

**GENERAL PLAN ADVISORY COMMITTEE OF MONTEREY PARK  
AGENDA**

**SPECIAL MEETING  
Monterey Park City Hall Community Room  
320 West Newmark Avenue**

**Monday  
March 11, 2019  
6:30 PM**

**MISSION STATEMENT**

**The mission of the City of Monterey Park is to provide excellent services  
to enhance the quality of life for our entire community.**

Documents related to an Agenda item are available to the public in the Community and Economic Development Department – Planning Division located at 320 West Newmark Avenue, Monterey Park, CA 91754, during normal business hours and the City's website at [www.montereypark.ca.gov](http://www.montereypark.ca.gov).

**PUBLIC COMMENTS ON AGENDA ITEMS**

You may speak up to 5 minutes on Agenda item. You may combine up to 2 minutes of time with another person's speaking. No person may speak more than a total of 10 minutes. The Board Chair and Board Members may change the amount of time allowed for speakers.

Per the Americans with Disabilities Act, if you need special assistance to participate in this meeting please call City Hall at (626) 307-1359 for reasonable accommodation at least 24 hours before a meeting. Council Chambers are wheelchair accessible.

**CALL TO ORDER**

**ROLL CALL**

Chet Yoshizaki, Lincoln Lee, Nancy Acuri, Jack Chiang, Michael Schlegel, Dave Jones, Bob Machuca, Joe Reichenberger, Michael Hamner, Paul Isozaki, Yukio Kawaratani, Thomas Wong, Walter Beaumont, Yvonne Yiu, Rodrigo Garcia, and Danny Johnson

**AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS**

**PUBLIC COMMUNICATIONS.** While all comments are welcome, the Brown Act does not allow the Commission to take action on any item not on the agenda. The Commission may briefly respond to comments after Public Communications is closed. Persons may, in addition to any other matter within the Commission's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered.

**ORAL AND WRITTEN COMMUNICATIONS**

**[1.] PRESENTATIONS** – None

**[2.] CONSENT CALENDAR** – None

**[4.] OLD BUSINESS – None**

**[5.] NEW BUSINESS**

**5-A GENERAL PLAN UPDATE WORKSHOP – LAND USE ELEMENT.**

This workshop constitutes the first meeting of the General Plan Advisory Committee (“GPAC”). It is anticipated that the workshop will not result in the GPAC taking any particular action. Instead, City staff and representatives from the City’s land use consultant (MIG) will be providing an introduction and overview of the GPAC functions; the schedule for updating the Land Use Element to the Monterey Park General Plan; what kinds of procedures are required to implement that update including, without limitation, public input, environmental review, Planning Commission consideration, and City Council approval; what kind of input the GPAC should provide during the update process; and how future GPAC meetings will be conducted. The only procedural actions that are anticipated by the GPAC during this first meeting are election of a chairperson and vice-chairperson.

**[6.] COMMITTEE COMMUNICATIONS AND MATTERS**

**[7.] STAFF COMMUNICATIONS AND MATTERS**

**ADJOURN**

Next meeting anticipated for March 25, 2019.



## **Purpose and Charge**

### **General Plan Advisory Committee (GPAC)**

The General Plan establishes the framework for decision-making regarding land use, housing transportation, infrastructure, resource conservation, parks and recreation, public safety, and equity. This framework includes a vision for Monterey Park supported by goals, policies, and implementation strategies and actions. Input from the community is essential to development of the vision, goals, and policy statements. The work of the General Plan Advisory Committee (GPAC) will be integral to this process. To ensure successful process outcomes, a common understanding of the GPAC's purpose and responsibilities is helpful. This paper outlines your role in the update process.

The City of Monterey Park is undertaking a focused General Plan update. The Land Use Element update needs to be completed by July 2019 to enable it to be put to a community vote in November 2019. (Voter approval is required by City ordinance; parallel to the General Plan update, the City will be looking to eliminate the requirement for voter action for major land use proposals like a Land Use Element update.) Thus, the GPAC's most immediate charge will be to focus on land use policy. The Circulation Element and the Economic Development Element will be updated Summer/Fall 2019. GPAC meetings for this second phase will be scheduled once the Land Use Element has been completed.

### **Purpose**

The City is updating the Land Use, Circulation, and Economic Development Elements to:

- Engage residents, the business community, and other stakeholders in establishing a new Vision for Monterey Park, one that reflects local values, responds to regional influences, and sets a course for the next 20 years
- Facilitate the coordination and planning of development for the next 20 years

- Attract investment and business to enhance the economic vitality of Monterey Park, improve the function and appearance of business districts, and contribute to a solid fiscal foundation
- Improve the quality of life for residents, business owners, employees, and visitors through neighborhood enhancements and improvements to public spaces
- Plan for future pedestrian, bicycling, and transit opportunities and coordinate multimodal street planning

## Charge

The GPAC's charge is to provide ongoing and effective input to the Project Team (City staff and consultants) and elected officials. GPAC members will review, evaluate, and discuss information and concepts relating to the three General Plan elements.

## Roles and Responsibilities

- Provide ongoing input that reflects your community knowledge, including reviewing and commenting on major work elements and products.
- Help the Project Team gain a broader understanding of public and interest group perspectives.
- Provide suggestions regarding public engagement efforts.
- Act as public engagement ambassadors by inviting/encouraging neighbors, friends, business colleagues, to participate in public engagement activities—festival booths, workshops, etc.

## Expectations of GPAC Members

- Participate actively, enthusiastically, and civilly
- Respect the comments and contributions of other members
- Listen to and understand each other's position
- Review documents by agreed-upon deadlines
- Provide recommendations and advise project team and decision makers
- Act as public engagement ambassadors
- Assist with public outreach activities, as needed

## Process

The GPAC process will be facilitated by the General Plan consultant team. The team's facilitator will be responsive to inquiries, and the Project Team will disclose information to GPAC members in an efficient manner. The General Plan consultant team will develop the meeting topics, agenda, and technical information in collaboration with City staff and technical consultants. The agenda will be distributed, along with related materials, in advance via email by Samantha Tewart, Senior Planner.

Ms. Tewart (or her delegate) will be responsible for maintaining formal and informal communications with GPAC members between meetings.

The General Plan Project team, with input from GPAC members, will establish the GPAC meeting schedule. GPAC members are expected to make a good faith effort to participate in each meeting, and if a member is unable to attend, he/she should notify the Ms. Tewart in advance.

A successful process will:

- Develop common goals and objectives
- Establish a foundation of facts and shared definition of terms
- Identify and understand members' perspectives
- Build on a spirit of collaboration
- Focus on areas of agreement
- Evaluate alternatives to address areas of disagreement

## **Decision Making**

Decision making within the GPAC will be by a process that aims to achieve mutual agreement. "Mutual agreement" does not necessarily mean that all members of the GPAC are equally enthusiastic about the decision or recommendation. It does mean that everyone in the committee is willing to "live with" the agreement even though some individuals might prefer an alternative solution.

The facilitator will explore the levels of agreement within the GPAC when it appears disagreement exists with a proposed recommendation or decision. The six levels of agreement include:

1. I can say an unqualified "yes" to the decision. I am satisfied that the decision is an expression of the wisdom of the group.
2. I find the decision perfectly acceptable. It is the best of the real options that we have available to us.
3. I can live with the decision; I am not especially enthusiastic about it.
4. I do not agree with the decision, but I am willing to support the decision because I trust the wisdom of the group.
5. I feel that we have no clear sense of unity in the group. We need to do more work before mutual agreement can be reached.
6. I do not agree with the decision and feel the need to register my disagreement.

Using these levels of agreement does not mean that 100 percent support will be required to move forward with plans or recommendations. It does mean that every effort will be made to reach mutual agreement and that opposing points of view will be presented and explained if mutual agreement cannot be reached.

## **Brown Act**

Please be aware that the GPAC is subject to the Brown Act. An overview of the Brown Act, and your legal responsibilities as a member of the GPAC, is included in the Municipal Law Guidebook provided by the City Attorney's Office. Any questions, regarding your legal responsibilities should be directed to the City Attorney's Office.