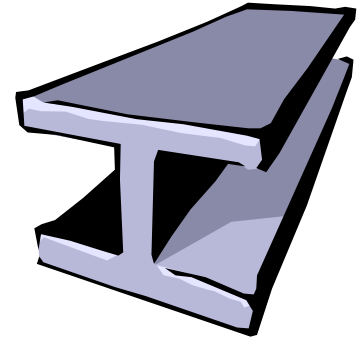


Monterey Park Debris Management Three easy steps!



Complete Part One of the Building Debris Management Report

- Monterey Park Municipal Code 6.08.150 states no one besides the franchise service collector (Athens Services) is allowed to remove refuse from property within the City except for self-hauling from Construction and Demolition jobsites. If you need to contract for roll-off or bin services you must use the City's franchise hauler Athens Services at (626) 336-6100. Athens processes all materials it collects for recyclables. Fill out part one and you are finished.
- If your project is equal or less than 1,000 square feet, part one is only required.
- If your project is over 1,000 square feet and you plan to self-haul your waste material to a state approved facility, the City needs to know that you are recycling at least 60% of the waste amount. Fill out part one of the form and get ready for steps two and three.
- If you need to locate a recycling facility, the CIWMB (California Integrated Waste Management Board) has a database list of all approved C & D (construction and demolition) debris recycling facilities at: <http://www.calrecycle.ca.gov/FacIT/Facility/Search.aspx>. For more information, please contact the Engineering Division at (626) 307-1320.



Save Your Receipts

- As your project progresses, save your receipts from any facility (both recycling and landfill) that you take waste materials from your jobsite. If materials were taken for reuse to another jobsite, we also need documentation.



Complete Part Two of the form and attach your facility receipts

- When you are done with construction (prior to final permit sign-off) you need to submit part two of the form. Attach your receipts from both recycling and landfills facilities and/or documentation from jobsite reuse.

City of Monterey Park Debris Management Report

PART ONE –

Are you aware that material generated from your project can be recycled?

Monterey Park Municipal Code 16.17.150 and 16.17.310 require a minimum of 60 percent of the nonhazardous construction and demolition debris generated at the job site to be recycled and/or salvaged.

You are allowed to self-haul all waste material to a state approved recycling facility but you are not allowed to hire a third party for collect, transport, and dispose of the waste materials.

Furthermore, if you self-haul your own material from the jobsite you will be required to provide documentation showing that you have diverted 60% of your project's waste from landfill disposal if your project exceeds 1000 square feet in size.

Violation of these requirements will result in requiring you to post a performance security for future projects. *A repeat violation may result in the inability to pull a construction or demolition permit with the City for one year.*

Step 1: Before Project Begins: Complete PART ONE application form.

Step 2: During the Project: *(self-haul projects over 1000 square feet only)*

Save all weight receipts and/or documentation from disposal sites (recycling centers, landfills, jobsite reuse) where materials were taken.

Step 3: Before final inspection: *(self-haul projects over 1000 square feet only)*

Complete Part Two of this form and submit receipts/documentation (original or photocopies) verifying that a minimum of 60% of the debris or material generated was diverted from landfill disposal. Final inspection will not be conducted until documentation has been submitted.

For further information, please contact the Engineering Division at (626) 307-1320.

PART ONE – *cont'd*

Please fill out completely.

Today's Date: _____ **Permit Number(s):** _____

Job Address(es): _____

Job Description: _____

Square Footage: _____ sq. ft. **Date projected for completing job:** _____

Project Type: *New construction* *Demolition* *Renovation* *Other*

Applicant: _____ **Phone:** _____

Company Name: _____

Company Address: _____

Please check the appropriate box:

- The project is a New Residential or New Non-Residential (Commercial).
- The project is a Residential Addition or Alteration where it increases the Building's Condition area, volume, or size.
- The project is Non-Residential (Commercial) Addition of 1,000 square feet or more.
- The project is Non-Residential (Commercial) with a permit valuation of \$200,000 or more.
- The maximum square footage of the construction, demolition, or remodeling project is more than 1,000 sq. ft.

*If the any of the above boxes have been checked, **Debris Management** is required.*

- The project involves only roof material.** *(Only complete this form, Part Two is not required regardless of square footage.)*

Please check the appropriate box for how the Debris Management is to be accomplished:

- I am contracting with Athens Services (626) 336-6100.
- I am self-hauling my material from the site. I agree to divert at least 60% of my waste to a state approved facility for recycling and understand I must submit Part Two of the report prior to final inspection showing waste material properly recycled

Expected debris from this project: check all that apply.

- | | | |
|--|--|---|
| <input type="checkbox"/> Asphalt/Concrete | <input type="checkbox"/> Glass | <input type="checkbox"/> Roofing material |
| <input type="checkbox"/> Brick/Masonry Tile | <input type="checkbox"/> Metals | <input type="checkbox"/> Soils |
| <input type="checkbox"/> Doors, windows, Cabinets, fixtures, etc | <input type="checkbox"/> Mixed Loads (i.e. trash, plastics, packaging, etc.) | <input type="checkbox"/> Wood |

**Reminder – Failure to submit Part Two (if required) will require you to submit a \$500 cash bond for your next project. The third violation will result in the inability to pull a permit for one year.*

Applicant Signature: _____ **Date:** _____

City of Monterey Park Debris Management Report

PART TWO – complete only if required.

Today's Date: _____

Job Address(es): _____ Permit Number(s): _____

For projects over 1,000 square feet that self-haul waste materials generated from this site, this report must be completed and submitted prior to your final inspection. Failure to do so or comply with the City's 60% diversion requirement will require you to post a \$500 performance security bond for future projects and may result in you being unable to pull a construction or demolition permit with the City for one year. For further information, please contact the Engineering Division at (626) 307-1320.

You must attach copies of weight receipts, recycling dealer reports, and/or jobsite reuse documentation after completing this form.

Material	Amount Generated	Amount Recycled	Amount Disposed	Name of Facility/Vendor/ Jobsite Reuse	Date Taken to Facility
	<i>Indicate cubic yards or tons</i>				
Asphalt/Concrete					
Brick/Masonry/Tile					
Doors, Windows, Cabinets, Fixtures					
Glass					
Metals					
Soils					
Wood					
Roofing Materials					
Mixed Loads (i.e. trash, plastics, packaging, etc.)					
Other:					
TOTAL:					

FOR CITY USE ONLY: Project Status:

___ Approved ___ Denied ___ Additional Documentation Requested (see attached) ___ Approved for Exemption

Reviewed/Approved by: _____ Date: _____