	UNENCUMBERED BALANCE	% USED	FUND
11200	PERMANENT SALARIES	106,892.00-	7,049.64	59,690.22	0.00	47,201.78-	55.8	0010
11200	PERMANENT SALARIES	34,516.00-	3,306.36	19,303.30	0.00	15,212.70-	55.9	0142
11200	PERMANENT SALARIES	0.00	0.00	7,671.97	0.00	7,671.97	0.00	0454
11300	PART TIME SALARIES	14,884.00-	866.46	12,534.22	0.00	2,349.78-	84.2	0142
11300	PART TIME SALARIES	20,013.20-	1,756.34	13,462.39	0.00	6,550.81-	67.3	0163
11300	PART TIME SALARIES	15,774.00-	1,337.60	7,187.58	0.00	8,586.42-	45.6	0454
11500	SEPARATION BENEFITS	14,700.00-	1,225.00	11,025.00	0.00	3,675.00-	75.0	0010
12200	LIFE INSURANCE	625.00-	25.61	200.46	0.00	424.54-	32.1	0010
12200	LIFE INSURANCE	0.00	17.29	90.74	0.00	90.74	0.00	0142
12200	LIFE INSURANCE	13.00-	0.00	13.00	0.00	0.00	100.0	0163
12200	LIFE INSURANCE	0.00	0.00	31.20	0.00	31.20	0.00	0454
12300	MEDICAL INSURANCE	22,483.00-	1,648.12	12,063.04	0.00	10,419.96-	53.6	0010
12300	MEDICAL INSURANCE	0.00	906.68	4,693.88	0.00	4,693.88	0.00	0142
12300	MEDICAL INSURANCE	626.20-	0.00	626.20	0.00	0.00	100.0	0163
12300	MEDICAL INSURANCE	0.00	0.00	1,502.88	0.00	1,502.88	0.00	0454
12350	MEDICARE INSURANCE	1,760.00-	96.96	835.42	0.00	924.58-	47.5	0010
12350	MEDICARE INSURANCE	741.00-	56.13	455.39	0.00	285.61-	61.5	0142
12350	MEDICARE INSURANCE	335.00-	25.47	195.22	0.00	139.78-	58.3	0163
12350	MEDICARE INSURANCE	0.00	19.40	205.78	0.00	205.78	0.00	0454
12370	PART TIME RETIREMENT	292.00-	17.97	35.57	0.00	256.43-	12.2	0142
12370	PART TIME RETIREMENT	700.00-	41.91	484.31	0.00	215.69-	69.2	0163
12400	DENTAL INSURANCE	1,308.00-	121.00	872.00	0.00	436.00-	66.7	0010
12400	DENTAL INSURANCE	0.00	69.00	345.00	0.00	345.00	0.00	0142
12400	DENTAL INSURANCE	45.00-	0.00	45.00	0.00	0.00	100.0	0163
12400	DENTAL INSURANCE	0.00	0.00	108.00	0.00	108.00	0.00	0454
12500	WORKERS COMPENSATION	2,184.00-	182.00	1,638.00	0.00	546.00-	75.0	0010
12600	RETIREMENT	25,288.00-	3,055.60	26,708.84	0.00	1,420.84	105.6	0012
12600	RETIREMENT	0.00	1,356.50	11,291.11	0.00	11,291.11	0.00	0142
12600	RETIREMENT	2.60-	260.51	501.26	0.00	498.66	19279.0	0163
12750	CITY 401 PLAN	1,300.00-	0.00	0.00	0.00	1,300.00-	0.0	0010
12900	LONG TERM DISABILITY	793.00-	42.90	316.80	0.00	476.20-	40.0	0010
12900	LONG TERM DISABILITY	0.00	23.10	122.10	0.00	122.10	0.00	0142
12900	LONG TERM DISABILITY	16.50-	0.00	16.50	0.00	0.00	100.0	0163
12900	LONG TERM DISABILITY	0.00	0.00	39.60	0.00	39.60	0.00	0454
12950	VISION PLAN	535.00-	34.19	252.48	0.00	282.52-	47.2	0010

CITY OF MONTEREY PARK

EXPENDITURE SUMMARY REPORT BY OBJECT

FROM 03/01/2020 TO 03/31/2020

75.0% YEAR COMPLETE

DEPT SERIES: 6000 Series 6000

DEPARTMENT : 6005 LITERACY

OBJECT	DESCRIPTION	APPROPRIATION	------EXPENDITURE------ PERIOD TO DATE	YEAR TO DATE	ENCUMBERED	UNENCUMBERED BALANCE	% USED	FUND
12950	VISION PLAN	0.00	18.41	97.31	0.00	97.31	0.00	0142
12950	VISION PLAN	13.50-	0.00	13.15	0.00	0.35-	97.4	0163
12950	VISION PLAN	0.00	0.00	31.56	0.00	31.56	0.00	0454
	Object 1000 Total	265,840.00-	23,560.15	194,706.48	0.00	71,133.52-	73.2	
21350	OTHER OFFICE SUPPLIES	7,399.00-	586.78	1,778.98	0.00	5,620.02-	24.0	0163
	Object 2000 Total	7,399.00-	586.78	1,778.98	0.00	5,620.02-	24.0	
32200	POSTAGE	2,000.00-	0.00	3,307.50	0.00	1,307.50	165.4	0454
33100	MILEAGE AND PARKING	250.00-	21.23	21.23	0.00	228.77-	8.5	0163
38400	R&M MACHINERY AND EQUIPMENT	3,184.00-	0.00	1,081.00	0.00	2,103.00-	34.0	0142
38400	R&M MACHINERY AND EQUIPMENT	5,116.00-	0.00	0.00	0.00	5,116.00-	0.0	0445
39300	DUES/MEMBERSHIPS	1,150.00-	0.00	0.00	0.00	1,150.00-	0.0	0163
	Object 3000 Total	11,700.00-	21.23	4,409.73	0.00	7,290.27-	37.7	
40000	BOOKS & SUBSCRIPTIONS	113.00-	0.00	0.00	0.00	113.00-	0.0	0142
40000	BOOKS & SUBSCRIPTIONS	4,500.00-	0.00	0.00	0.00	4,500.00-	0.0	0163
40000	BOOKS & SUBSCRIPTIONS	5,000.00-	0.00	1,233.97	0.00	3,766.03-	24.7	0445
40500	LIBRARY DATABASES	5,000.00-	0.00	2,347.00	2,347.00	306.00-	93.9	0445
	Object 4000 Total	14,613.00-	0.00	3,580.97	2,347.00	8,685.03-	40.6	
	DEPARTMENT: 6005 TOTAL	**299,552.00-**	**24,168.16**	**204,476.16**	**2,347.00**	**92,728.84-**	**69.0**	

CITY OF MONTEREY PARK
EXPENDITURE SUMMARY REPORT BY OBJECT
FROM 03/01/2020 TO 03/31/2020

75.0% YEAR COMPLETE

DEPT SERIES: 6000 Series 6000

DEPARTMENT : 6006 CHILDREN'S SERVICES

OBJECT	DESCRIPTION	APPROPRIATION	EXPENDITURE PERIOD TO DATE	EXPENDITURE YEAR TO DATE	ENCUMBERED	UNENCUMBERED BALANCE	% USED	FUND
11200	PERMANENT SALARIES	197,175.00-	13,554.47	100,089.08	0.00	97,085.92-	50.8	0010
11300	PART TIME SALARIES	29,712.00-	1,592.44	11,669.52	0.00	18,042.48-	39.3	0010
11500	SEPARATION BENEFITS	14,400.00-	1,200.00	10,800.00	0.00	3,600.00-	75.0	0010
12200	LIFE INSURANCE	792.00-	78.00	546.00	0.00	246.00-	68.9	0010
12300	MEDICAL INSURANCE	38,124.00-	2,387.39	14,205.45	0.00	23,918.55-	37.3	0010
12350	MEDICARE INSURANCE	2,568.00-	217.81	1,609.02	0.00	958.98-	62.7	0010
12370	PART TIME RETIREMENT	1,127.00-	29.58	398.09	0.00	728.91-	35.3	0012
12400	DENTAL INSURANCE	2,830.00-	136.72	803.34	0.00	2,026.66-	28.4	0010
12500	WORKERS COMPENSATION	4,258.00-	354.83	3,193.51	0.00	1,064.49-	75.0	0010
12600	RETIREMENT	0.00	0.00	4,902.79	0.00	4,902.79	0.00	0010
12600	RETIREMENT	69,606.00-	5,249.02	31,256.89	0.00	38,349.11-	44.9	0012
12750	CITY 401 PLAN	1,950.00-	210.00	1,250.00	0.00	700.00-	64.1	0010
12900	LONG TERM DISABILITY	1,188.00-	99.00	660.00	0.00	528.00-	55.6	0010
12950	VISION PLAN	938.00-	54.48	363.20	0.00	574.80-	38.7	0010
	Object 1000 Total	364,668.00-	25,163.74	181,746.89	0.00	182,921.11-	49.8	
22450	LIBRARY SUPPLIES/CIRC/AV/ETC	6,000.00-	447.20	1,382.10	0.00	4,617.90-	23.0	0010
	Object 2000 Total	6,000.00-	447.20	1,382.10	0.00	4,617.90-	23.0	
31950	OTHER PROFESSIONAL SERVICES	5,000.00-	0.00	5,092.00	0.00	92.00	101.8	0010
	Object 3000 Total	5,000.00-	0.00	5,092.00	0.00	92.00	101.8	
40000	BOOKS & SUBSCRIPTIONS	23,459.00-	1,408.80	13,831.63	0.00	9,627.37-	59.0	0010
40500	LIBRARY DATABASES	599.00-	0.00	599.00	0.00	0.00	100.0	0010
	Object 4000 Total	24,058.00-	1,408.80	14,430.63	0.00	9,627.37-	60.0	
	DEPARTMENT: 6006 TOTAL	**399,726.00-**	**27,019.74**	**202,651.62**	**0.00**	**197,074.38-**	**50.7**	
	DEPT SERIES: 6000 TOTAL	**2,743,147.00-**	**195,414.44**	**1,829,479.27**	**10,351.91**	**903,315.82-**	**67.1**	
	REPORT TOTALS	**$2,743,147.00-**	**$195,414.44**	**$1,829,479.27**	**$10,351.91**	**$903,315.82-**	**67.1**	

CITY OF MONTEREY PARK

EXPENDITURE SUMMARY REPORT BY OBJECT

FROM 03/01/2020 TO 03/31/2020

75.0% YEAR COMPLETE

OBJECT CATEGORY SUMMARY

OBJECT	DESCRIPTION	APPROPRIATION	EXPENDITURE PERIOD TO DATE	EXPENDITURE YEAR TO DATE	ENCUMBERED	UNENCUMBERED BALANCE	% USED
1000	SALARY & BENEFITS	2,278,761.00-	177,867.71	1,578,967.53	0.00	699,793.47-	69.3
2000	OPERATION EXPENDITURES	48,074.00-	2,637.23	16,929.87	0.00	31,144.13-	35.2
3000	PROFESSIONAL EXPENDITURES	345,641.00-	10,222.68	195,810.13	8,004.91	141,825.96-	59.0
4000	OTHER OVERHEAD	70,671.00-	4,686.82	37,771.74	2,347.00	30,552.26-	56.8
	TOTALS	**$2,743,147.00-**	**$195,414.44**	**$1,829,479.27**	**$10,351.91**	**$903,315.82-**	**67.1**

CITY OF MONTEREY PARK

EXPENDITURE SUMMARY REPORT BY OBJECT

FROM 03/01/2020 TO 03/31/2020

75.0% YEAR COMPLETE

FUND SUMMARY

FUND	DESCRIPTION	APPROPRIATION	EXPENDITURE PERIOD TO DATE	EXPENDITURE YEAR TO DATE	ENCUMBERED	UNENCUMBERED BALANCE	% USED
0010	GENERAL FUND	2,184,396.00-	150,861.69	1,440,453.06	8,004.91	735,938.03-	66.3
0012	RETIREMENT FUND	428,830.00-	33,865.61	298,152.31	0.00	130,677.69-	69.5
0142	EL CIVIC EDUCATION GRANT	53,730.00-	6,637.90	50,049.62	0.00	3,680.38-	93.2
0163	CAL LIBRARY LITERACY SVC GRAN'	35,064.00-	2,692.24	17,157.24	0.00	17,906.76-	48.9
0445	LITERACY TRUST GRANT	15,116.00-	0.00	3,580.97	2,347.00	9,188.03-	39.2
0454	LIBRARY PASSPORT TRUST GRANT	17,774.00-	1,357.00	20,086.07	0.00	2,312.07	113.0
0534	GET FIT WHILE YOU SIT	8,237.00-	0.00	0.00	0.00	8,237.00-	0.0
	TOTALS	**$2,743,147.00-**	**$195,414.44**	**$1,829,479.27**	**$10,351.91**	**$903,315.82-**	**67.1**

ATTACHMENT 2

Receipt and Expenditure Report

April 2020

CITY OF MONTEREY PARK

EXPENDITURE SUMMARY REPORT BY OBJECT

FROM 04/01/2020 TO 04/30/2020

83.3% YEAR COMPLETE

DEPT SERIES: 6000 Series 6000

DEPARTMENT : 6001 ADMINISTRATION

OBJECT	DESCRIPTION	APPROPRIATION	------EXPENDITURE------ PERIOD TO DATE	YEAR TO DATE	ENCUMBERED	UNENCUMBERED BALANCE	% USED	FUND
11200	PERMANENT SALARIES	170,196.00-	13,286.95	142,782.33	0.00	27,413.67-	83.9	0010
11200	PERMANENT SALARIES	0.00	344.15	344.15	0.00	344.15	0.00	0169
11300	PART TIME SALARIES	40,221.00-	1,653.21	36,417.24	0.00	3,803.76-	90.5	0010
11500	SEPARATION BENEFITS	14,300.00-	1,191.67	11,916.66	0.00	2,383.34-	83.3	0010
12200	LIFE INSURANCE	624.00-	63.54	648.54	0.00	24.54	103.9	0010
12200	LIFE INSURANCE	0.00	1.46	1.46	0.00	1.46	0.00	0169
12300	MEDICAL INSURANCE	17,607.00-	1,575.31	15,312.65	0.00	2,294.35-	87.0	0010
12300	MEDICAL INSURANCE	0.00	25.00	25.00	0.00	25.00	0.00	0169
12350	MEDICARE INSURANCE	2,468.00-	252.95	2,634.84	0.00	166.84	106.8	0010
12350	MEDICARE INSURANCE	0.00	4.98	4.98	0.00	4.98	0.00	0169
12370	PART TIME RETIREMENT	1,570.00-	66.13	1,130.40	0.00	439.60-	72.0	0012
12400	DENTAL INSURANCE	897.00-	77.37	763.47	0.00	133.53-	85.1	0010
12400	DENTAL INSURANCE	0.00	0.73	0.73	0.00	0.73	0.00	0169
12500	WORKERS COMPENSATION	4,149.00-	345.75	3,457.50	0.00	691.50-	83.3	0010
12600	RETIREMENT	61,782.00-	4,832.91	54,931.84	0.00	6,850.16-	88.9	0012
12600	RETIREMENT	0.00	124.79	124.79	0.00	124.79	0.00	0169
12750	CITY 401 PLAN	650.00-	0.00	350.00	0.00	300.00-	53.9	0010
12900	LONG TERM DISABILITY	792.00-	93.64	897.64	0.00	105.64	113.3	0010
12900	LONG TERM DISABILITY	0.00	2.36	2.36	0.00	2.36	0.00	0169
12950	VISION PLAN	436.00-	35.63	362.51	0.00	73.49-	83.1	0010
12950	VISION PLAN	0.00	0.69	0.69	0.00	0.69	0.00	0169
	Object 1000 Total	315,692.00-	23,979.22	272,109.78	0.00	43,582.22-	86.2	
21250	OFFICE PAPER PRODUCTS	200.00-	0.00	0.00	0.00	200.00-	0.0	0010
21350	OTHER OFFICE SUPPLIES	4,000.00-	122.84	2,970.14	0.00	1,029.86-	74.3	0010
22150	CLEANING & SANITATION SUPPLIE	12,000.00-	149.42	8,177.04	0.00	3,822.96-	68.1	0010
	Object 2000 Total	16,200.00-	272.26	11,147.18	0.00	5,052.82-	68.8	
31700	DATA PROCESSING	10,531.00-	10,187.00	13,556.00	320.00	3,345.00	131.8	0010
32050	TELEPHONE	4,000.00-	426.44	3,414.12	0.00	585.88-	85.3	0010
32150	TECHNOLOGY CHARGES	12,500.00-	1,041.67	10,416.66	0.00	2,083.34-	83.3	0010
32200	POSTAGE	1,000.00-	0.00	381.24	0.00	618.76-	38.1	0010
33100	MILEAGE AND PARKING	500.00-	0.00	351.93	0.00	148.07-	70.4	0010
33200	CONFERENCES/SEMINARS	9,793.00-	98.00	6,829.90	0.00	2,963.10-	69.7	0010
36100	ELECTRICITY	136,000.00-	4,863.70	81,536.30	0.00	54,463.70-	60.0	0010

CITY OF MONTEREY PARK

EXPENDITURE SUMMARY REPORT BY OBJECT

FROM 04/01/2020 TO 04/30/2020

83.3% YEAR COMPLETE

DEPT SERIES: 6000 Series 6000

DEPARTMENT : 6001 ADMINISTRATION

OBJECT	DESCRIPTION	APPROPRIATION	EXPENDITURE PERIOD TO DATE	EXPENDITURE YEAR TO DATE	ENCUMBERED	UNENCUMBERED BALANCE	% USED	FUND
36200	GAS SERVICE	7,600.00-	466.95	3,462.75	0.00	4,137.25-	45.6	0010
38100	REPAIRS & MTC BUILDINGS	15,000.00-	368.76	2,395.75	0.00	12,604.25-	16.0	0010
38400	R&M MACHINERY AND EQUIPMENT	15,000.00-	1,083.00	13,477.32	2,170.00	647.32	104.3	0010
39250	PRINTING & DUPLICATING	1,000.00-	0.00	204.77	0.00	795.23-	20.5	0010
39300	DUES/MEMBERSHIPS	3,600.00-	0.00	3,600.00	0.00	0.00	100.0	0010
	Object 3000 Total	216,524.00-	18,535.52	139,626.74	2,490.00	74,407.26-	65.6	
	DEPARTMENT: 6001 TOTAL	**548,416.00-**	**42,787.00**	**422,883.70**	**2,490.00**	**123,042.30-**	**77.6**	

CITY OF MONTEREY PARK

EXPENDITURE SUMMARY REPORT BY OBJECT

FROM 04/01/2020 TO 04/30/2020

83.3% YEAR COMPLETE

DEPT SERIES: 6000 Series 6000

DEPARTMENT : 6002 REFERENCE AND ADULT SERVICES

OBJECT	DESCRIPTION	APPROPRIATION	EXPENDITURE PERIOD TO DATE	EXPENDITURE YEAR TO DATE	ENCUMBERED	UNENCUMBERED BALANCE	% USED	FUND
11200	PERMANENT SALARIES	235,752.00-	15,386.80	189,504.33	0.00	46,247.67-	80.4	0010
11200	PERMANENT SALARIES	0.00	2,868.00	2,868.00	0.00	2,868.00	0.00	0169
11300	PART TIME SALARIES	26,376.00-	0.00	13,029.14	0.00	13,346.86-	49.4	0010
11300	PART TIME SALARIES	0.00	2,624.68	2,624.68	0.00	2,624.68	0.00	0154
11500	SEPARATION BENEFITS	14,900.00-	1,241.67	12,416.66	0.00	2,483.34-	83.3	0010
12200	LIFE INSURANCE	936.00-	78.00	759.20	0.00	176.80-	81.1	0010
12300	MEDICAL INSURANCE	37,205.00-	2,843.07	26,970.89	0.00	10,234.11-	72.5	0010
12350	MEDICARE INSURANCE	3,712.00-	251.96	2,963.63	0.00	748.37-	79.8	0010
12350	MEDICARE INSURANCE	0.00	38.06	38.06	0.00	38.06	0.00	0154
12350	MEDICARE INSURANCE	0.00	41.59	41.59	0.00	41.59	0.00	0169
12370	PART TIME RETIREMENT	1,056.00-	0.01-	521.24	0.00	534.76-	49.4	0012
12370	PART TIME RETIREMENT	0.00	104.99	104.99	0.00	104.99	0.00	0154
12400	DENTAL INSURANCE	2,510.00-	225.00	2,212.42	0.00	297.58-	88.1	0010
12500	WORKERS COMPENSATION	4,149.00-	345.75	3,457.50	0.00	691.50-	83.3	0010
12600	RETIREMENT	92,923.00-	5,599.80	67,748.07	0.00	25,174.93-	72.9	0012
12600	RETIREMENT	0.00	1,041.08	1,041.08	0.00	1,041.08	0.00	0169
12750	CITY 401 PLAN	1,300.00-	155.00	1,655.00	0.00	355.00	127.3	0010
12750	CITY 401 PLAN	0.00	25.00	25.00	0.00	25.00	0.00	0169
12900	LONG TERM DISABILITY	1,188.00-	99.00	963.60	0.00	224.40-	81.1	0010
12950	VISION PLAN	894.00-	74.46	832.18	0.00	61.82-	93.1	0010
	Object 1000 Total	422,901.00-	33,043.90	329,777.26	0.00	93,123.74-	78.0	
21350	OTHER OFFICE SUPPLIES	2,200.00-	0.00	1,351.38	0.00	848.62-	61.4	0010
21350	OTHER OFFICE SUPPLIES	0.00	149.90	149.90	0.00	149.90	0.00	0154
21350	OTHER OFFICE SUPPLIES	7,075.00-	2,817.10	2,817.10	0.00	4,257.90-	39.8	0534
	Object 2000 Total	9,275.00-	2,967.00	4,318.38	0.00	4,956.62-	46.6	
31950	OTHER PROFESSIONAL SERVICES	5,000.00-	0.00	1,254.00	0.00	3,746.00-	25.1	0010
31950	OTHER PROFESSIONAL SERVICES	1,000.00-	0.00	0.00	0.00	1,000.00-	0.0	0534
33100	MILEAGE AND PARKING	162.00-	0.00	0.00	0.00	162.00-	0.0	0534
	Object 3000 Total	6,162.00-	0.00	1,254.00	0.00	4,908.00-	20.4	
40000	BOOKS & SUBSCRIPTIONS	27,000.00-	195.98	19,956.12	3,009.05	4,034.83-	85.1	0010
40500	LIBRARY DATABASES	5,000.00-	0.00	0.00	0.00	5,000.00-	0.0	0010

CITY OF MONTEREY PARK

EXPENDITURE SUMMARY REPORT BY OBJECT

FROM 04/01/2020 TO 04/30/2020

83.3% YEAR COMPLETE

DEPT SERIES: 6000 Series 6000

DEPARTMENT : 6002 REFERENCE AND ADULT SERVICES

OBJECT DESCRIPTION	APPROPRIATION	------EXPENDITURE------ PERIOD TO DATE	YEAR TO DATE	ENCUMBERED	UNENCUMBERED BALANCE	% USED	FUND
Object 4000 Total	32,000.00-	195.98	19,956.12	3,009.05	9,034.83-	71.8	
DEPARTMENT: 6002 TOTAL	**470,338.00-**	**36,206.88**	**355,305.76**	**3,009.05**	**112,023.19-**	**76.2**	

CITY OF MONTEREY PARK

EXPENDITURE SUMMARY REPORT BY OBJECT

FROM 04/01/2020 TO 04/30/2020

83.3% YEAR COMPLETE

DEPT SERIES: 6000 Series 6000

DEPARTMENT : 6003 TECHNICAL SERVICES

OBJECT	DESCRIPTION	APPROPRIATION	EXPENDITURE PERIOD TO DATE	EXPENDITURE YEAR TO DATE	ENCUMBERED	UNENCUMBERED BALANCE	% USED	FUND
11200	PERMANENT SALARIES	260,532.00-	20,290.19	215,319.70	0.00	45,212.30-	82.7	0010
11300	PART TIME SALARIES	6,341.00-	0.00	7,487.82	0.00	1,146.82	118.1	0010
11500	SEPARATION BENEFITS	18,100.00-	1,508.33	15,083.34	0.00	3,016.66-	83.3	0010
12200	LIFE INSURANCE	1,248.00-	104.00	1,040.00	0.00	208.00-	83.3	0010
12300	MEDICAL INSURANCE	49,805.00-	3,995.98	38,874.30	0.00	10,930.70-	78.0	0010
12350	MEDICARE INSURANCE	3,778.00-	301.05	3,309.10	0.00	468.90-	87.6	0010
12370	PART TIME RETIREMENT	400.00-	0.00	299.50	0.00	100.50-	74.9	0012
12400	DENTAL INSURANCE	3,726.00-	265.86	2,710.80	0.00	1,015.20-	72.8	0010
12500	WORKERS COMPENSATION	5,786.00-	482.17	4,821.66	0.00	964.34-	83.3	0010
12600	RETIREMENT	94,574.00-	7,384.53	77,167.97	0.00	17,406.03-	81.6	0012
12750	CITY 401 PLAN	1,300.00-	160.00	1,260.00	0.00	40.00-	96.9	0010
12900	LONG TERM DISABILITY	1,584.00-	132.00	1,320.00	0.00	264.00-	83.3	0010
12950	VISION PLAN	1,112.00-	80.78	807.80	0.00	304.20-	72.6	0010
	Object 1000 Total	448,286.00-	34,704.89	369,501.99	0.00	78,784.01-	82.4	
22450	LIBRARY SUPPLIES/CIRC/AV/ETC	7,000.00-	245.14	1,488.06	0.00	5,511.94-	21.3	0010
	Object 2000 Total	7,000.00-	245.14	1,488.06	0.00	5,511.94-	21.3	
31700	DATA PROCESSING	13,500.00-	0.00	7,104.87	0.00	6,395.13-	52.6	0010
38400	R&M MACHINERY AND EQUIPMENT	84,655.00-	0.00	48,758.31	8,443.02	27,453.67-	67.6	0010
	Object 3000 Total	98,155.00-	0.00	55,863.18	8,443.02	33,848.80-	65.5	
	DEPARTMENT: 6003 TOTAL	**553,441.00-**	**34,950.03**	**426,853.23**	**8,443.02**	**118,144.75-**	**78.7**	

CITY OF MONTEREY PARK

EXPENDITURE SUMMARY REPORT BY OBJECT

FROM 04/01/2020 TO 04/30/2020

83.3% YEAR COMPLETE

DEPT SERIES: 6000 Series 6000

DEPARTMENT : 6004 CIRCULATION

OBJECT	DESCRIPTION	APPROPRIATION	EXPENDITURE PERIOD TO DATE	EXPENDITURE YEAR TO DATE	ENCUMBERED	UNENCUMBERED BALANCE	% USED	FUND
11200	PERMANENT SALARIES	214,453.00-	16,584.00	169,203.96	0.00	45,249.04-	78.9	0010
11300	PART TIME SALARIES	68,873.00-	333.25	42,715.41	0.00	26,157.59-	62.0	0010
11500	SEPARATION BENEFITS	28,000.00-	2,333.33	23,333.34	0.00	4,666.66-	83.3	0010
12200	LIFE INSURANCE	1,248.00-	104.00	904.80	0.00	343.20-	72.5	0010
12300	MEDICAL INSURANCE	51,047.00-	4,325.40	40,547.13	0.00	10,499.87-	79.4	0010
12350	MEDICARE INSURANCE	3,110.00-	237.02	2,987.93	0.00	122.07-	96.1	0010
12370	PART TIME RETIREMENT	2,657.00-	13.33	1,666.86	0.00	990.14-	62.7	0012
12400	DENTAL INSURANCE	2,175.00-	275.86	2,234.22	0.00	59.22	102.7	0010
12500	WORKERS COMPENSATION	7,318.00-	609.83	6,098.34	0.00	1,219.66-	83.3	0010
12600	RETIREMENT	77,847.00-	6,039.20	60,258.50	0.00	17,588.50-	77.4	0012
12750	CITY 401 PLAN	1,950.00-	290.00	2,190.00	0.00	240.00	112.3	0010
12900	LONG TERM DISABILITY	1,584.00-	132.00	1,214.40	0.00	369.60-	76.7	0010
12950	VISION PLAN	1,112.00-	92.62	868.09	0.00	243.91-	78.1	0010
	Object 1000 Total	461,374.00-	31,369.84	354,222.98	0.00	107,151.02-	76.8	
22450	LIBRARY SUPPLIES/CIRC/AV/ETC	2,200.00-	17.06	316.63	0.00	1,883.37-	14.4	0010
	Object 2000 Total	2,200.00-	17.06	316.63	0.00	1,883.37-	14.4	
38400	R&M MACHINERY AND EQUIPMENT	8,100.00-	0.00	8,100.00	0.00	0.00	100.0	0010
	Object 3000 Total	8,100.00-	0.00	8,100.00	0.00	0.00	100.0	
	DEPARTMENT: 6004 TOTAL	**471,674.00-**	**31,386.90**	**362,639.61**	**0.00**	**109,034.39-**	**76.9**	

CITY OF MONTEREY PARK

EXPENDITURE SUMMARY REPORT BY OBJECT

FROM 04/01/2020 TO 04/30/2020

83.3% YEAR COMPLETE

DEPT SERIES: 6000 Series 6000

DEPARTMENT : 6005 LITERACY

OBJECT	DESCRIPTION	APPROPRIATION	EXPENDITURE PERIOD TO DATE	EXPENDITURE YEAR TO DATE	ENCUMBERED	UNENCUMBERED BALANCE	% USED	FUND
11200	PERMANENT SALARIES	106,892.00-	7,049.63	66,739.85	0.00	40,152.15-	62.4	0010
11200	PERMANENT SALARIES	34,516.00-	3,306.37	22,609.67	0.00	11,906.33-	65.5	0142
11200	PERMANENT SALARIES	0.00	0.00	7,671.97	0.00	7,671.97	0.00	0454
11300	PART TIME SALARIES	14,884.00-	181.94	12,716.16	0.00	2,167.84-	85.4	0142
11300	PART TIME SALARIES	20,013.20-	424.54	13,886.93	0.00	6,126.27-	69.4	0163
11300	PART TIME SALARIES	15,774.00-	281.60	7,469.18	0.00	8,304.82-	47.4	0454
11500	SEPARATION BENEFITS	14,700.00-	1,225.00	12,250.00	0.00	2,450.00-	83.3	0010
12200	LIFE INSURANCE	625.00-	25.61	226.07	0.00	398.93-	36.2	0010
12200	LIFE INSURANCE	0.00	17.29	108.03	0.00	108.03	0.00	0142
12200	LIFE INSURANCE	13.00-	0.00	13.00	0.00	0.00	100.0	0163
12200	LIFE INSURANCE	0.00	0.00	31.20	0.00	31.20	0.00	0454
12300	MEDICAL INSURANCE	22,483.00-	1,648.12	13,711.16	0.00	8,771.84-	61.0	0010
12300	MEDICAL INSURANCE	0.00	906.68	5,600.56	0.00	5,600.56	0.00	0142
12300	MEDICAL INSURANCE	626.20-	0.00	626.20	0.00	0.00	100.0	0163
12300	MEDICAL INSURANCE	0.00	0.00	1,502.88	0.00	1,502.88	0.00	0454
12350	MEDICARE INSURANCE	1,760.00-	96.96	932.38	0.00	827.62-	53.0	0010
12350	MEDICARE INSURANCE	741.00-	46.19	501.58	0.00	239.42-	67.7	0142
12350	MEDICARE INSURANCE	335.00-	6.17	201.39	0.00	133.61-	60.1	0163
12350	MEDICARE INSURANCE	0.00	4.08	209.86	0.00	209.86	0.00	0454
12370	PART TIME RETIREMENT	292.00-	2.84	38.41	0.00	253.59-	13.2	0142
12370	PART TIME RETIREMENT	700.00-	6.64	490.95	0.00	209.05-	70.1	0163
12400	DENTAL INSURANCE	1,308.00-	121.00	993.00	0.00	315.00-	75.9	0010
12400	DENTAL INSURANCE	0.00	69.00	414.00	0.00	414.00	0.00	0142
12400	DENTAL INSURANCE	45.00-	0.00	45.00	0.00	0.00	100.0	0163
12400	DENTAL INSURANCE	0.00	0.00	108.00	0.00	108.00	0.00	0454
12500	WORKERS COMPENSATION	2,184.00-	182.00	1,820.00	0.00	364.00-	83.3	0010
12600	RETIREMENT	25,288.00-	2,672.29	29,381.13	0.00	4,093.13	116.2	0012
12600	RETIREMENT	0.00	1,245.25	12,536.36	0.00	12,536.36	0.00	0142
12600	RETIREMENT	2.60-	97.27	598.53	0.00	595.93	23020.0	0163
12750	CITY 401 PLAN	1,300.00-	0.00	0.00	0.00	1,300.00-	0.0	0010
12900	LONG TERM DISABILITY	793.00-	42.90	359.70	0.00	433.30-	45.4	0010
12900	LONG TERM DISABILITY	0.00	23.10	145.20	0.00	145.20	0.00	0142
12900	LONG TERM DISABILITY	16.50-	0.00	16.50	0.00	0.00	100.0	0163
12900	LONG TERM DISABILITY	0.00	0.00	39.60	0.00	39.60	0.00	0454
12950	VISION PLAN	535.00-	34.19	286.67	0.00	248.33-	53.6	0010

CITY OF MONTEREY PARK

EXPENDITURE SUMMARY REPORT BY OBJECT

FROM 04/01/2020 TO 04/30/2020

83.3% YEAR COMPLETE

DEPT SERIES: 6000 Series 6000

DEPARTMENT : 6005 LITERACY

OBJECT DESCRIPTION	APPROPRIATION	EXPENDITURE PERIOD TO DATE	EXPENDITURE YEAR TO DATE	ENCUMBERED	UNENCUMBERED BALANCE	% USED	FUND
12950 VISION PLAN	0.00	18.41	115.72	0.00	115.72	0.00	0142
12950 VISION PLAN	13.50-	0.00	13.15	0.00	0.35-	97.4	0163
12950 VISION PLAN	0.00	0.00	31.56	0.00	31.56	0.00	0454
Object 1000 Total	265,840.00-	19,735.07	214,441.55	0.00	51,398.45-	80.7	
21350 OTHER OFFICE SUPPLIES	7,399.00-	0.00	1,778.98	0.00	5,620.02-	24.0	0163
Object 2000 Total	7,399.00-	0.00	1,778.98	0.00	5,620.02-	24.0	
32200 POSTAGE	2,000.00-	0.00	3,307.50	0.00	1,307.50	165.4	0454
33100 MILEAGE AND PARKING	250.00-	0.00	21.23	0.00	228.77-	8.5	0163
38400 R&M MACHINERY AND EQUIPMENT	3,184.00-	0.00	1,081.00	0.00	2,103.00-	34.0	0142
38400 R&M MACHINERY AND EQUIPMENT	5,116.00-	0.00	0.00	0.00	5,116.00-	0.0	0445
39300 DUES/MEMBERSHIPS	1,150.00-	0.00	0.00	0.00	1,150.00-	0.0	0163
Object 3000 Total	11,700.00-	0.00	4,409.73	0.00	7,290.27-	37.7	
40000 BOOKS & SUBSCRIPTIONS	113.00-	0.00	0.00	0.00	113.00-	0.0	0142
40000 BOOKS & SUBSCRIPTIONS	4,500.00-	0.00	0.00	0.00	4,500.00-	0.0	0163
40000 BOOKS & SUBSCRIPTIONS	5,000.00-	0.00	1,233.97	0.00	3,766.03-	24.7	0445
40500 LIBRARY DATABASES	5,000.00-	0.00	2,347.00	2,347.00	306.00-	93.9	0445
Object 4000 Total	14,613.00-	0.00	3,580.97	2,347.00	8,685.03-	40.6	
DEPARTMENT: 6005 TOTAL	**299,552.00-**	**19,735.07**	**224,211.23**	**2,347.00**	**72,993.77-**	**75.6**	

CITY OF MONTEREY PARK

EXPENDITURE SUMMARY REPORT BY OBJECT

FROM 04/01/2020 TO 04/30/2020

83.3% YEAR COMPLETE

DEPT SERIES: 6000 Series 6000

DEPARTMENT : 6006 CHILDREN'S SERVICES

OBJECT	DESCRIPTION	APPROPRIATION	------EXPENDITURE------ PERIOD TO DATE	YEAR TO DATE	ENCUMBERED	UNENCUMBERED BALANCE	% USED	FUND
11200	PERMANENT SALARIES	197,175.00-	14,534.78	114,623.86	0.00	82,551.14-	58.1	0010
11300	PART TIME SALARIES	29,712.00-	0.00	11,669.52	0.00	18,042.48-	39.3	0010
11300	PART TIME SALARIES	0.00	3,007.76	3,007.76	0.00	3,007.76	0.00	0154
11500	SEPARATION BENEFITS	14,400.00-	1,200.00	12,000.00	0.00	2,400.00-	83.3	0010
12200	LIFE INSURANCE	792.00-	78.00	624.00	0.00	168.00-	78.8	0010
12300	MEDICAL INSURANCE	38,124.00-	2,387.39	16,592.84	0.00	21,531.16-	43.5	0010
12350	MEDICARE INSURANCE	2,568.00-	208.95	1,817.97	0.00	750.03-	70.8	0010
12350	MEDICARE INSURANCE	0.00	43.61	43.61	0.00	43.61	0.00	0154
12370	PART TIME RETIREMENT	1,127.00-	0.00	398.09	0.00	728.91-	35.3	0012
12370	PART TIME RETIREMENT	0.00	79.38	79.38	0.00	79.38	0.00	0154
12400	DENTAL INSURANCE	2,830.00-	136.72	940.06	0.00	1,889.94-	33.2	0010
12500	WORKERS COMPENSATION	4,258.00-	354.83	3,548.34	0.00	709.66-	83.3	0010
12600	RETIREMENT	0.00	0.00	4,902.79	0.00	4,902.79	0.00	0010
12600	RETIREMENT	69,606.00-	5,283.80	36,540.69	0.00	33,065.31-	52.5	0012
12600	RETIREMENT	0.00	383.00	383.00	0.00	383.00	0.00	0154
12750	CITY 401 PLAN	1,950.00-	210.00	1,460.00	0.00	490.00-	74.9	0010
12900	LONG TERM DISABILITY	1,188.00-	99.00	759.00	0.00	429.00-	63.9	0010
12950	VISION PLAN	938.00-	54.48	417.68	0.00	520.32-	44.5	0010
	Object 1000 Total	364,668.00-	28,061.70	209,808.59	0.00	154,859.41-	57.5	
22450	LIBRARY SUPPLIES/CIRC/AV/ETC	6,000.00-	0.00	1,382.10	0.00	4,617.90-	23.0	0010
	Object 2000 Total	6,000.00-	0.00	1,382.10	0.00	4,617.90-	23.0	
31950	OTHER PROFESSIONAL SERVICES	5,000.00-	0.00	5,092.00	0.00	92.00	101.8	0010
	Object 3000 Total	5,000.00-	0.00	5,092.00	0.00	92.00	101.8	
40000	BOOKS & SUBSCRIPTIONS	23,459.00-	0.00	13,831.63	0.00	9,627.37-	59.0	0010
40500	LIBRARY DATABASES	599.00-	0.00	599.00	0.00	0.00	100.0	0010
	Object 4000 Total	24,058.00-	0.00	14,430.63	0.00	9,627.37-	60.0	
	DEPARTMENT: 6006 TOTAL	**399,726.00-**	**28,061.70**	**230,713.32**	**0.00**	**169,012.68-**	**57.7**	

CITY OF MONTEREY PARK

EXPENDITURE SUMMARY REPORT BY OBJECT

FROM 04/01/2020 TO 04/30/2020

83.3% YEAR COMPLETE

DEPT SERIES: 6000 Series 6000

DEPT SERIES: 6000 TOTAL	2,743,147.00-	193,127.58	2,022,606.85	16,289.07	704,251.08-	74.3
REPORT TOTALS	$2,743,147.00-	$193,127.58	$2,022,606.85	$16,289.07	$704,251.08-	74.3

CITY OF MONTEREY PARK

EXPENDITURE SUMMARY REPORT BY OBJECT

FROM 04/01/2020 TO 04/30/2020

83.3% YEAR COMPLETE

OBJECT CATEGORY SUMMARY

OBJECT	DESCRIPTION	APPROPRIATION	EXPENDITURE PERIOD TO DATE	EXPENDITURE YEAR TO DATE	ENCUMBERED	UNENCUMBERED BALANCE	% USED
1000	SALARY & BENEFITS	2,278,761.00-	170,894.62	1,749,862.15	0.00	528,898.85-	76.8
2000	OPERATION EXPENDITURES	48,074.00-	3,501.46	20,431.33	0.00	27,642.67-	42.5
3000	PROFESSIONAL EXPENDITURES	345,641.00-	18,535.52	214,345.65	10,933.02	120,362.33-	65.2
4000	OTHER OVERHEAD	70,671.00-	195.98	37,967.72	5,356.05	27,347.23-	61.3
	TOTALS	**$2,743,147.00-**	**$193,127.58**	**$2,022,606.85**	**$16,289.07**	**$704,251.08-**	**74.3**

CITY OF MONTEREY PARK

EXPENDITURE SUMMARY REPORT BY OBJECT

FROM 04/01/2020 TO 04/30/2020

83.3% YEAR COMPLETE

FUND SUMMARY

FUND	DESCRIPTION	APPROPRIATION	------EXPENDITURE------ PERIOD TO DATE	YEAR TO DATE	ENCUMBERED	UNENCUMBERED BALANCE	% USED
0010	GENERAL FUND	2,184,396.00-	140,869.92	1,581,322.98	13,942.07	589,130.95-	73.0
0012	RETIREMENT FUND	428,830.00-	31,891.98	330,044.29	0.00	98,785.71-	77.0
0142	EL CIVIC EDUCATION GRANT	53,730.00-	5,817.07	55,866.69	0.00	2,136.69	104.0
0154	FEMA DISASTER FUND	0.00	6,431.38	6,431.38	0.00	6,431.38	0.00
0163	CAL LIBRARY LITERACY SVC GRAN	35,064.00-	534.62	17,691.86	0.00	17,372.14-	50.5
0169	CDBG FUND	0.00	4,479.83	4,479.83	0.00	4,479.83	0.00
0445	LITERACY TRUST GRANT	15,116.00-	0.00	3,580.97	2,347.00	9,188.03-	39.2
0454	LIBRARY PASSPORT TRUST GRANT	17,774.00-	285.68	20,371.75	0.00	2,597.75	114.6
0534	GET FIT WHILE YOU SIT	8,237.00-	2,817.10	2,817.10	0.00	5,419.90-	34.2
	TOTALS	**$2,743,147.00-**	**$193,127.58**	**$2,022,606.85**	**$16,289.07**	**$704,251.08-**	**74.3**

ATTACHMENT 3

Trust and Agency Account Report

April 2020

CITY OF MONTEREY PARK
INTEROFFICE MEMO

DATE: April 30, 2020

TO: Library Board of Trustees

FROM: Diana Garcia, City Librarian

SUBJECT: Balances in Library Trust and Agency Accounts as of April 30, 2020

General Donations (0075 450 0075 08250)		
Beginning Balance		$ 21,588.44
Deposits		0.00
Disbursements		(0.00)
Total Ending Balance		$ 21,588.44
Library Automation and Water Bill Donation (0075 450 0075 08260)		
Beginning Balance		$ 22,025.57
Deposits	(Water Bill Donation: 4/30/20)	511.00
Disbursements		(0.00)
Total Ending Balance		$ 22,536.57
Literacy Program (0075 450 0075 08270)		
Beginning Balance		$ 61,435.94
Deposits		0.00
Disbursements	(Fingerprinting processing charge)	(49.00)
Total Ending Balance		$ 61,386.94
Library Building Trust Fund (0075 450 0075 08320)		
Beginning Balance		$ 77,287.51
Deposits		0.00
Disbursements		(0.00)
Total Ending Balance		**$ 77,287.51**
Passport Services (0075 450 0075 08325)		
Beginning Balance		$ 166,155.85
Deposits		0.00
Disbursements		(0.00)
Total Ending Balance		**$ 166,155.85**

RESTRICTED ACCOUNTS:

Funds may be used at the discretion of the Board of Trustees for any item which would benefit the Library. This account includes the former trust accounts Bruggemeyer Memorial Library, Francisco Alonso Trust, Edgar Cohn Memorial Lecture Series and Rita Valenzuela Trust. Please note that the total comprising Rita Valenzuela's portion of this account remains at $7,104.50.

Library Trust Accounts (0075 450 0075 08230)

Beginning Balance		$ 7,757.23
Deposits		0.00
Disbursements	(Awaiting transfer from Passport Services Trust Account 0075 450 0075 08325 to reimburse this account)	(0.00)
Total Ending Balance		$ 7,757.23

Interest income is recorded quarterly.