



CITY OF MONTEREY PARK

RESIDENTIAL REHABILITATION HOUSING PROGRAM

PRE-APPLICATION

The City of Monterey Park’s Housing Rehabilitation Program is available for income-qualified owner-occupants of single-family dwellings, duplexes, townhouses and condominiums located within City limits. Under the program a deferred payment loan of up to \$50,000 with 3% simple interest is available for eligible home improvements. There are no monthly payments on this loan. The loan (plus accrued interest) is repaid when you sell the house, refinance for money-out; or you no longer live in the home.

Eligible rehabilitation work includes roofing, painting, plumbing, windows, electrical, and other general property improvements. The City shall determine the eligibility and priority of all rehabilitation work prior to award. The City reserves the right to deny requests if the repairs to be completed and/or the applicant does not conform to the program guidelines.

Order of Priority for Rehabilitation Work:

1. HUD Required Items and/or Health and Safety Items;
2. Emergency Repairs or ADA Improvements;
3. Exterior Property Improvements; and
4. Interior Property Improvements.

Building and Planning code violations of any nature shall be addressed as part of this program. If the owner decides to terminate application, the Code Enforcement Department will be notified of any deficiencies.

In order to qualify for this program the annual household Adjusted Gross Income must not exceed:

Family Size	Maximum Income	Family Size	Maximum Income
1	\$48,650	5	\$75,050
2	\$55,600	6	\$80,600
3	\$62,550	7	\$86,150
4	\$69,450	8	\$91,700

Source: U.S Department of Housing and Urban Development (HUD). These income figures are subject to change annually (last updated: 3/28/16).

If you are interested in the Program, please complete the pre-application on the following page and return it to the City of Monterey Park, Community and Economic Development Department located at 320 W. Newmark Avenue, Monterey Park, CA 91754. If you have any questions, please feel free to contact the City’s Housing Consultant Tuesdays and Wednesdays from 9:00 a.m. to 4:30 p.m. at (626) 307- 1384. **Appointments are encouraged.**

Applications Are Processed On a First-Come, First-Served Basis.



This is a HOME Funded Program under the U.S. Department of Housing and Urban Development (HUD). The City of Monterey Park will not discriminate against any applicant for a down payment assistance loan based on race, color, religion, sex, marital status, ancestry or national origin. The City program will be conducted and administered in conformity with Title VI of the Civic Rights Act of 1964 and the Fair Housing Act and implementing regulations.





PRE-APPLICATION INFORMATION

Date Received: _____

Previous Assistance:
Yes: _____ No: _____

Emergency Assistance:
Approved: _____ Denied: _____

OFFICE USE ONLY

The City of Monterey Park request the submittal of a pre-application in order to assess certain eligibility requirements. An application for assistance will be provided if the City determines you may be eligible under the current Residential Rehabilitation Program Guidelines.

Name: _____ Spouse: _____

Other Persons on Property Title: _____

Address: _____

Phone (Home): _____ Phone (Work): _____

Approximate Annual Household Income: \$ _____ (Include all wages, retirement, social security, etc.. for all persons 18 and older.)

Year Home Purchased: _____ Approximate Mortgage Loan(s) Owed: \$ _____

List all people in household (Please include self and spouse):

<u>NAME</u>	<u>AGE</u>	<u>NAME</u>	<u>AGE</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Briefly describe repairs you are requesting:

(Please note that if you have structures built without proper building permits, you will not be assisted.)

Please return this form to the following:

EMAIL: Dsottek@MontereyPark.ca.gov

DELIVER OR MAIL: Community and Economic Development Department
Attention: Debbie Sottek
320 W. Newmark Avenue
Monterey Park, CA 91754



Questions may be directed to Debbie Sottek, Housing Consultant (626) 307-1384. Consultant office hours are Tuesdays and Wednesdays 9:00 a.m. to 4:00 p.m. **Appointments are encouraged.**



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