

**ENVIRONMENTAL COMMISSION OF MONTEREY PARK
AGENDA**

**REGULAR MEETING
Monterey Park City Hall – Engineering Conference Room
320 W. Newmark Avenue, Monterey Park, CA 91754**

**Tuesday
April 9, 2019
6:00 PM**

MISSION STATEMENT

**The mission of the City of Monterey Park is to provide excellent services
to enhance the quality of life for our entire community.**

Documents related to an Agenda item are available to the public in the Public Works Department located at 320 West Newmark Avenue, Monterey Park, CA 91754, during normal business hours and the City's website at www.montereypark.ca.gov.

PUBLIC COMMENTS ON AGENDA ITEMS

You may speak up to five (5) minutes on Agenda item. You may combine up to two (2) minutes of time with another person's speaking. No person may speak more than a total of 10 minutes. The Commission Chair and Commissioners may change the amount of time allowed for speakers.

Per the Americans with Disabilities Act, if you need special assistance to participate in this meeting please call City Hall at (626) 307-1359 for reasonable accommodation at least 24 hours before a meeting. Council Chambers are wheelchair accessible.

CALL TO ORDER Commission Chair
FLAG SALUTE Commission Chair
ROLL CALL Commissioners: Shirley Hwang, Karl Wong, Sam Cheung, and Stephen Fong
 Youth Advisors: Athena Flores and Spencer Lin

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

PUBLIC COMMUNICATIONS (Related to Items NOT on the Agenda). While all comments are welcome, the Brown Act does not allow the City Council to take action on any item not on the agenda. The Council may briefly respond to comments after Public Communications is closed. Persons may, in addition to any other matter within the City Council's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered.

ORAL AND WRITTEN COMMUNICATIONS

[1.] PRESENTATION – None.

[2.] OLD BUSINESS

2-A. PLANNING OF EARTH DAY FESTIVAL 2019

It is recommended that the Environmental Commission:

- (1) Continue to planning of Earth Day Festival 2019; and
- (1) Take such additional, related, action that may be desirable

[3.] NEW BUSINESS

3-A. APPROVAL OF MINUTES

It is recommended that the Environmental Commission:

- (1) Approve the minutes from the regular meeting of March 12, 2019; and
- (2) Take such additional, related, action that may be desirable.

[4.] COMMISSION COMMUNICATIONS

ADJOURN



Environmental Commission Staff Report

DATE: April 9, 2019

AGENDA ITEM NO: 3-A

TO: Environmental Commission
FROM: Bonnie Tam, Principal Management Analyst
SUBJECT: Approval of Minutes

RECOMMENDATION:

It is recommended that the Environmental Commission:

1. Approve the minutes from the regular meeting of March 12, 2019; and
2. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

None.

BACKGROUND:

None.

FISCAL IMPACT:

None.

Respectfully submitted by:

A handwritten signature in blue ink, appearing to read "Bonnie Tam", is written over a horizontal line.

Bonnie Tam
Principal Management Analyst

ATTACHMENT:

1. Meeting Minutes

ATTACHMENT 1
Meeting Minutes

**MONTEREY PARK ENVIRONMENTAL COMMISSION
REGULAR MEETING MINUTES
March 12, 2019**

The Environmental Commission of the City of Monterey Park held a Regular Meeting of the Commission in the Engineering Conference Room, located at 320 West Newmark Avenue in the City of Monterey Park, Tuesday, January 8, 2019 at 6:00 p.m.

CALL TO ORDER:

Chair Wong called the meeting to order at 6:15 p.m.

FLAG SALUTE:

Chair Wong led the flag salute.

ROLL CALL:

Chair Wong called the roll:

Commissioners Present: Karl Wong, Shirley Hwong, Sam Cheung, and Stephen Fong

Commissioners Absent: None

Youth Advisors Present: Athena Flores and Spencer Lin

Youth Advisors Absent: None

ALSO PRESENT: Civil Engineering Associate Vivian Chen (in attendance for Principal Management Analyst Bonnie Tam), PlanetSave President Stanley Lin, and Asian Pacific Islander Forward Movement Policy Consultant Lisa Thong

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

ORAL AND WRITTEN COMMUNICATIONS

1. PRESENTATION

1-A. OATH OF OFFICE FOR NEW COMMISSIONER KATHY KO

City Clerk Vincent Chang administered the oath of office for newly-appointed Commissioner Kathy Ko, followed by a presentation of a Certificate of Appointment. The commission handbook was given to Commissioner Ko.

2. OLD BUSINESS

2-A. PLANNING OF EARTH DAY FESTIVAL 2019

Chair Wong distributed a summary for *Earth Day Festival 2019 Preparations* and continued the event planning. Chair Wong confirmed that there will be 17 vendors for the festival and nine participants for the eco-summit co-hosted by PlanetSave that will provide educational presentations (cap at 10-15 minutes each) and science experiments towards community engagement. There will be approximately 20 student volunteers from Mark Keppel High School and 2-4 volunteers from Chair Wong. Volunteer coordinators will be Mark Keppel High School student

Hillary Tong and Youth Advisor Athena Flores. The Commission directed Civil Engineering Associate Chen to request Principal Management Analyst Tam to provide the Commission with volunteer liability waiver forms at next meeting. Chair Wong also requested Certificates of Recognition be given out to the volunteers. A request with the names of volunteers will be submitted to the City Manager's Office after the event.

Commissioner Cheung reported to the Commission that Costco can donate drinks and snack bars; however, it needs the City's Tax ID in order for the City to receive the donations. The Commission directed Civil Engineering Associate Chen to report this back to Principal Management Analyst Tam to be discussed at next meeting. The Commission also discussed pre-registration requirement on Eventbrite for bike ride and the distribution of Earth Day flyers at local elementary schools.

The Commission continued to discuss the logistics on the day of Earth Day Bike Ride and Festival. The Commissioners suggested that commissioners, staff liaison, and bike ride volunteers meeting at Barnes Park at 7 a.m. The bike ride booth will be stationed at Barnes Park across the street from Boys and Girls Club. The Challenge Ride will start at 8 a.m. and the Family Friendly Ride will start at 9 a.m. The volunteers will begin to set up the vendor tables at 9 a.m. while vendors will start coming in between 9:30 a.m. and 10 a.m. Two volunteers are needed to conduct foot traffic counts at the festival. The volunteers will help out throughout the event until the festival ends at 3 p.m.

3. NEW BUSINESS

3-A. APPROVAL OF MINUTES

Approve the minutes from the regular meeting of January 8, 2019.

Action Taken: The Environmental Commission approved the minutes from the regular meeting of January 8, 2019.

Motion: Co-Chair Hwong moved to approve the January 8, 2019 minutes and Commissioner Cheung seconded, motion carried by the following vote:

Ayes: Commissioners: Hwong, Cheung, Wong, Fong
Noes: Commissioners: None
Abstain: Commissioners: None

4. COMMISSION COMMUNICATIONS

PlanetSave President Stanley Lin spoke about an "Adopt a Computer" program by refurbishing old computers from USC and donating them to reduce E-waste. Commissioner Cheung stated that he could contact *Cascades* newspaper to

advertise the donated computers and that Langley Center might be interested in accepting these refurbished computers.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 8:50 p.m.

Bonnie Tam
Staff Liaison to the Environmental Commission
City of Monterey Park

Approved on April 9, 2019 at the Environmental Commission regular meeting