

**ENVIRONMENTAL COMMISSION OF MONTEREY PARK  
AGENDA**

**REGULAR MEETING  
Monterey Park City Hall – Engineering Conference Room  
320 W. Newmark Avenue, Monterey Park, CA 91754**

**Tuesday  
January 8, 2019  
6:00 PM**

**MISSION STATEMENT**

**The mission of the City of Monterey Park is to provide excellent services  
to enhance the quality of life for our entire community.**

Documents related to an Agenda item are available to the public in the Public Works Department located at 320 West Newmark Avenue, Monterey Park, CA 91754, during normal business hours and the City's website at [www.montereypark.ca.gov](http://www.montereypark.ca.gov).

**PUBLIC COMMENTS ON AGENDA ITEMS**

You may speak up to five (5) minutes on Agenda item. You may combine up to two (2) minutes of time with another person's speaking. No person may speak more than a total of 10 minutes. The Commission Chair and Commissioners may change the amount of time allowed for speakers.

Per the Americans with Disabilities Act, if you need special assistance to participate in this meeting please call City Hall at (626) 307-1359 for reasonable accommodation at least 24 hours before a meeting. Council Chambers are wheelchair accessible.

**CALL TO ORDER**      Commission Chair  
**FLAG SALUTE**        Commission Chair  
**ROLL CALL**            Commissioners: Shirley Hwang, Karl Wong, Sam Cheung, and Stephen Fong  
                                 Youth Advisors: Athena Flores and Spencer Lin

**AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS**

PUBLIC COMMUNICATIONS (Related to Items NOT on the Agenda). While all comments are welcome, the Brown Act does not allow the City Council to take action on any item not on the agenda. The Council may briefly respond to comments after Public Communications is closed. Persons may, in addition to any other matter within the City Council's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered.

**ORAL AND WRITTEN COMMUNICATIONS**

[1.]      **PRESENTATION** – None.

[2.]      **OLD BUSINESS**

2-A.     **PLANNING OF EARTH DAY FESTIVAL 2019**

It is recommended that the Environmental Commission:

- (1)      Continue to planning of Earth Day Festival 2019; and
- (1)      Take such additional, related, action that may be desirable

[3.] NEW BUSINESS

3-A. APPROVAL OF MINUTES

It is recommended that the Environmental Commission:

- (1) Approve the minutes from the regular meeting of December 11, 2018; and
- (2) Take such additional, related, action that may be desirable.

[4.] COMMISSION COMMUNICATIONS

ADJOURN



## Environmental Commission Staff Report

**DATE:** January 8, 2019

**AGENDA ITEM NO:** 3-A

**TO:** Environmental Commission  
**FROM:** Bonnie Tam, Principal Management Analyst  
**SUBJECT:** Approval of Minutes

### **RECOMMENDATION:**

It is recommended that the Environmental Commission:

1. Approve the minutes from the regular meeting of December 11, 2018; and
2. Take such additional, related, action that may be desirable.

### **EXECUTIVE SUMMARY:**

None.

### **BACKGROUND:**

None.

### **FISCAL IMPACT:**

None.

Respectfully submitted by:

A handwritten signature in blue ink, appearing to read "Bonnie Tam", written over a horizontal line.

Bonnie Tam  
Principal Management Analyst

### **ATTACHMENT:**

1. Meeting Minutes

**ATTACHMENT 1**  
Meeting Minutes

**MONTEREY PARK ENVIRONMENTAL COMMISSION  
REGULAR MEETING MINUTES  
December 11, 2018**

The Environmental Commission of the City of Monterey Park held a Regular Meeting of the Commission in the Engineering Conference Room, located at 320 West Newmark Avenue in the City of Monterey Park, Tuesday, December 11, 2018 at 6:00 p.m.

**CALL TO ORDER:**

Chair Wong called the meeting to order at 6:15 p.m.

**FLAG SALUTE:**

Commissioner Cheung led the flag salute.

**ROLL CALL:**

Principal Management Analyst Tam called the roll:

Commissioners Present: Karl Wong, Shirley Hwong, and Stephen Fong

Commissioners Absent: Sam Cheung

Youth Advisors Present: Athena Flores

Youth Advisors Absent: Spencer Lin

**ALSO PRESENT:** Principal Management Analyst Bonnie Tam and Monterey Park Resident Stanley Lin.

**AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS**

**ORAL AND WRITTEN COMMUNICATIONS**

**1. PRESENTATION**

None.

**2. OLD BUSINESS**

**2-A. PLANNING OF EARTH DAY FESTIVAL 2019**

Chair Wong distributed a summary for *Earth Day Festival 2019 Preparations*. Principal Management Analyst Tam distributed to the Commissioners the draft event flyer that was prepared by John L. Hunter & Associates. Commissioners made some suggestions on the design of the flyer; Principal Management Analyst Tam will provide a second draft at next meeting. Commissioners continued to identify businesses that they would solicit for donations. Principal Management Analyst Tam advised that all sponsorships should be confirmed by February 1, 2019 in order to include sponsors' company logos on the flyer for publication and advertising.

At last regular meeting, the Commission discussed the option of selling drinks and offering retail vendors a booth for a fee. Principal Management Analyst Tam reported to the Commission that after speaking with Recreation Superintendent Robert Aguirre that there might be potential conflicts/competition with Cherry Blossom Festival's food court vendors and health regulations issue, selling drinks at Earth Day Festival is not recommended. Commissioners agreed to include the Face Painting activity which is very popular with the children. The Commission also requested one additional 10'x10' tent and a 3'x10' rise and be informed of the table size/measurement in advance.

Finally, the Commission confirmed that they will use the same bike routes last year in this year's bike ride event that includes the Family Bike Ride and Hill Challenge Ride. Student advisors will be helping as well as bringing in student volunteers from Mark Keppel High School to assist in setting up the tables in the morning.

### **3. NEW BUSINESS**

#### **3-A. APPROVAL OF MINUTES**

Approve the minutes from the regular meeting of November 13, 2018.

**Action Taken:** The Environmental Commission approved the minutes from the regular meeting of November 13, 2018.

**Motion:** Co-Chair Hwong moved to approve the November 13, 2018 minutes and Commissioner Fong seconded, motion carried by the following vote:

Ayes:	Commissioners:	Hwong, Fong, Wong
Noes:	Commissioners:	None
Abstain:	Commissioners:	Cheung

#### **3-B. DEBRIEF FROM THE 11/14/18 LAX ROUNDTABLE MEETING**

Chair Wong, Co-Chair Hwong, and Commissioner Cheung attended the LAX Roundtable meeting that was held on November 14, 2018 in the Monterey Park City Council Chamber. Chair Wong debriefed the Commission on the airplane noise issues that affects the Monterey Park Community.

### **4. COMMISSION COMMUNICATIONS**

Co-Chair Hwong announced that Monterey Park Woman's Club will host a Christmas potluck party and Toy Drive for Monterey Park Fire Department on December 12, 2018.

Co-Chair Hwong announced that Monterey Park Fire Department will host a CERT class graduation on December 15, 2018.

**ADJOURNMENT**

There being no further business for consideration, the meeting was adjourned at 8:36 p.m.

---

Bonnie Tam  
Staff Liaison to the Environmental Commission  
City of Monterey Park

*Approved on January 8, 2019 at the Environmental Commission regular meeting*