

**TRAFFIC COMMISSION OF MONTEREY PARK  
AGENDA**

**REGULAR MEETING**

**Monterey Park City Hall – City Council Chambers  
320 W. Newmark Avenue, Monterey Park, CA 91754**

**Thursday, February 20, 2020 at 7:00 PM**

**MISSION STATEMENT**

The mission of the City of Monterey Park is to provide excellent services  
to enhance the quality of life for our entire community.

Documents related to an Agenda item are available to the public in the Public Works Department located at 320 West Newmark Avenue, Monterey Park, CA 91754, during normal business hours and the City's website at [www.montereypark.ca.gov](http://www.montereypark.ca.gov).

**PUBLIC COMMENTS ON AGENDA ITEMS**

You may speak up to three (3) minutes on Agenda item. You may combine up to two (2) minutes of time with another person's speaking. No person may speak more than a total of 5 minutes. The Commission Chair and Commissioners may change the amount of time allowed for speakers.

Per the Americans with Disabilities Act, if you need special assistance to participate in this meeting please call City Hall at (626) 307-1359 for reasonable accommodation at least 24 hours before a meeting. Council Chambers are wheelchair accessible.

**CALL TO ORDER**      **Commission Chair Jong**  
**FLAG SALUTE**      **Commission Chair Jong**  
**ROLL CALL**          **Steven Klein, Benkin Jong, Ulysses Ramirez, Paul Perez, Allan Shatkin**

**AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS**

PUBLIC COMMUNICATIONS (Related to Items NOT on the Agenda). While all comments are welcome, the Brown Act does not allow the Traffic Commission to take action on any item not on the agenda. The Traffic Commission may briefly respond to comments after Public Communications is closed.

**ORAL AND WRITTEN COMMUNICATIONS**

**[1.] PRESENTATIONS & PUBLIC COMMENTS**

**[2.] OLD BUSINESS**

None.

**[3.] NEW BUSINESS**

**3-A APPROVAL OF MINUTES**

- (1) Approve the minutes from the regular meeting of November, 2019; and
- (2) Take such additional, related, action that may be desirable.

**3-B INTERNAL REVIEW OF TRAFFIC INVESTIGATION REQUESTS – FEEDBACK FROM TRAFFIC COMMISSION**

It is recommended that the Traffic Commission:

- (1) Provide feedback to staff regarding items to consider as we establish this review process.

**3-C BLUE CURB INSTALLATION POLICY – FEEDBACK FROM TRAFFIC COMMISSION**

- (1) It is recommended that the Traffic Commission  
Provide feedback to assist in the revision and update.

**[4.] COMMISSION COMMUNICATIONS**

**[5.] STAFF COMMUNICATIONS**

**ADJOURN**

**MONTEREY PARK TRAFFIC COMMISSION  
REGULAR MEETING MINUTES  
November 21, 2019**

The Traffic Commission of the City of Monterey Park held a Regular Meeting of the Commission in the City Council Chambers, located at 320 West Newmark Avenue in the City of Monterey Park, Thursday, November 21, 2019 at 7:00 p.m.

**CALL TO ORDER:**

Chairperson Jong called the meeting to order at 7:00 p.m.

**FLAG SALUTE:**

Commissioner Jong led the flag salute.

**ROLL CALL:**

**Commissioners Present:** Ben Jong, Steven Klein, Ulysses Ramirez, Paul Perez, Alan Shatkin

**ALSO PRESENT:** Civil Engineering Associate Cesar Vega, Administrative Secretary Cristina Garcia, Assistant City Engineer, Frank A. Lopez

**AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS**

None.

**PRESENTATION & PUBLIC COMMENT:**

None.

**OLD BUSINESS**

None.

**NEW BUSINESS**

**3-A APPROVAL OF MINUTES**

**Action Taken:** Approval of the Minutes from the August 15, 2019 Traffic Commission meeting are approved as presented.

**Action Taken:** Approval of the Minutes from the September 19, 2019 Traffic Commission meeting are approved with the following changes / corrections:

Page 1 at ROLL CALL: correct Alan Shatkin to **Allan Shatkin**

**3-B RECOMMENDATION TO CANCEL DECEMBER 2019 TRAFFIC COMMISSION MEETING**

Motion: Moved by Commissioner Perez to approve Staff's recommendation to cancel the December 2019 Traffic Commission Meeting. Second by Commissioner Ramirez, motion carried by the following vote:

Ayes: 5  
Noes: 0

**COMMISSION COMMUNICATIONS**

**Commissioner Shatkin inquires** as to the following:

- Repair and maintenance of local streets and roads.

- Revisiting the traffic study on Markland near Marketplace, due to the new development and increased traffic.

**Commissioners** concur that traffic backs up almost to Wilcox due to the opening of the Marketplace and a new traffic study should be considered.

**Assistant City Engineer Lopez** – explains that an EIR (Environmental Impact Report) was performed for this project which included, among other things, a study analyzing future traffic and an ambient growth estimate. There are currently no plans to look into another traffic study until the Marketplace development is complete. The upcoming 3rd phase includes Marketplace Drive (at the Oll) going all the way through to Markland and traffic signal upgrades. As requested, he will return to the Commission with an estimate as to when Marketplace should be complete.

**Assistant City Engineer** adds that there is another CIP, the Potrero Grande Beautification Project which will address, among other things, medians, bike lanes and traffic signal modifications impacting the Marketplace and Markland. This project, in part, is intended to relieve traffic at the intersections aforementioned.

**Commissioners** express their concern with additional traffic with the 3<sup>rd</sup> phase and additional retail.

**Commissioner Perez** - suggests identifying the problem now, before moving forward. Also, requests identifying the functional classification of Markland.

**Commissioner Shatkin** – requests status and timeline of the Potrero Grande Beautification Project and if bike lanes are a design requirement.

**Assistant City Engineer Lopez** – explains 60% of the design plans are in, however, parking and medians are still in review and Staff will need to finalize before going to City Council for final approval. The bike lanes were included in the design.

**Commissioner Jong** – agrees that the City's bike lanes are limited and do not make a significant difference. Explains, however, how active transportation / complete streets are the future to becoming more sustainable.

**Commissioner Perez** – concerns with the following:

- Hellman roadway/pavement conditions, between Atlantic to Garfield.
- Additional observation / enforcement at Mark Keppel High School (adjacent to baseball field) at the crosswalk.

**Commissioner Klein** – items of interest:

- Hellman northeast (at Atlantic) overhead roadway sign on the signal is missing.
- Expresses his appreciation that the 300 block of Chandler is being resurfaced.
- Hit and run accident on November 18 at Atlantic and Newmark. Requests a SWITRS report for Newmark and Atlantic to analyze how many accidents and citations have been issued at

that intersection. Suggests seeking out any actions available to improve the safety at this intersection.

**Assistant City Engineer Lopez** - responds by reading the City of Monterey Park's press release (a copy of which is attached hereto and made part hereof).

### **STAFF COMMUNICATIONS**

**Assistant City Engineer Lopez** - updates the following:

- Nicholson Avenue permit parking district was not approved by City Council due in part to potential impacts to the businesses along Garvey and the findings of the Police Department which did not recognize a lack of parking. Council's recommendation is for Staff to review the overall permit parking district program and the number of permits issued each individual address.
- The Department of Public Works will also be creating an internal traffic advisory committee to address traffic issues prior to bringing the items to the Commission.

**Commissioner Perez** – requests Staff to inform the Commissioners when an item from Traffic Commission goes before Council.

**Civil Engineering Associate Vega** – updates:

- Due to weather conditions, the ongoing street pavement project to continue after the Thanksgiving holiday.
- Sporadic evening work on the water line at the Marriot Project (North Atlantic) will continue for the next 2 weeks.
- Lane closure/ detour on Avenida Cesar Chavez at Collegian due to a vault closure (overnight project).
- February 26, 2020 is the Volunteer Dinner, all Commissioners are invited.

### **ADJOURNMENT**

**Commissioner Klein** – Calls for a moment of silence in memory of Joshua Madrid, the victim of the hit and run accident occurring on November 18, 2019.

There being no further business for consideration, the meeting was adjourned at 8:0 p.m. The next scheduled meeting is scheduled for January 16, 2020.

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Frank A. Lopez  
Staff Liaison to the Traffic Commission  
City of Monterey Park

Approved on \_\_\_\_\_, 2019 at the Traffic Commission regular meeting.



## Traffic Commission Staff Report

**DATE:** February 20, 2020

**AGENDA ITEM NO:** 3-B

**TO:** Traffic Commission  
**FROM:** Frank A. Lopez, Assistant City Engineer  
**SUBJECT:** INTERNAL REVIEW OF TRAFFIC INVESTIGATION REQUESTS –  
FEEDBACK FROM TRAFFIC COMMISSION

### **PROPOSAL**

The Commission is asked to provide feedback to staff in order to establish an internal review process for review of traffic investigation requests.

### **BACKGROUND**

1. Currently traffic investigation requests are submitted through several different methods such as the City's GoMPK program, in person at City Hall, phone calls, emails (sometimes to City Council, sometimes to staff), and directly to this commission.
2. Staff is working to standardize the process, both in format and process, at the direction of the City Engineer.
3. Staff is forming an internal traffic committee comprised of members from the police department's traffic bureau, street maintenance, engineering, and potentially other departments. The committee would review all traffic investigation requests to provide consistency.
4. The goal of this process is to provide consistent and timely responses to these requests that follow State and Federal guidelines, the Monterey Park Municipal Code, and modern traffic engineering principles.

### **RECOMMENDATION**

It is recommended that the Traffic Commission provide feedback to staff regarding items to consider as we establish this review process for consistency and timeliness in responding to traffic investigation requests.



## Traffic Commission Staff Report

**DATE:** February 20, 2020

**AGENDA ITEM NO:** 3-C

**TO:** Traffic Commission  
**FROM:** Frank A. Lopez, Assistant City Engineer  
**SUBJECT:** BLUE CURB INSTALLATION POLICY – FEEDBACK FROM TRAFFIC COMMISSION

### **PROPOSAL**

The Commission is asked to provide feedback to staff in order to revise and update the current blue curb installation policy.

### **BACKGROUND**

1. The City has permitted approximately 300 ADA (Blue Curb) parking stalls in the public right-of-way over the past several years and in each case installed the ADA parking stall sign, painted the curb blue, and painted the ADA parking stencil on the roadway.
2. Most of these blue curb parking stalls did not undergo extensive review for ADA compliance, meaning that they should all be reviewed for appropriate path of travel with appropriate grades per ADA requirements.
3. Some ADA stalls will likely need to be removed.

### **RECOMMENDATION**

Since an update of the blue curb installation policy is required at this time, staff recommends that the Traffic Commission provide feedback to assist in this revision and update.