



CITY OF MONTEREY PARK

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**MID YEAR
REVIEW REPORT**

FISCAL YEAR 2010 - 2011

**Mid Year Review Report
For the 2010-11 Fiscal Year**

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Midyear Budget Report

Economic Outlook

The National Bureau of Economic Research has announced that the recession ended in June of 2009. However, it does not mean that a recovery has occurred. Because of joblessness on the labor market, the U.S. economy remains quite fragile and downside risks remain prominent. The consumer confidence is still low as households adjusting spending to declines in home equity. Unemployment is expected to stay in double digits at least until the end of 2012.

Although recent indicators of spending and production have generally been encouraging, conditions in the labor market have improved only modestly at best. The biggest economic question for 2011 is whether unemployment begins to fall consistently. A true recovery won't occur unless more Americans have jobs and money to spend, so forcing unemployment down is in everybody's interest. The Federal Reserve projected that it could take several years for the economy to return to health.

In a situation in which unemployment is high and expected to remain so and inflation is unusually low, the FOMC would normally respond by reducing its target for the federal funds rate. However, the Federal Reserve's target for the federal funds rate has been close to zero since December 2008, leaving essentially no scope for further reductions. For the near term, fiscal policymakers will need to continue to take into account the low level of economic activity and the still-fragile nature of the economic recovery.

California's Budget

As the largest economy in the nation, California is experiencing the hardest hit from the recession. Although in 2010 the economy was on the mend; however, the showdown wrought by the housing implosion and financial crisis was so severe that the pace of economic recovery continues to be discouraging.

The Governor's proposed 2011-12 state budget outlines a strategy to eliminate a combined \$25.4 billion deficit. The proposed plan would slash virtually every state-funded program to help balance California's massive deficit, including cuts in Medi-Cal, social services, the state's higher-education system, state parks and libraries. In addition, a package of revenue proposals, such as personal income tax surcharge, lower level of dependent exemption credit, vehicle license fee, state's sales and use tax rate, and mandatory single sales factor apportionment for multi-state corporations, is also presented.

As the state's financial straits have worsened, redevelopment dollars have come to look increasingly attractive to balance the state budget. In the Governor's plan, the Governor has proposed to abolish redevelopment by taking property tax revenue from redevelopment agencies to fund new development and shifting it to core local services. The Governor predicted that the shift would save the state \$1.7 billion in the 2011-12 fiscal year. The structure of this change is still very sketchy; however, cities and counties across California are putting more than \$1 billion in redevelopment projects on the fast track in an apparent attempt to beat the governor's plan to eliminate redevelopment agencies.

With the proposed shocking news, local governments have found their ability to finance services to be a problem. Local governments are struggling to make budget reductions to stay within the declined revenues and the uncertainty as to whether the state will truly abolish redevelopment agencies local is an added burden.

Ballot Measures Affect Local Finances

Since the late 1970's, California voters have passed several propositions that have direct impact on local finances. These propositions are as follows.

- Proposition 13 (1978) sets the maximum property tax rate to 1% on assessed values. It also restricts increases in assessed value to inflation but not to exceed 2% per year.
- Proposition 4 (1979) limits growth in government spending to change in population and inflation.
- Proposition 62 (1986) requires local general taxes to be approved by a majority of popular vote and special taxes to be approved by two-thirds of popular vote.
- Proposition 218 (1996) requires voter approval for local government to impose, increase, or extend any taxes or assessments. Property related fees are also subject to voter approval.
- Proposition 58 (2004) requires the State to adopt a balanced budget and to establish a budget reserve. It also restricts the ability of the State to borrow funds for budget deficits.
- Proposition 1A (2004) prohibits the State from taking local funds unless in an emergency declared by the Governor and approved by 2/3 of the legislature. Funds taken must be repaid.
- Proposition 1B (2006) authorizes bond funds for local streets improvement. Based on preliminary estimates, Monterey Park could receive approximately \$2 million.
- Proposition 1A (2006) requires sales tax from gasoline to be used only for local traffic congestion relief projects. In the past, the State has redirected the funds for its budget deficits.
- Proposition 22 (2010) protects local government and transportation funds from state raids, as well as ensures that the gas taxes go to fund transportation improvements.
- Proposition 26 (2010) requires two-thirds voter approval to impose new, or increase, or extend existing regulator fees. Unlike the provision that apply to the state, Prop. 26 does not repeal pre-existing fees in the cities. Most fees that cities normally charge residents are exempted from the new law.

Monterey Park's Budget

Fiscal year 2010-2011 is an extremely difficult year due to the on-going impacts of the recession of 2007-2010. The State is facing an unparalleled fiscal crisis. Monterey Park, while less impacted by the housing crisis than most other parts of the country, is nonetheless experiencing a significant slowdown in construction activity. The City's property tax base is quite stable and generates the largest source of revenue for the City. The median price of an existing, single family detached home in Monterey Park during 2010 was about \$500,000.

The City's investment, plan check, and charges for services revenues are all impacted by the economic downturn. These decreased revenues have the most significant impact on the City's General Fund. In 2010-11, the City's Redevelopment Agency continues its 2nd year property tax shift of \$535,000 to the State. The Agency will again borrow the money from Housing Set-Aside Fund to pay for this requirement as it had done for 2009-10.

The 2010-11 adopted budget is a challenging one and reflects various cost cutting measures, including elimination of full-time and part-time positions, PERS 2-year service credit for early retirement, 10% salary reductions for police, police captain and fire management bargaining units, 2.5% salary reductions for firefighters, 10% salary furloughs for executive, and pension override revenue shift from Redevelopment funds. However, not all of these balancing options were carried out.

In September 2010, City Council approved a 5% salary reduction in replacing the original 10% which was included in the adopted budget for police, police captain and fire management units. As a result, there is a budget gap which will be required further budget balancing options for 2010-11. The summary below outlines the causes of the 2010-11 General Fund budget shortfall and solutions to eliminate the deficit.

Shortfall and Solutions for 2010-2011 Budget
(dollars in thousands)

Adjustment:

Deficit from 5% reduction <i>(for Police, Police Captain, and Fire Mgmt)</i>	\$ (390)	
Deficit from no reduction for Fire <i>(originally 2.5%)</i>	(55)	
Savings from freezing one Police Captain	120	
Savings from freezing one Police Officer	68	
Revenue decline in 2010-11	(828)	\$(1,085)

Solutions:

10 furlough days for non-safety employees, starting 2/2011	\$ 250	
Other operation's and salary savings <i>(vacant positions, unemployment insurance costs)</i>	300	
Reserve	535	\$1,085
		0

The City has adopted a conservative financial management practice. While taking steps to hold back expenditures, including implementing ten (10) mandatory furlough days for non-safety employees, training cost reduction, and tightening major capital expenditures, the City also requires to draw down \$535,000 from the undesignated and unreserved General Fund balance to eliminate the 2010-11 deficit.

In preparing for the 2011-12 budget, the City has developed a salary cut backup plan that would reduce approximately \$620,000 General Fund salary expenditures from non-safety bargaining units (Mid-Management, Miscellaneous, and Confidential). With this backup plan plus a drawdown from the reserve of \$500,000, the City will be able to have a balanced 2011-12 budget.

Based on our projections and the backup plan at this time, the 2011-12 budget is balanced; however, this could change quickly as a result of the state budget actions.

General Fund Revenues

The estimated General Fund revenues are \$29.5 million for 2010-11 and \$29.9 million for 2011-12. The table below is a summary of General Fund revenues.

(Amounts in 000s)	2010-11 Projected	2011-12 Projected
Property Tax	\$11,989	\$12,000
Sales Tax	4,155	4,260
Utility Tax	3,200	3,150
Vehicle in-lieu Tax	190	190
Other Taxes	1,922	1,929
Licenses & Permits	1,907	2,160

Service Charges	4,019	4,121
Other Revenue	2,147	2,106
Total	<u>\$29,529</u>	<u>\$29,916</u>
		+1.3%

Property Tax The property tax is imposed on real and personal property. Under Proposition 13, assessed value increases are limited to inflation adjustment not to exceed 2% per year. Each county collects and distributes the tax to various public agencies including the county, cities, school districts, redevelopment agencies, and special districts. Of every dollar of the property tax paid in Monterey Park, the City's General Fund receives approximately 16 cents.

Property tax is calculated based on the assessed value (after a property is sold, the sale price or the market value becomes the assessed value). Monterey Park has a stable property tax base and has not seen major impact from the housing mortgage crisis. The City's total assessed value for 2010-11 is \$5.45 billion, up \$54 million, or 1% from last year. There are some pending assessment appeals which will negatively impact valuations if they are successfully resolved.

Some economists predict further declines next year if more foreclosures hit the market and the job engine remains sluggish. To be on the conservative side, we project a 2% growth for the City's property tax for 2011, with the majority of the increase coming from the Proposition 13 adjustments and additional property tax revenues being generated from the newly developed North Atlantic Times Square condominiums.

The property tax figure shown includes the property tax as well as the vehicle license fee (VLF) backfill. The VLF backfill is a result of the state's action to permanently reduce the VLF from 2% to 0.67% and makeup the VLF revenue loss with property tax. The backfill is paid twice a year in January and May. This backfilled revenue is adjusted based on the growth in property values.

Sales Tax The sales tax is imposed on the retail sale of goods. The State Board of Equalization is responsible for the collection and distribution of the tax.

The California Economic Recovery Bond Act allows the state to issue bonds to reduce its budget deficit. As a result, the "triple flip" program was implemented. Under which, the city tax rate is decreased by 0.25% from a 1.00% rate to 0.75% and the state rate is increased by 0.25% from 5.00% rate to 5.25%. The state then reimburses cities for the rate reduction on a dollar-for-dollar basis.

The City's sales tax is not generated evenly by the 2,000 retail businesses in the City. Our top sales tax producer contributes approximately 20% of the City's sales tax revenue and the top 25 producers collectively generate near 60% of the City's total sales tax. Any changes in these businesses could have a major impact to the City's budget. The City has various programs to attract and retain businesses. Also through redevelopment, the City has been working with private developers on various large commercial development projects to increase and diversify the City's sales tax base.

The projected sales tax revenue for 2011-12 assumes more revenues from the Atlantic Times Square development project.

Utility Tax The City's utility tax rates are 3% for residential and 5.5% for commercial users. The tax is applied to the consumption of gas, telephone, and electric services. Because of the internet cell phone usage, the utility tax revenue from telephone services continues to decrease. We project the UUT revenue for 2011-12 will remain at the same level as 2010-11.

Vehicle License Fee VLF is imposed based on the market value of motor vehicles. The current rate is

0.67%. The VLF revenue assumes a 5% increase based on the new car sales trends.

Other Taxes This category consists of property transfer tax, franchise tax, and transient occupancy tax. The property transfer tax is the real estate transfer tax at a rate of \$1.10 per \$1,000 of value transferred. Despite of tighter lending standards and high joblessness, the growth assumption for transfer tax is about 8%. Cities and county share the tax equally. Franchise tax is imposed by the City on gas, electric, refuse companies, and cable television for the privilege of using City streets. Transient occupancy tax is imposed on the rent of hotels and motels in the City. The current tax rate is 12%. Revenues in Other Taxes are projected to be flat for 2011-12.

Licenses and Permits Business licenses are expected to remain at the current level. The 2011-12 revenues include a small portion of building permit fees from the commercial construction of the Towne Centre project.

Charge for Services This category includes charges for fee-supported City services. Examples include police and fire services, library services, plan checking, engineering services, zoning review, and recreational classes. The projected revenue for 2010-11 includes a one-time approximately \$350,000 of the plan check fees from the Towne Centre development. Total combined revenue for fees and charges is expected to be approximately \$4.1 million for fiscal year 2011-12.

The City's Cost Allocation Plan and Master Schedule of Fees and Charges serve as the basis for its service charges. In addition to the cost of providing the service, other factors such as the allowable percentage of recovery, inflationary factor, comparison to other agencies, and historical trends are analyzed for all fees and charges. It is recommended that the City Council authorize City Manager for a citywide fee study to analyze the City's entire fee structures for the reasonableness in financing city services.

Other Revenues This category includes investment earnings, rents, fines, and various miscellaneous revenue accounts. With ongoing weakness in the investment market and the interest rate cut to the bare minimum by the Federal Reserve, the overall investment return has decreased substantially. The City's investment return for 2010-11 is approximately 0.52% compared to 0.70% last year. Also included in 2010-11 is the final year's AB1389 redevelopment agency pass-through payment to the City.

General Fund Expenditures

The estimated General Fund expenditures are \$30.1 million for 2010-11. The projected expenditures are \$30.4 million for 2011-12, a 1.2% increase. The projected increases (decreases) for the 2011-12 General Fund expenditures are as follows:

Savings:	(\$100,000), City Clerk
Explanation:	No municipal election for 2011-12
Savings:	(\$100,000), Citywide Salaries
Explanation:	Vacant Position Savings
Savings:	(\$620,000), Citywide Salaries
Explanation:	Salary cuts – Confidential (-5.25%), Mid-Management (-11%), and Miscellaneous (-11%).
Cost:	\$20,000, Supplies and Maintenance
Explanation:	2% increase in operating supplies and repairs & maintenance services
Cost:	\$17,500, Utilities
Explanation:	3% increase in electricity, natural gas, and telephone services

Cost: \$20,000 Contract and Professional Services
 Explanation: 2% increase. Many service contracts contain annual CPI adjustment provisions

Cost: \$284,800 Internal Service Funding
 Explanation: To fund operations and reserve to meet outstanding liabilities for the Workers' Compensation (+10%), Separation Benefits (+10%), Auto Shop (+5%), and Technology (+5%) Funds.

Cost: \$500,000 Other Post Employment Benefits
 Explanation: To fund post-employment medical benefits actuarial liabilities.

Staffing Level and Employee Compensation

Currently, the City has 296 full-time and 126 part-time employees. The City will be conducting a comprehensive staffing and review of all departments to analyze efficiency and productivity to achieve a better organizational structure. In addition, the City is negotiating with all bargaining units to have employees pick up their share of the PERS contributions.

General Fund Reserve

For the second consecutive year, recession wracked revenues for 2010-11 will not support additions to the City's reserves. As a result, no additions to reserves are proposed for both 2010-11 and 2011-12. However, the total amount of reserves available to sustain unexpected budget variances still exceeds the required target identified in the fiscal policy. The General Fund reserves are as follows.

(Amounts in 000s)	2010-11 Projected	2011-12 Projected
Unreserved and undesignated for Operations	\$ 2,520	\$ 2,520
Designated for Capital Improvement	4,615	4,115
Designated for Catastrophic Events	2,000	2,000
Designated for Working Capital	3,000	3,000
Designated for Unemployment	340	340
Total	<u>\$ 12,475</u>	<u>\$ 11,975</u>

Each month, Finance presents three new comparison graphs together with the monthly General Fund analysis report so that the City Council is well informed of the City's General Fund revenue and expenditures performance. It is the City's primary goal to bring back this conservative fiscal practice to strengthen the General Fund reserves.

Economic Development

Monterey Park encompasses 7.73 square miles with a population of 66,000. The City is located six miles east of Los Angeles at the western gateway to the San Gabriel Valley. Monterey Park is a residential community, with 78% of its land zoned for single and multiple family housing. Major businesses include food and drug, auto sales, banking, restaurants, hospitals and medical offices, and light manufacturing.

The City's economic development activities include redevelopment of commercial and residential properties, business support services, affordable housing, and preserving quality neighborhoods.

Redevelopment agency funds, Community Development Block Grant, and Home Fund monies primarily finance the activities and programs. In most cases, public/private partnerships are formed.

The City continues to pursue opportunities to develop affordable housing and also maintains programs for residential maintenance, and rental rehabilitation.

Preparation of the 2010 Economic Development Strategic Plan The Economic Development Department worked with the Economic Development Advisory Committee on the 2010 Economic Development Strategic Plan (2010 EDSP) with the assistance of Stanley Hoffman & Associates. The first phase of the plan consisted of influential Interviews, community surveys and preparation of the report on the Economy of Monterey Park. At the end of the fiscal year, the EDAC presented the entire 2010 EDSP consisting of Economic Strategic Development Plan, Economic Analysis, Focus Groups, Consumer Survey and Brand Development as well as supporting documents, to the City Council and Planning Commission.

Currently, the Economic Development Advisory Committee is working the public outreach of the 2010 EDSP and revising the 2001 General Plan Economic Development Element.

Several major commercial developments are currently underway; these projects are as follows.

Atlantic Times Square This is a retail/entertainment/residential center on a seven-acre site at North Atlantic Boulevard and Hellman Avenue. The project features 210 condominiums and 200,000 square feet of commercial space anchored by a 14-screen AMC Theater. The project is 70% open on commercial and first phase of condominiums (approximately 50 units) should open this spring.

The AMC Theater, 24-Hour Fitness Center and other retailers have opened as of the second quarter of Fiscal Year 2010-11 and retail tenants are expected to continue opening during the third quarter of 2010-11. Residential units are also currently being marketed.

The Agency determined in the 2010-2014 Agency 5-Year Implementation Plan not to exercise the option under the Second Amendment to the Disposition and Development Agreement to subsidize the residential units in the development because of the overly large subsidies that would be required.

Towne Centre Towne Centre is a mixed-use project at the southeast corner of Garvey and Garfield Avenues, in the downtown Monterey Park. All residential and business relocations were finalized and the commercial buildings along Garvey Avenue were demolished prior to the beginning of the 2010-11 year. In the second quarter of the 2010-11 fiscal years, a default letter was submitted to Magnus Sunhill regarding the non-repayment of the Bridge Loan and other issues. The developer is currently trying to address those issues.

Market Place This is a 600,000 square feet retail center located on an Environmental Protection Agency Superfund site. The site has completed the final two ninety-day federal Environmental Protection Agency final reviews for the current remediation activities. Work on the Market Place progressed in a number of different areas. The potential development entity JMP has reached agreement regarding disposition of the site with the property owner. JMP has continued working Planning staff in obtaining entitlements, most significantly the Supplemental Environmental Impact Report. Public Works continued to work with Caltrans on removing the berm blocking visibility from the SR-60 Freeway and other offsite requirements. Currently the City continues to negotiate with the developers and various agencies in development related issues.

Retirement Fund

The City's retirement program is provided through the California Public Employees' Retirement System (CalPERS). Funding of the City's retirement costs comes from a special property tax levy that was approved by the voters in the 1950s. The current tax rate is 0.091175 per \$100 of property valuation

which is the maximum rate permitted by AB13. As a result, the City's retirement revenues can only increase as the property value increases. The City has taken various actions to reduce its pension costs and building up a reserve. These actions include:

Funding Period Extension (1996) – The City extended the funding period for the Safety Plan to 20 years. By amortizing the liabilities over a longer period, the City's annual costs were reduced. The City also completed a 30-year extension for its Massachusetts Mutual Retirement Plan (the retirement plan before joining CalPERS).

Funding Period Extension (1997) – The City further extended the funding period for the Safety Plan to 30 years.

Pension Liability Fund (2001) – In anticipation of the growing retirement costs, the City established a Pension Liability Fund.

Pension Obligation Bonds (2004) – The City issued \$17.5 million bonds to refinance the liabilities of the Safety Plan. As the bond interest rates are below the interest rates charged by CalPERS, the bonds would reduce the City's retirement costs. Over the next 30 years, the bonds would save \$4 million.

Fresh Start (2004) – The City requested PERS for a 10-year fresh start for the Miscellaneous Plan. This program is similar to funding period extension for the Safety Plan.

Fund Transfers (2005-06) – The City transferred the one-time VLF payback of \$1.1 million from the State plus an additional \$700,000 from the General Fund to the Pension Liability Fund.

Blue Ribbon Committee (2006-07) – The City established a blue ribbon committee to study and make recommendations to close the pension gap. Most of the recommendations have been implemented.

Pension Tax Override Collections (2009-10) - The City Council approved and adopted a resolution authorizing the pass-through of pension tax override collections that are distributed to the Redevelopment Agency as part of Tax Increment revenues to the Pension Retirement Fund. The projected amounts for 2010-11 and 2011-12 are \$900,000 and \$950,000, respectively.

It will be prudent for the City to continue to explore the remaining recommendations made by the committee to permanently resolve the pension funding issue.

CalPERS Funding

Volatile stock and commodities markets have slashed the asset value of the nation's largest public pension system. According to CalPERS, the impact of the markets is in large part a fluctuation of the asset value and much of the change in value are not realized losses. The pension system has been through downturns in the past followed by recoveries and the current crisis has not affected their ability to pay benefits.

Because of the investment loss, CalPERS has increased the rates starting 2011-12. The average increase could be from 20% to 30%. The City's contribution rates for 2011-12 will be 18.856% for Miscellaneous Plan and 24.695% for Safety Plan. That is a painful outlook as the state and cities are coping with the increasing pension rates. Our City has been working diligently to mitigate the pension gap. Increase in PERS rates will make our efforts even more difficult. The only prudent approach going forward is to have the employees pick up their share of the PERS contributions.

Water System Funding

The City's water system serves approximately 95% of the area in Monterey Park with approximately

13,000 accounts. The system includes 12 wells, 13 reservoirs, five treatment plants, 11 pumping stations, and 134 miles of water mains. Water quality in the City exceeds the current Federal and State standards and it is a high priority to maintain this high water quality.

Due to the change in water quality standards, the City has constructed five treatment facilities to treat its water. The treatment facilities are funded by grants, settlements, loans, and a water treatment surcharge. The City will continue working with other water agencies and legal professional to seek funding to finance the cost for water treatment.

The City is required to meet the Federal and State standards for arsenic contamination. The Department of Health and Services is currently reviewing the City's proposed arsenic blending plan for Well #8. The City has secured a \$2 million interest free loan from the San Gabriel Valley Municipal Water District to modify the Well #5 treatment plant, which will remedy the contamination for Well #6. Staff is evaluating the cost benefits of installing a treatment facility for Well #14. Further study is required.

Recently the San Gabriel Valley Basin has detected rising levels of Hexavalent Chromium and 1,4-Dioxane in the groundwater. The accepted treatments for these constituents are ion exchange, similar to the process at the Delta Perchlorate Plant, and Ultraviolet Disinfection respectively. Both treatment methods would require separate, multi-million dollar facilities to be built and significant operation and maintenance costs. Since these constituents were not identified by the EPA when the superfund area was designated, it is likely that reimbursement funds would not be readily available.

Based on the 2009-10 treatment surcharge report, which was reviewed by the City Council on January 19, 2011, the City Council approved the continuation of the treatment surcharge in order to provide sufficient revenue to support the water treatment operations.

Staff is currently evaluating the adequacy of the City's regular water rates to determine if the rates are sufficient to fund the capital improvements identified by the Water Master Plan.

National Pollutant Discharge Elimination System (NPDES) Funding

The Federal Clean Water Act mandates governmental agencies to address pollutants that enter rivers and oceans. Monterey Park, like other Los Angeles County cities and the County, is required to establish programs to meet the conditions and requirements of the State's Regional Water Quality Control Board. These programs include inspections of restaurants and commercial establishments for discharges, field testing of the storm drain system to identify connections, the development and implementation of storm water management plans for new construction and development projects within the City, and the installation of physical controls at catch basins to comply with limits for pollutants.

In 2001, the Water Quality Control Board issued a permit that imposed strict requirements for the elimination of trash and other pollutants from entering the storm drain system. If the City does not comply with the permit requirements it will be subject to fines and possible third-party lawsuits.

The City is working with coalitions of other cities to implement regional programs that are less costly and more efficient than city-based programs. Joining coalitions also allows for information sharing and providing a larger voice to the Water Board on requirements that are cost prohibitive or impractical.

Other Post-Employment Benefits (OPEB) Funding

The Governmental Accounting Standard Board (GASB) Statement 45 requires all governments providing post-employment benefits (i.e. retiree medical insurance) to report their accrued liabilities.

Biennially, the City completes an actuarial study to calculate the estimated liabilities for providing the retiree medical insurance. The calculation takes into account the projected increase in the health

insurance premiums and the number of retirees. Based on the recent actuarial report of April 2010, the projected total accrued liability amount is \$49 million, which the amount had been included in the City's 2009-10 annual financial report. The accrued liabilities represent the ultimate cost of the City that will be paid from future revenues. To fully fund these liabilities, the actuarially determined annual funding would be \$3.9 million over the next 30 years.

Monterey Park has been funding the retiree medical insurance on a pay-as-you go basis; that is, making annual appropriation to pay the actual costs instead of actuarially determined costs. However, the GASB Statement 45 requires employers to recognize OPEB costs in the same period as the service being compensated. It is the City's goal to establish a trust account for post-employment benefits (similar to pension funding) in the fiscal year 2011-12 to systematically accumulate resources to fund the unfunded accrued liabilities. The annual required contribution (ARC) is estimated to be \$3.9 million, representing the City's annual expense for its OPEB plan for 2011-12. Of the \$3.9 million, the City will set aside \$1.0 million in a trust account to fund the accrued liabilities, pay \$1.4 million to insurance carriers for its annual normal retirees' medical costs outside of a trust account, and record \$1.5 million as unfunded accrued liability for 2011-12. It is the City's goal to systematically increase the annual contribution to fully fund the liability.

Maintenance Assessment District

In 1992-93, the state implemented the Education and Revenue Augmentation Fund transfer, which shifts property tax revenues from local governments to schools. The impact to Monterey Park is a \$1.2 million revenue loss per year. In 1993, the City formed a citywide assessment district.

The District generates approximately \$1.0 million a year in revenue to finance the maintenance of lighting and landscaping of public streets. The assessment is determined based on the direct benefit received by each parcel. For a single-family parcel the assessment is \$40.97 a year. The City cannot increase the assessment without the approval by the majority of the property owners in Monterey Park. Since 1993, the City has renewed the assessment district each year. The City's balanced budget is predicted on the continued renewal of the assessment district in future years.

Internal Service Funds

The City maintains five internal service funds to finance the operating costs and outstanding liabilities for workers' compensation (claims from work related injuries), auto shop (vehicle operating and replacement), technology (computer and telephone systems replacement), separation benefits (payoff of accumulated leaves upon employment separation), and general liability (claims and lawsuits filed).

Internal service funds are maintained through charges to departments. As part of the budget balancing plan in 2010-11, the City Council approved reductions in transfer charges from the General Fund to each internal service fund. Any significant deficit in the internal service funds is an indication of that funds are not being charged their proportionate share of costs. Because the Workers' Compensation Internal Service Fund had a deficit net asset as of June 30, 2010, the City plans to increase charges to City departments over time to eliminate the deficit. For 2011-12, the recommended increases for the internal service charges are: Workers Compensation Fund 10%, Auto Shop Fund 5%, Separation Benefits Fund 10%, and Technology Fund 5%.

Infrastructure and Capital Improvement

The City has made progress in updating its infrastructure through financing, maintenance fees, and grants. Examples include sidewalk reconstruction, various street resurfacing, overhead street name and informational signs replacement, City Hall skylights repairs, water treatment perchlorate contingency plan, and water main replacement. Technology development is also a priority of the City. As a result, network equipment and server grades are included in the budget to improve overall IT performance.

Continued investment in the City's capital improvements is the key to a long-term economic success and better quality of life for our community.

The City will continue seeking grants and financial assistances (for example Federal appropriations, Federal and State economic stimulus funding, and economic relief grants) to fund the City's capital improvements including water capital improvements, sewer system upgrades, energy saving programs, and public safety equipment. At the same time, the City will explore financing options as well as self-funded projects that support the debt service payments with cost savings.

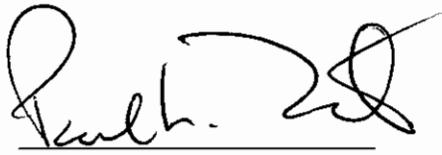
In Closing

Same as other public agencies, the City of Monterey Park is adversely affected by the recession and the upcoming budget will be heavily influenced by the many uncertainties of the State budget and economic conditions.

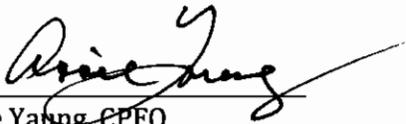
This midyear review sets the stage for our continuing efforts to prepare for one of the most challenging budgets. Based on our projections and the information available, we strive to have a balanced budget for 2011-2012. But this could change as a result of the state's budget actions.

Given the uncertainties, we have already taken steps to reduce expenditures. To prepare for the worst, we have included more budget cuts to balance the 2011-12 proposed budget. In the next few months we will have more information regarding the state budget and will make adjustments accordingly.

City departments will soon start their budget preparation for the coming 2011-12 fiscal year. The proposed budget plan is scheduled for completion by the end of May. In June we will schedule a budget hearing for the City Council to review and consider the proposed budget.

By: 
Paul Talbot
City Manager

and


Annie Young, CPFO
Financial Services Manager

SUMMARY OF REVENUES BY SOURCE

Description	Acct	Actual 2009-2010	Budgeted 2010-2011	Estimated	
				Actual 2010-2011	Estimated 2011-2012
Property Taxes:					
Current Secured	0010- 01010	5,141,254	6,445,000	6,300,428	6,300,000
VLF Compensation	01010	4,950,703	4,950,000	4,900,000	4,900,000
Current Unsecured	01020	289,820	270,000	240,000	250,000
Homeworker Exemption	01030	59,429	60,000	60,000	60,000
Prior Year Secured	01110	349,940	388,000	388,000	388,000
Prior Year Unsecured	01120	9,361	16,000	11,000	12,000
Interest & Penalties	01200	90,712	90,000	90,000	90,000
Total Property Taxes		10,891,219	12,219,000	11,989,428	12,000,000
Other Taxes:					
Admission Tax	01400	7,500	7,500	10,000	7,500
Sales Tax	01500	2,925,632	2,937,000	3,050,000	3,150,000
Sales Tax Compensation	01500	674,211	922,800	1,105,049	1,110,000
Transient Tax	01550	660,897	750,000	750,000	750,000
Franchise Tax	01600	934,505	1,120,000	1,032,000	1,032,000
Transfer Tax	01800	123,849	100,000	130,000	140,000
Utility Users Tax	01900	3,349,907	3,600,000	3,200,000	3,150,000
Vehicle In-lieu Tax	04410	191,604	180,000	190,000	190,000
Total Other Taxes		8,868,104	9,617,300	9,467,049	9,529,500
Licenses & Permits:					
Licenses:					
Business Licenses	02010	925,037	900,000	925,000	925,000
Business Lic Processing Fees	02020	14,715			
Tobacco Retailer Lic Fees	02025	600	1,600	1,000	1,200
Dog Licenses Regular	02410/02430	10,796	14,000	11,000	11,000
Dog Licenses Altered	02420/02450/02460	18,557	17,000	17,000	17,000
Total Licenses		969,705	932,600	954,000	954,200
Construction Permits:					
Building Permits	02500	1,042,502	702,000	650,000	800,000
Electrical Permits	02600	165,659	123,000	123,000	160,000
Plumbing Permits	02700	131,202	72,000	100,000	150,000

SUMMARY OF REVENUES BY SOURCE

Description	Acct	Actual		Estimated	
		2009-2010	Budgeted 2010-2011	Actual 2010-2011	Estimated 2011-2012
Mechanical Permits	02900	91,795	65,000	65,000	80,000
Total Construction Permits		1,431,157	962,000	938,000	1,190,000
Other Permits:					
Firework Permits	03540	2,100	2,700	2,100	2,100
Yard Sale Permits	03550	2,310	2,600	2,300	2,300
Misc Permits	03590	8,944	8,000	6,000	6,000
Parking Permits	03650	2,066	1,100	2,100	2,200
Newsrack / Banner Permits	06290/06710	3,048	3,470	2,800	2,800
Total Other Permits		18,468	17,870	15,300	15,400
Total Licenses & Permits		2,419,330	1,912,470	1,907,300	2,159,600
Fines:					
Traffic Fines	03580	254,315	250,000	250,000	250,000
Court Fines	03600	32,117	33,000	40,000	40,000
Parking Fines	03630	616,426	650,000	580,000	600,000
Court Restitutions	06405	1,032			
Total Court and Traffic Fines		903,890	933,000	870,000	890,000
Use of Money & Property:					
Interest Income	03700	205,070	350,000	200,000	200,000
Golf Course Rental	03800	58,128	64,000	58,000	62,000
MetroPCS (3500 Ramona)	03870	33,927	34,750	34,750	35,792
T-Mobile Rental (Fire Station 3)	03880	23,000	27,300	27,300	28,157
Cingular Rental (Fire Station 3)	03890	27,500	27,300	27,300	28,157
Charter Commu. Rental (Bradshawe PL)	03920	33,355	34,187	34,187	35,213
T-Mobile Rental (Sierra Vista)	03930	33,704	34,778	34,778	35,473
Nextel Rental (Ramona Blvd.)	03940	34,260	36,269	35,213	36,270
Teletrac Rental (Sombbrero Site)	03950	1,551			
Acosta Grower (Delta & Fox Sites)	03960	13,343	14,010	14,010	14,710
Martinez Nursery (La Loma Site)	03961	2,735	2,870	2,870	3,013
Specialty Restaurants	03970	159,043	170,000	159,000	165,000
Sublease Rent - Pactel	03980	9,298	9,577	9,577	9,768

SUMMARY OF REVENUES BY SOURCE

Description	Acct	Actual		Estimated	
		2009-2010	Budgeted 2010-2011	Actual 2010-2011	Estimated 2011-2012
Sublease Rent - Cox Communication	03990	6,848	7,260	6,984	7,260
Total Use of Money & Property		641,763	812,301	643,969	660,813
Charges for Services:					
Police Services:					
Witness Fees	03610	2,711	3,500	3,000	3,000
Prisoner Housing	03640	249,090	250,000	100,000	100,000
Vehicle Release	03670	79,917	80,000	80,000	80,000
DUI Recovery	03680	66,339	75,000	50,000	60,000
Fingerprint	06390/03710	25,378	25,000	25,000	25,000
Correction Notices	03720	4,060	4,500	4,500	4,500
Prisoner Booking Fees	03730/03760	150			
Police Report	05990	2,099	2,600	2,000	2,500
Burglar Alarm	06400	37,064	40,000	40,000	40,000
Total Police Services		466,808	480,600	304,500	315,000
Fire Services:					
Fire Report Copy	06050	511	300	500	500
Fire Inspection	06320	106,486	100,000	97,000	98,000
Fire Plan Checks & Permits	06330/06340	106,759	130,000	110,000	120,000
Fire Response/Admin Citation	06350/06240	12,261	15,000	12,000	13,000
Business Fire Safety Inspection	06370	77,641	50,000	70,000	75,000
Ind Waste Permit/Inspection	06850	100,203	92,000	100,000	100,000
Citizen CPR/AED Training Program	06851	2,135	1,500	1,500	1,500
Medical Subscription	07950	107,869	110,000	107,000	107,000
Ambulance Transport	07960	966,731	870,000	870,000	870,000
Fire Emergency Response	07970	6,390	25,000	5,000	
Total Fire Services		1,486,985	1,393,800	1,373,000	1,385,000
Development Services:					
Plan Check	06100	605,463	635,000	554,000	600,000
Comm Prop Insp	06120	32,191	30,000	30,000	32,000
Res Prop Insp	06150	54,067	43,000	45,000	50,000
Home Occup Insp	06160	14,336	18,000	18,000	18,000
Zoning	06200	40,698	45,000	40,000	42,000

SUMMARY OF REVENUES BY SOURCE

Description	Acct	Actual		Estimated	
		2009-2010	Budgeted 2010-2011	Actual 2010-2011	Estimated 2011-2012
Admin Citation - Code Compliance	06220/06130	35,724	50,000	30,000	30,000
Design Review	06250	8,807	6,000	8,000	8,000
Special Inspection	06450	9,589	11,000	10,000	11,000
Total Development Services Fees		800,874	838,000	735,000	791,000
Public Works Fees:					
Comm. Franchise in lieu fee	01610	120,757	122,000	122,000	122,000
Street Excavation	02910	8,436	7,000	7,000	8,500
Sewer Permits	02920	108	122	122	122
Driveway/Sidewalk	02930	1,693	2,500	2,000	2,000
Transportation Permits	03520	1,392	2,000	1,392	1,392
Sale of Maps	06000	12	300	300	350
Sale of Plans	06010	2,105	1,000	3,500	3,500
Address Change	06140	2,552	1,276	1,276	1,276
Admin Citation - Public Works	06230	2,161	4,000	500	2,000
Engr Inspection	06210/06300	19,765	20,000	20,000	20,000
Engr Plan Check	06700	39,829	50,000	35,000	50,000
Soil Review	06910	8,543	8,000	8,500	8,500
Total Public Works Fees		207,353	218,198	201,590	219,640
Library Fees:					
Calif Library Serv	05300	629	3,000	800	800
Library Fines	07410	25,173	30,000	19,000	19,000
Audio Visual	07420	11,123	13,000	13,000	13,000
Lost Books	07430	2,131	3,000	3,000	3,000
Misc Library Revenue	07460	174	250	250	250
Card Replacement	07480	2,697	3,000	2,600	2,800
Damaged Items	07490	518	1,000	800	800
Coin Equipment	07500	79	150		
Total Library Fees		42,523	53,400	39,450	39,650
Recreation Fees:					
Rec. Facilities	04020	60,380	62,000	62,000	62,000
Rec Registration	06090	17,765	20,000	20,000	20,000
Barnes Pool Admission	07610	15,255	15,100	12,500	15,000
Elder Pool Admission	07620	6,364	8,000	7,398	7,500
Swim Lessons	07630	47,337	55,000	50,000	52,000
Barnes & Elder Pool Rental	07640	53,973	53,000	40,000	40,000

SUMMARY OF REVENUES BY SOURCE

Description	Acct	Actual		Estimated	
		2009-2010	Budgeted 2010-2011	Actual 2010-2011	Estimated 2011-2012
Adopt-A-Park	08020	6,000	6,000	6,000	6,000
Other Rec. Revenue	07900/08030	8,146	8,300	8,300	8,300
Service Clubhouse	0159- 04020	5,045	12,000	5,000	6,000
Rec Registration	0159- 06090	32,992	28,000	32,000	32,000
Summer Programs	0159- 07010	69,826	70,000	70,000	70,000
Fall Programs	0159- 07020	58,866	57,000	57,000	57,000
Winter Programs	0159- 07030	46,951	47,000	47,000	47,000
Spring Programs	0159- 07040	64,651	50,000	55,000	55,000
Picnic Reservation	0159- 07050	25,331	33,000	26,000	26,000
Aquatics	0159- 07090	35,104	43,000	37,000	37,000
Adult Leagues	0159- 07100	37,815	30,000	35,000	35,000
Child Care	0159- 07150	182,638	180,000	170,000	170,000
Total Recreation Fees		774,440	777,400	740,198	745,800
Administrative Charges:					
From City Funds	06020	619,900	619,900	619,900	619,900
Total Administrative Charges		619,900	619,900	619,900	619,900
Other Services:					
City Clerk Research	06040	670	600	800	700
Returned Check Fee	08150	3,925	3,700	4,200	4,000
Total Other Services		4,595	4,300	5,000	4,700
Total Charges for Services		4,403,477	4,385,598	4,018,638	4,120,690
Other Revenue:					
CRA Pass-Through (AB 1389)	08100	362,209	150,300	150,300	0
Surplus Property Sale	04000	8,443	10,000	5,000	8,000
Refunds/Rebates	08100	479,765	180,000	180,000	180,000
Misc Revenue	07530/9203/9210	29,231	15,000	15,000	17,000
Utility Billing Round Up	08200	678	650	650	650
Street Maintenance - Water	0092- 81580	278,000	281,400	281,400	350,000
Total Other Revenue		1,158,325	637,350	632,350	555,650

SUMMARY OF REVENUES BY SOURCE

Description	Acct	Estimated			
		Actual 2009-2010	Budgeted 2010-2011	Actual 2010-2011	Estimated 2011-2012
Total General Fund		29,286,109	30,517,019	29,528,734	29,916,253
Retirement Fund - 0012					
Property Taxes:					
Current Secured	01010	3,833,970	3,900,000	3,900,000	3,970,000
Current Unsecured	01020	70,534	65,000	65,000	68,000
Homeowner Exemption	01030	59,156	59,000	59,000	59,000
Prior Year Secured	01110	107,193	130,000	120,000	130,000
Prior Year Unsecured	01120	1,876	2,500	2,000	2,000
Interest & Penalties	01200/03750	23,216	35,000	23,000	23,000
Total Retirement Fund		4,095,945	4,191,500	4,169,000	4,252,000
State Gas Tax Funds					
Gas Tax:					
Section 2103	0022- 04530		150,000	150,000	150,000
Section 2105	0022- 04540	353,808	343,000	343,000	353,000
Section 2106	0022- 04500	211,540	204,500	204,500	210,000
Section 2107	0022- 04510	471,550	456,800	456,800	470,000
Section 2107.5	0022- 04520	7,500	7,500	7,500	7,500
Interest Income	0022- 03700	161	200	200	200
SB 821 Bikeway	0023- 05400	2,000	27,789	27,789	28,000
Total Gas Tax Fund		1,046,559	1,189,789	1,189,789	1,218,700
Sewer Fund - 0042					
Sewer Reconstruction Fee	01000		2,000	500	500
Sewer Revenue	05200	269,338	307,000	280,000	280,000
Total Sewer Fund		269,338	309,000	280,500	280,500
Refuse Fund - 0043					
Refuse Charges	05300/05350	5,501,388	5,610,000	5,543,000	5,650,000
Waste Mgmt Surcharge	05360	295,500	330,000	303,000	305,000
Total Refuse Fund		5,796,888	5,940,000	5,846,000	5,955,000

SUMMARY OF REVENUES BY SOURCE

Description	Acct	Actual	Budgeted	Estimated	Estimated
		2009-2010	2010-2011	Actual 2010-2011	Estimated 2011-2012
Park Facility Fund - 0070					
Park Facilities Fees	09000	30,061	300,000	100,000	100,000
Proposition A Fund - 0109					
Proposition A Local Return	05400	819,868	800,000	800,000	820,000
Proposition A Incentive Program	05430	118,270	102,000	102,000	118,000
Fares	07680	69,754	77,000	69,000	69,000
Interest Income	03700	8,043	18,000	9,000	10,000
Sale of Surplus Property	04000	3,438			
Total Proposition A Fund		1,019,373	997,000	980,000	1,017,000
Measure R Fund - 0110					
Measure R	05400	409,163	380,000	410,000	450,000
Interest Income	03700	1,085			
Total Measure R		410,248	380,000	410,000	450,000
Proposition C Fund - 0166					
Proposition C	05400	680,038	770,000	700,000	720,000
Interest Income	03700	6,733	18,000	9,000	9,500
Total Proposition C		686,772	788,000	709,000	729,500
Asset Forfeiture Fund - 0160					
Asset Forfeiture-Justice	03690	67,439	30,000	67,000	67,000
Interest Income	03700	6,808	7,500	5,500	6,000
Asset Forfeiture-Treasury	03770	421,805	300,000	300,000	300,000
Asset Forfeiture-State	03780	996	4,000	4,000	4,000
Sale of Surplus Property	04000	1,195			
Total Asset Forfeiture Fund		498,243	341,500	376,500	377,000

SUMMARY OF REVENUES BY SOURCE

Description	Acct	Actual	Budgeted	Estimated	Estimated
		2009-2010	2010-2011	2010-2011	2011-2012
Business Improvement Fund - 0077					
Business Improvement Fees	02110	56,065	57,000	57,000	57,000
Interest Income	03700	1,268	1,200	800	400
Total Business Improvement		57,334	58,200	57,800	57,400
Air Quality Improvement Fund - 0165					
Air Quality Allocation	05400	73,872	80,000	74,000	74,000
Interest Income	03700	787	1,200	700	750
Total Air Quality Improvement		74,659	81,200	74,700	74,750
Maint. District -1972 Act - 0176					
Special Assessment	01060	1,002,399	965,000	965,000	970,000
Library Tax Fund - 0131					
Library Tax	01060	498,585	490,000	490,000	500,000
Interest Income	03700	867	1,000	500	500
Total Library Tax Fund		499,452	491,000	490,500	500,500
Public Safety Augmentation Fund - 0182					
Sales Tax Public Safety Augmentation	01510	500,954	540,000	540,000	540,000
Public Safety Impact Fund - 0071					
Public Safety Impact Fee	03570/08100	(99,287)	635,000	300,000	300,000
Sales of Property	04000	595,118			
Interest Income	03700	1,632			
Total Public Safety Impact Fee		497,463	635,000	300,000	300,000

SUMMARY OF REVENUES BY SOURCE

Description	Acct	Actual		Estimated		
		2009-2010	Budgeted 2010-2011	Actual 2010-2011	Estimated 2011-2012	
CERCLA Liability Fund - 0203						
CERCLA Fees	06950	120,739	133,000	125,000	125,000	
Interest Income	03700	4,120	24,000	10,000	12,000	
Total CERCLA Liability		124,859	157,000	135,000	137,000	
Grants Fund						
Library Grants:						
Cal Foundation - P.I.F.	0115- 05400	22,978	21,746	21,746	21,746	
Literacy and Civics Ed. Grant	0142- 05400	26,154	6,094	6,094	6,094	
Cal Literacy Grant	0163- 05400	37,698	36,925	36,925	36,925	
Library Automation Trust Grant	0422- 05400		25,000	25,000		
Target Grant (2010)	0423- 05400		2,000	2,000		
Local History Digital Resources Grant	0424- 05400		5,000	5,000		
Past Digital Storytelling Program Grant	0426- 05400		10,000	10,000		
Total Library Grants		86,830	106,765	106,765	64,765	
HUD Grants:						
CDBG	0169- 05400	1,158,112	1,081,981	1,081,981	1,110,000	
CDBG - R	0395- 05400	41,353	219,628	219,628		
HOME Fund	0152- 05400/ 08100/07530	974,532	969,145	969,145	969,145	
Rental Income - 341 E. Pomona	0152- 05453	4,506				
Rehab Loan Repayment	0152- 05460	8,709				
EDI Grant/Interest Income	0211- 03700	3,007				
Total HUD Grants		2,190,219	2,270,754	2,270,754	2,079,145	
Parks and Recreation Grants:						
Park Discretionary (Maint.)	0178- 05400	60,000	60,000	60,000	60,000	
Roberti-Zberg 2002 Grant	0250- 05400	24,041				
SGVMWD Water Conservation	0357- 05400	50,000				
Youth Employment Service Program	0410- 05400	4,019				
Total Parks & Rec Grants		138,060	60,000	60,000	60,000	
Police Grants:						
STC Grant	0132- 05400	5,885	5,885	5,885	5,885	

SUMMARY OF REVENUES BY SOURCE

Description	Acct	Actual 2009-2010	Budgeted 2010-2011	Estimated	
				Actual 2010-2011	Estimated 2011-2012
POST Grant	0136-04500	21,342	35,000	35,000	35,000
Interest Income	0192-03700	623			
State - COPS	0192-05400	100,000	103,242	103,242	100,000
Bullet Proof Vest Grant	0229-05400	7,751	6,000	6,000	6,000
OTS Sobriety Checkpoint Grant	0243-05400	54,980			
OTS Click It or Ticket Mini-Grant	0305-05400	9,572			
Urban Area Security Initiative-2007	0249-05400	17,244	30,000	30,000	30,000
Gang Resistance Ed & Training Grant	0320-05400	6,768			
FED COP Technology Grant	0400-05400	224,990	250,000	250,000	
Recovery Act JAG Grant	0402-05400	72,776			
Justice Assistance Grant - 2009	0217-05400	14,756	17,210	17,210	
Homeland Security Grant - 2009	0254-05400		37,550	37,550	
Total Police Grants		536,687	484,887	484,887	176,885
Engineering Grants:					
State Transportation Prop. 42	0026-03700/05400	595,300			
Prop 1B Street Improvement Fund	0028-03700/05400	26,621			
ARRA 2009 Street Improvement Fund	0029-05400	1,334,347			
FEMA Disaster Grant	0154-05400	64,171			
Used Oil Recycling Grant	0184-05400	218	8,757	8,757	
Tire Amnesty Events & ED Grant	0208-05400		6,700	6,700	
Beverage Container Recycling	0214-05400	7,997	7,997	7,997	7,997
DOE EEC Block Grant	0420-05400	278,013			
Asphalt / Concrete Incentive	0421-05400	56,018			
Total Engineering Grants		2,362,686	23,454	23,454	7,997
Transportation Grants:					
Air Quality Investment Program	0233-07680	5,988			
LACMTA Funds	0356-05400	730,226			
Federal Transit Administration	0358-05400		140,000	122,000	
Total Transportation Grants		736,214	140,000	122,000	0
Fire Grants:					
Homeland Security Grant - 2009	0254-05400		29,456	29,456	
Urban Area Security Initiative-2008	0256-05400	24,046			
Urban Area Security Initiative-2009	0257-05400		23,747	23,747	
ELAC Instructional Serv Program	0349-05400	48,640	40,000	40,000	40,000

SUMMARY OF REVENUES BY SOURCE

Description	Acct		Actual	Budgeted	Estimated	Estimated
			2009-2010	2010-2011	2010-2011	2011-2012
Community Specific IEMC Grant	0425-	05400		40,600	40,600	
Assistance to Firefighters Grant	0430-	05400		120,000	120,000	
Emergency Operations Center	0435-	05400		375,000	375,000	
Disaster Management Area C	0436-	05400		2,500	2,500	
Total Fire Grants			72,686	631,303	631,303	40,000
Development Services Grants:						
Sustainable Communities Planning Grant	0440-	05400		160,000	160,000	
Total Development Services Grants			0	160,000	160,000	0
Other Special Grants (Trust Funds):						
Maintenance Grant (0075)	0344-	05400	99,259	75,000	75,000	80,000
Gen Plan Review Trust	0352-	05400	87,000	195,000	195,000	
Passport Trust Grant (0075)	0415-	05400	24,291	22,145	22,145	
Friends of Seniors Trust Grant (0075)	0416-	05400	29,489			
Total Other Special Grants			240,039	292,145	292,145	80,000
Total Grant Funds			6,773,670	4,549,308	4,561,308	2,958,792
Water Fund						
Water Operation Fund:						
Water Sales	0092-	07510	6,912,286	7,300,000	6,500,000	6,700,000
Connection Fee	0092-	07550	80,322	100,000	100,000	100,000
Meter Installation	0092-	07520	136,786	150,000	150,000	150,000
Other Revenue	0092-	07540	864,484	60,000	60,000	60,000
Water Rights/Reconnection	0092-	07530			2,660,000	800,000
Total Water Operation Fund			7,993,878	7,610,000	9,470,000	7,810,000
Water Treatment Fund:						
Water Treatment Surcharge	0093-	07590	2,691,413	2,900,000	2,750,000	2,750,000
SGWQA Grant	0093-	07560	336,863			
EPA Settlement	0093-	07575	445,714	1,100,000	1,100,000	
Other - Insurance Reimb.	0093-	07530	35,124	10,000	30,000	30,000

SUMMARY OF REVENUES BY SOURCE

Description	Acct	Estimated			
		Actual 2009-2010	Budgeted 2010-2011	Actual 2010-2011	Estimated 2011-2012
Total Water Treatment Fund		3,509,114	4,010,000	3,880,000	2,780,000
Total Water Fund		11,502,992	11,620,000	13,350,000	10,590,000
Auto Shop Fund - 0060					
Refunds & Rebates	08100/04000	(4,276)			
Vehicle Charges	08700	1,899,417	1,899,417	1,899,417	1,994,388
Total Shop Fund		1,895,141	1,899,417	1,899,417	1,994,388
Separation Benefits Fund - 0061					
Separation Charges	07900	1,658,598	1,390,141	1,390,141	1,531,960
General Liability Fund - 0062					
Insurance Charges	06020	790,000	790,000	790,000	790,000
Refunds & Rebates	08100	361,171			
		1,151,171	790,000	790,000	790,000
Workers' Compensation Fund - 0080					
Insurance Charges	07900	1,309,333	1,062,093	1,062,093	1,168,302
Refunds & Rebates	08100	17,773			
Total Workers' Compensation Fund		1,327,106	1,062,093	1,062,093	1,168,302
Technology - 0063					
Technology Charges	06020	141,727	141,727	141,727	148,813
Total City - All Funds		69,936,812	68,953,894	68,937,209	65,607,858

SUMMARY OF REVENUES BY SOURCE

Description	Acct	Actual	Budgeted	Estimated	Estimated
		2009-2010	2010-2011	2010-2011	2011-2012
COMMUNITY REDEVELOPMENT AGENCY					
Atlantic/Garvey Debt Service Fund - 0815					
Tax Increment	01070	4,305,591	4,120,000	4,200,000	4,300,000
Interest Income - F.A.	03750/03700	11,542	49,000	12,000	13,000
Total Atlantic/Garvey Debt Service Fund		4,317,133	4,169,000	4,212,000	4,313,000
Merged Debt Service Fund - 0825					
Tax Increment	01070	4,119,483	4,300,000	4,300,000	5,929,000
Interest Income - F.A.	03750/03700	6,935	28,000	7,000	7,200
Total Merged Debt Service Fund		4,126,418	4,328,000	4,307,000	5,936,200
Atlantic/Garvey Capital Project Fund - 0810					
Interest Income	03700	102,470	100,000	70,000	70,000
Total Atlantic/Garvey Capital Project Fund		102,470	100,000	70,000	70,000
Merged Capital Project Fund - 0820					
Interest Income	03700	44,828	150,000	45,000	47,000
Other Revenue	07530	5,501			
Total Merged Capital Project Fund		50,329	150,000	45,000	47,000
Housing Fund - 0811					
Tax Increment	01070/01080	2,106,271	2,110,000	2,110,000	2,175,000
Interest Income	03700	61,464	50,000	45,000	50,000
Program Income	05450	47,257	10,000	10,000	10,000
Rental Income-325 E. Pomona	05451	29,092			
Rental Income-371 E. Pomona	05452	20,205			
Rental Income-341 E. Pomona	05453	13,880			

SUMMARY OF REVENUES BY SOURCE

Description	Acct	Actual	Budgeted	Estimated	Estimated
		2009-2010	2010-2011	2010-2011	2011-2012
Rental Income-534 N. Chandler	05455	14,569			
Total Housing Fund		2,292,738	2,170,000	2,165,000	2,235,000
Total CRA		10,889,088	10,917,000	10,799,000	12,601,200
Grand Total City & CRA		80,825,900	79,870,894	79,736,209	78,209,058

GENERAL FUND EXPENDITURE & TRANSFER ANALYSIS

DEPARTMENT	FISCAL YEAR 2010-2011			FISCAL YEAR 2011-2012			DESCRIPTION OF FY 2011-2012 CHANGE
	Budget	Increase / (Decrease)	Estimated Actual Expenditures	Adjusted Budget 2010-2011	\$ Increase / (Decrease)	Estimated Budget 2011-2012	
Expenditure :							
1100 General Govt.	85,541		85,541	85,541		85,541	
1201 City Manager	157,506		157,506	157,506		157,506	
1301 City Clerk	332,694		332,694	332,694	(100,000)	232,694	
1400 Management Services	706,248		706,248	706,248		706,248	Election Off Year
1501 City Treasurer	29,824		29,824	29,824		29,824	
1601 City Attorney	110,000		110,000	110,000		110,000	
1700 Development Services	985,787		985,787	985,787		985,787	
1800 Personnel	318,970		318,970	318,970		318,970	
3100 Police	12,019,827	168,831 ⁽¹⁾	12,188,658	12,188,658		12,188,658	
3200 Fire	8,048,805	30,000 ⁽¹⁾	8,078,805	8,078,805		8,078,805	
4200 Public Works	1,820,218		1,820,218	1,820,218		1,820,218	
5001/02 Capital / Equipment	81,150		81,150	81,150		81,150	
5101 General Liability	10,000		10,000	10,000		10,000	
5102 Post-Employment	1,096,000	(200,000) ⁽²⁾	896,000	896,000		896,000	
6000 Library	1,545,340		1,545,340	1,545,340		1,545,340	
6500 Recreation & Parks	3,066,993		3,066,993	3,066,993		3,066,993	
Adjustment:							
Salary savings from furloughs		(250,000) ⁽²⁾	(250,000)		(100,000)	(100,000)	Unfunded Vacant Position Savings
Vacant Positions Savings		(100,000) ⁽⁴⁾	(100,000)		(620,000)	(620,000)	Salary Cuts for CONF (5.25%), MGM (11%), & MISC (11%)
					20,000	20,000	Supplies and Maintenance, 2%
					17,500	17,500	Utilities, + 3%
					20,000	20,000	Contracted Services (per CPI), + 2%
					5,500	5,500	Internal Service Fund, Technology/Communications, + 5%
					88,300	88,300	Internal Service Fund, Workers' Compensation, + 10%
					111,000	111,000	Internal Service Fund, Separation Benefits, + 10%
					60,000	60,000	Internal Service Fund, Auto Shop, + 5%
					500,000	500,000	Other Post-Employment Benefits (OPEB)
Total Expenditures	30,414,903	(351,169)	30,063,734	30,413,734	2,300	30,416,034	Increase over 2010-2011 Amended Budget: +1.2%
Transfer :							
From General Fund Reserve			(535,000)			(499,781)	
Total Expenditures and Transfer	30,414,903	(351,169)	29,528,734	30,413,734	2,300	29,916,253	

Note: ⁽¹⁾ Budget amendment for Police, Police Captain, and Fire Management implemented 5% salary cuts (Original in budget reflected 10% cuts).

⁽²⁾ Anticipated reductions in unemployment insurance costs for 2010-11.

⁽³⁾ Furlough implementation starts February 1, 2011.

⁽⁴⁾ GF Savings on vacant positions.

**City of Monterey Park
Five Year Financial Projection
General Fund**

	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>Notes</u>
Beginning Fund Balance						
Unreserved and undesignated	\$2,519,641	\$2,519,641	\$2,519,641	\$2,519,641	\$2,519,641	(18)
Designated	10,490,000	9,955,000	9,455,219	8,678,024	7,086,218	(18)
Revenues:						
Property Taxes	11,989,428	12,000,000	12,610,000	13,598,000	14,366,000	(1)
Sales Tax	4,155,049	4,260,000	4,537,000	5,078,000	6,120,000	(2)
Utility Tax	3,200,000	3,150,000	3,245,000	3,342,000	3,442,000	(3)
Vehicle In-lieu Tax	190,000	190,000	194,000	198,000	202,000	(4)
Other Taxes	1,922,000	1,929,500	1,968,000	2,007,000	2,047,000	(5)
Permits	953,300	1,205,400	1,150,000	700,000	700,000	(6)
Charges for Services	4,018,638	4,120,690	4,789,000	4,500,000	4,725,000	(7)
Licenses	954,000	954,200	983,000	1,012,000	1,042,000	(3)
Fines	870,000	890,000	908,000	926,000	945,000	(5)
Interest and Rental	643,969	660,813	674,000	687,000	701,000	(8)
Other Revenue	632,350	555,650	500,000	500,000	500,000	(9)
Total Revenues	29,528,734	29,916,253	31,558,000	32,548,000	34,790,000	
Expenditures:						
Salaries & Benefits	23,990,055	23,620,000	23,620,000	23,620,000	23,620,000	(10)
Maintenance & Operation	2,554,543	2,648,034	2,701,000	2,755,000	2,810,000	(11)
Contracted Services	869,852	890,000	908,000	926,000	945,000	(12)
Utilities	757,201	775,000	798,000	822,000	847,000	(13)
Vehicle Operating	1,193,433	1,253,000	1,316,000	1,382,000	1,451,000	(14)
Insurance	617,500	630,000	643,000	656,000	669,000	(15)
Equipment	33,150	50,000	55,000	60,000	65,000	
Capital Projects	48,000	50,000	52,000	50,000	40,000	
To OPEB Trust Fund		500,000	1,000,000	1,500,000	2,000,000	(16)
To Retirement Fund - Operating Transfers			1,242,195	2,368,806	2,259,393	(17)
Total Expenditures	30,063,734	30,416,034	32,335,195	34,139,806	34,706,393	
Ending Fund Balance	\$12,474,641	\$11,974,860	\$11,197,665	\$9,605,859	\$9,689,466	(18)
Future Capital Projects:		\$40,800	\$460,000			(19)

**City of Monterey Park
Five Year Financial Projection
General Fund
Notes**

- (1) **3% growth (2% from reassessment and 1% from ownership transfer/new construction). Amounts include VLF backfill. Projected future revenues include: 2011-12 Atlantic Times Square \$250,000; 2012-13 Atlantic Times Square \$250,000; 2013-14 Atlantic Times Square \$500,000; MP Towne Centre \$110,000; MP Towne Centre \$110,000, 2014-15 MP Towne Centre \$110,000 and Market Place \$250,000.**
- (2) **Future year sales tax assumes a 2% annual inflationary growth. Additional sales tax includes Atlantic Times Square \$192,000 in 2011-12 and \$192,000 in 2012-13; Towne Centre \$50,000 in 2013-14, and \$140,000 in 2014-15; MP Cascades/Market Place \$400,000 in 2013-14; and \$800,000 in 2014-15.**
- (3) **3% growth.**
- (4) **2% growth in vehicle in-lieu tax. The VLF is permanently reduced from 2% to 0.65%. The reduction is backfilled by property tax from the State.**
- (5) **2% growth.**
- (6) **Estimated Construction permits \$100,000 per year adjusted by major developments. 2012-13 Market Place \$645,000.**
- (7) **Projected future plan check fees include: MP Cascades/Market Place \$700,000 in 2012-13, and \$416,000 in 2013-14.**
- (8) **2% growth. Interest income increases based on projected market outlook.**
- (9) **Include the SB90 reimbursements from the State.**
- (10) **0% increase in salaries and benefits.**
- (11) **2% increase in maintenance, supplies, equipment, and other operating costs starting 2012-13.**
- (12) **2% increase in contracted services.**
- (13) **3% increase in utilities.**
- (14) **5% increase in vehicle operating and replacement.**
- (15) **2% increase in insurance costs.**
- (16) **Set aside funds for the post-retirement medical costs per actuarial accrued liabilities. General Fund portion is increased by \$500,000 each year starting 2012-13 in order to fund all unfunded liabilities.**
- (17) **Transfer General Fund to Pension Liability Fund to strength pension fund reserve.**
- (18) **Fund balance represents the unreserved / undesignated as well as designated portions of the General Fund reserve. Reduction of the General Fund reserve is adjusted in the designated portion.**
- (19) **Source: Preliminary Five-Year Capital Improvement Program. Amounts shown for future capital projects have not been included in fund balance calculation.**

**City of Monterey Park
Five Year Financial Projection
Retirement Fund**

	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>Notes</u>
Beginning Fund Balance	\$0	\$0	\$0	\$0	\$0	
Revenues:						
Property Taxes	4,169,000	4,252,000	4,465,000	4,688,000	4,922,000	(1)
From General Fund - Operating Transfer	0	0	1,242,195	2,368,806	2,259,393	(2)
From Safety Impact Fee - Blue Ribbon	0	0	0	0	0	(2)
From Pension Liability Fund	2,500,255	2,825,349	1,614,425	979,000	1,008,000	
Total Revenues	6,669,255	7,077,349	7,321,620	8,035,806	8,189,393	
Expenditures:						
PERS	4,336,726	4,744,367	4,981,220	5,686,095	5,828,000	(3)
Mass. Mutual	801,120	841,176	883,235	927,397	973,766	(4)
Actuarial Services	25,000	26,000	27,000	28,000	29,000	(5)
Pension Obligation Bonds	1,506,409	1,465,806	1,430,165	1,394,315	1,358,627	(6)
Total Expenditures	6,669,255	7,077,349	7,321,620	8,035,807	8,189,393	
Ending Fund Balance	\$0	\$0	\$0	\$0	\$0	
<u>PERS RATES:</u>						
	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	
<u>Misc Retirement Plan</u>						
Employee Rate ⁽⁸⁾	8.000%	8.000%	8.000%	8.000%	8.000%	(7)
(EE Paid - 6.55% ; City Paid - 1.45%)						
Employer Rate	13.541%	16.856%	17.580%	20.000%	20.000%	(8)
<u>Safety Retirement Plan</u>						
Employee Rate (City Paid 9%)	9.000%	9.000%	9.000%	9.000%	9.000%	(7)
Employer Rate	20.243%	24.695%	26.500%	31.700%	31.700%	(8)

**City of Monterey Park
Five Year Financial Projection
Retirement Fund
Notes**

- (1) **5% growth (2% from reassessment and 3% from ownership transfer/new construction). The retirement tax rate is \$0.091175 per \$100 of assessed valuation. This is the maximum rate per AB13.**
- (2) **Operating transfers.**
- (3) **PERS costs assume PERS plans for Miscellaneous 2.7% @ 55 (starting January, 2010), and Safety 3% @ 55. The costs are adjusted based on anticipated salary increases.**
- (4) **Contributions to the Mass Mutual Retirement Plan per the actuarial valuation report as of 7/1/2009. Additional cash contributions are urgently needed per the 7/1/2009 Actuarial Valuation Report. Mass Mutual Plan is the City's retirement plan prior to the participation to the PERS system. 5% increases are projected starting 2011-12.**
- (5) **Contracted actuarial services.**
- (6) **Annual debt service payment for Pension Obligation Bonds.**
- (7) **Rates per PERS Actuarial Annual Report. Miscellaneous employees contribute 6.55% starting 7/2010, newly hired Safety employees pay 3%.**
- (8) **Projected pension employer and employee contribution rates per 6/30/2009 CalPERS Annual Valuation Report.**
- (9) **Need for Employees' to pick up their share of PERS contribution, starting July 2011.**

**City of Monterey Park
Five Year Financial Projection
Pension Liability Fund**

	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>Notes</u>
Beginning Fund Balance	\$4,173,029	\$2,567,774	\$664,425	\$0	\$0	
Revenues:						
From RDA Pension Override	895,000	922,000	950,000	979,000	1,008,000	(1)
Total Revenues	895,000	922,000	950,000	979,000	1,008,000	
Expenditures:						
Transfer to Retirement Fund	2,500,255	2,825,349	1,614,425	979,000	1,008,000	(2)
Total Expenditures	2,500,255	2,825,349	1,614,425	979,000	1,008,000	
Ending Fund Balance	<u>\$2,567,774</u>	<u>\$664,425</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	

**City of Monterey Park
Five Year Financial Projection
Pension Liability Fund
Notes**

- (1) **Transfer from Redevelopment Fund for future retirement funding.**
- (2) **Transfer to Retirement Fund to meet funding requirement.**

**City of Monterey Park
Five Year Financial Projection
Gas Tax Fund**

	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>Notes</u>
Beginning Fund Balance	\$237,886	\$270,033	\$360,341	\$472,799	\$608,799	
Revenues:						
State Gas Tax	1,161,800	1,190,500	1,226,000	1,263,000	1,301,000	(1)
Bikeway (SB821)	27,789	28,000	29,000	30,000	31,000	(1)
Interest Income	200	200	250	300	350	
Total Revenues	1,189,789	1,218,700	1,255,250	1,293,300	1,332,350	
Expenditures:						
Salaries & Benefits	823,492	823,492	823,492	823,000	823,000	(2)
Maintenance & Operation	15,150	15,500	15,800	16,100	16,400	(3)
Street Cleaning (Gas Tax portion)	6,000	10,000	10,300	10,600	11,000	(4)
Utilities	12,000	12,400	12,800	13,200	13,600	(5)
Vehicle Operating	254,000	267,000	280,400	294,400	309,100	(6)
Equipment	28,000					(7)
Capital Projects	19,000					(7)
Total Expenditures	1,157,642	1,128,392	1,142,792	1,157,300	1,173,100	
Ending Fund Balance	\$270,033	\$360,341	\$472,799	\$608,799	\$768,049	
Future Capital Projects:		\$15,000	\$25,000	\$25,000	\$25,000	(7)

**City of Monterey Park
Five Year Financial Projection
Gas Tax Fund
Notes**

- (1) 3% growth in state gas tax funds.
- (2) 0% increase in salaries & benefits.
- (3) 2% increase in maintenance, supplies and other operating costs starting 2012-13.
- (4) 3% increase in street sweeping service (cost funded by Gas Tax Fund and General Fund).
- (5) 3% increase in utilities.
- (6) 5% increase in vehicle operating and replacement costs.
- (7) Source: Preliminary Five-Year Capital Improvement Program. Amounts shown for future capital projects have not been included in fund balance calculation.

**City of Monterey Park
Five Year Financial Projection
Sewer Fund**

	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>Notes</u>
Beginning Fund Balance	\$495,439	\$575,891	\$654,943	\$742,095	\$837,095	
Revenues:						
Sewer Fees	280,000	280,000	288,000	297,000	306,000	(1)
Sewer Reconstruction Fee	500	500	2,000	2,500	3,000	(2)
Total Revenues	280,500	280,500	290,000	299,500	309,000	
Expenditures:						
Salaries & Benefits	114,748	114,748	114,748	115,000	115,000	(3)
Maintenance & Operation	20,300	20,700	21,100	21,500	21,900	(4)
Contracted Services	65,000	66,000	67,000	68,000	69,000	(5)
Equipment						(7)
Capital Projects						(7)
Total Expenditures	200,048	201,448	202,848	204,500	205,900	
Ending Fund Balance	<u>\$575,891</u>	<u>\$654,943</u>	<u>\$742,095</u>	<u>\$837,095</u>	<u>\$940,195</u>	(6)
Future Capital Projects:		\$32,000	\$825,000	\$28,000	\$120,000	(7)

**City of Monterey Park
Five Year Financial Projection
Sewer Fund
Notes**

- (1) **3% growth in sewer service fees (\$0.06 per 100 cubic feet of water consumption adjusted annually per CPI).**
- (2) **Sewer reconstruction fee.**
- (3) **0% increase in salaries & benefits.**
- (4) **2% increase in maintenance, supplies and other operating costs, starting 2011-12.**
- (5) **2% increase in contracted services.**
- (6) **Fund balance earmarked for sewer operations and capital improvements per the City's Sewer Master Plan.**
- (7) **Source: Preliminary Five-Year Capital Improvement Program. Amounts shown for future capital projects have not been included in fund balance calculation.**

**City of Monterey Park
Five Year Financial Projection
Refuse Fund**

	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>Notes</u>
Beginning Fund Balance	\$2,649,925	\$2,604,751	\$2,585,317	\$2,636,683	\$2,761,283	
Revenues:						
Refuse Fees	5,543,000	5,650,000	5,820,000	5,995,000	6,175,000	(1)
Waste Management Fees	303,000	305,000	314,000	323,000	333,000	
Total Revenues	5,846,000	5,955,000	6,134,000	6,318,000	6,508,000	
Expenditures:						
Salaries & Benefits	683,434	683,434	683,434	683,000	683,000	(2)
Maintenance & Operation	103,230	105,000	107,000	109,000	111,000	(3)
Waste Reduction-AB 939	5,000	5,100	5,200	5,300	5,400	(4)
Refuse Pick-Up Contract	4,700,000	4,794,000	4,890,000	4,988,000	5,088,000	(4)
Other Contracted Services	154,174	157,000	160,000	163,000	166,000	(5)
Utilities	10,000	10,300	10,600	10,900	11,200	(6)
Allocated Costs	125,000	129,000	133,000	137,000	141,000	(7)
Vehicle Operating	6,916	7,600	8,400	9,200	10,100	(8)
NPDES	80,920	83,000	85,000	88,000	91,000	(9)
Capital Projects	22,500					(10)
Total Expenditures	5,891,174	5,974,434	6,082,634	6,193,400	6,306,700	
Ending Fund Balance	<u>\$2,604,751</u>	<u>\$2,585,317</u>	<u>\$2,636,683</u>	<u>\$2,761,283</u>	<u>\$2,962,583</u>	(11)
Future Capital Projects:		\$18,300	\$10,000			(11)

**City of Monterey Park
Five Year Financial Projection
Refuse Fund
Notes**

- (1) **Estimated 3% CPI increase for refuse rates (does not include commercial refuse fees, which are collected by refuse contractor).**
- (2) **0% increase in salaries & benefits.**
- (3) **2% increase in maintenance, supplies and other operating costs, starting 2011-12.**
- (4) **2% increase in contracted services for waste reduction and monitoring, and refuse pick-up (does not include commercial refuse service pick-up contract).**
- (5) **2% increase in other contracted services, including legal fees, accounting and auditing, and data processing services.**
- (6) **3% increase in utilities.**
- (7) **3% increase in administrative support provided by the City.**
- (8) **10% increase in vehicle operating costs.**
- (9) **Federally Mandated National Pollutant Discharge Elimination System, estimated increase 3%.**
- (10) **Source: Preliminary Five-Year Capital Improvement Program. Amounts shown for future capital projects have not been included in fund balance calculation.**
- (11) **Fund balance is also maintained for cashflow as the City bills the customers after service is provided.**

**City of Monterey Park
Five Year Financial Projection
Park Facilities Fund**

	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>Notes</u>
Beginning Fund Balance	(\$155,362)	(\$55,362)	\$44,638	\$182,938	\$447,438	(2)
Revenues:						
Park Facilities Fees	100,000	100,000	138,300	592,000	62,000	(1)
Total Revenues	<u>100,000</u>	<u>100,000</u>	<u>138,300</u>	<u>592,000</u>	<u>62,000</u>	
Expenditures:						
Repay General Fund Loan				327,500		
Total Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>327,500</u>	<u>0</u>	
Ending Fund Balance	<u>(\$55,362)</u>	<u>\$44,638</u>	<u>\$182,938</u>	<u>\$447,438</u>	<u>\$509,438</u>	
Future Capital Projects:		\$228,100	\$473,800	\$570,600	\$645,000	(3)

**City of Monterey Park
Five Year Financial Projection
Park Facilities Fund
Notes**

- (1) **Park Facilities Fee is established at \$700 per single family dwelling for residential development, \$1 per square foot for commercial development, and \$150 per residential remodeling. Annual Park Facilities fees without major development are approximately \$62,000. Projected future revenues include: 2012-13 \$76,300 from MP Towne Centre, and 2013-14 \$530,000 from Market Place.**
- (2) **General Fund loaned \$805,000 to Park Facilities Fund.**
- (3) **Source: Preliminary Five-Year Capital Improvement Program. Amounts shown for future capital projects have not been included in fund balance calculation.**

**City of Monterey Park
Five Year Financial Projection
Proposition A Transit Fund**

	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>Notes</u>
Beginning Fund Balance	\$931,172	\$906,571	\$909,070	\$1,136,669	\$969,969	
Revenues:						
Proposition A	800,000	820,000	836,000	853,000	870,000	(1)
Proposition A Incentive	102,000	118,000	104,000	104,000	104,000	(2)
Fares	69,000	69,000	69,000	69,000	69,000	
Interest Income	9,000	10,000	70,000	70,000	70,000	
Sale of Surplus Property						
Total Revenues	980,000	1,017,000	1,079,000	1,096,000	1,113,000	
Expenditures:						
Salaries & Benefits	463,601	463,601	463,601	464,000	464,000	(3)
Maintenance & Operation	22,130	22,600	23,100	23,600	24,100	
Bus Shelter Maintenance	30,000	31,000	32,000	33,000	34,000	(5)
Utilities	11,900	12,300	12,700	13,100	13,500	(6)
Allocated Costs / Insurance	183,000	188,000	194,000	200,000	206,000	(7)
MTA Bus Pass Subsidy	20,000	20,000	20,000	20,000	20,000	
Motor Pools Charges	100,000	103,000	106,000	109,000	112,000	(8)
Transit Bus Contract (Prop A portion)	173,970	174,000				(9)
Bus Replacement				400,000	400,000	(10)
Total Expenditures	1,004,601	1,014,501	851,401	1,262,700	1,273,600	
Ending Fund Balance	\$906,571	\$909,070	\$1,136,669	\$969,969	\$809,369	

Future Capital Projects:

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**City of Monterey Park
Five Year Financial Projection
Proposition A Transit Fund
Notes**

- (1) 2% increase in Proposition A sales tax allocations.
- (2) Incentive grants from MTA for ridership information reporting.
- (3) 0% increase in salaries & benefits.
- (4) 2% increase in maintenance, supplies and other operating costs.
- (5) 3% increase for bus shelter maintenance.
- (6) 3% increase in utilities.
- (7) 3% increase in the administrative support and liability insurance provided by the City.
- (8) Replacement of a dial-a-ride van.
- (9) 3% increase in contracted services for Spirit Buses. Bus contract is funded by a combination of Prop A, Prop C, and Measure R funds. Starting 2012-13, contract will be paid by Prop C and Measure R funds.
- (10) Bus replacement was scheduled four in 2009-10 through a combined funding of the MTA CNG Bus Replacement grant of \$780,000 and the City Proposition A funds of \$470,000.

**City of Monterey Park
Five Year Financial Projection
Measure R Fund**

	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>Notes</u>
Beginning Fund Balance	\$375,248	\$555,248	\$826,248	\$922,248	\$1,017,248	
Revenues:						
Measure R	410,000	450,000	459,000	468,000	477,000	(1)
Interest Income						
Total Revenues	410,000	450,000	459,000	468,000	477,000	
Expenditures:						
Sidewalk Reconstruction	80,000	62,000	64,000	66,000	68,000	(2)
Localized Pavement Repairs	50,000	39,000	40,000	41,000	42,000	(2)
Slurry Seal of Various Streets	100,000	78,000	80,000	82,000	84,000	(2)
Transit Bus Contract (Prop A portion)			179,000	184,000	190,000	(3)
Total Expenditures	230,000	179,000	363,000	373,000	384,000	
Ending Fund Balance	<u>\$555,248</u>	<u>\$826,248</u>	<u>\$922,248</u>	<u>\$1,017,248</u>	<u>\$1,110,248</u>	
Future Capital Projects:		\$150,000				

**City of Monterey Park
Five Year Financial Projection
Measure R Fund
Notes**

- (1) **2% increase in Measure R funding.**
- (2) **3% increase in Measure R projections, starting 2012-13. Measure R funds can be used to supplement Prop A and C projects.**
- (3) **3% increase in contracted services for Spirit Buses.**

**City of Monterey Park
Five Year Financial Projection
Proposition C Transit Fund**

	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>Notes</u>
Beginning Fund Balance	\$960,285	\$757,803	\$575,303	\$379,303	\$281,303	
Revenues:						
Proposition C	700,000	720,000	734,000	749,000	764,000	(1)
Interest Income	9,000	9,500	8,000	7,000	4,000	
Total Revenues	709,000	729,500	742,000	756,000	768,000	
Expenditures:						
Maintenance & Operation	116,700	119,000	121,000	123,000	125,000	(2)
Transit Bus Contract (Prop C portion)	741,700	764,000	787,000	700,000	700,000	(3)
Metrolink Station JPA	28,082	29,000	30,000	31,000	32,000	
Capital Projects	25,000					(4)
Total Expenditures	911,482	912,000	938,000	854,000	857,000	
Ending Fund Balance	\$757,803	\$575,303	\$379,303	\$281,303	\$192,303	
Future Capital Projects:		\$90,000	\$25,000	\$25,000	\$75,000	(4)

**City of Monterey Park
Five Year Financial Projection
Proposition C Transit Fund
Notes**

- (1) 2% increase in Proposition C sales tax allocations.
- (2) 2% increase in maintenance, supplies and other operating costs.
- (3) 3% increase for Spirit Buses services. Starting 2013-14, move some of the transit bus Prop C portion to Measure R.
- (4) Source: Preliminary Five-year Capital Improvement Program. Amounts shown for future capital projects have not been included in fund balance calculation.

**City of Monterey Park
Five Year Financial Projection
Asset Forfeiture Fund**

	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>Notes</u>
Beginning Fund Balance	942,792	895,072	844,116	717,160	583,160	
Revenues:						
Asset Forfeiture Revenue	371,000	371,000	300,000	300,000	300,000	(1)
Interest Income	5,500	6,000	6,000	4,000	4,000	
Total Revenues	<u>376,500</u>	<u>377,000</u>	<u>306,000</u>	<u>304,000</u>	<u>304,000</u>	
Expenditures:						
Salaries & Benefits	66,956	66,956	66,956	67,000	67,000	(2)
Maintenance & Operation	256,271	261,000	266,000	271,000	276,000	
Police Vehicle Replacement	70,000	100,000	100,000	100,000	100,000	
Small Capitals	30,993					
Capital Purchases						(3)
Total Expenditures	<u>424,220</u>	<u>427,956</u>	<u>432,956</u>	<u>438,000</u>	<u>443,000</u>	
Ending Fund Balance	<u><u>\$895,072</u></u>	<u><u>\$844,116</u></u>	<u><u>\$717,160</u></u>	<u><u>\$583,160</u></u>	<u><u>\$444,160</u></u>	
Future Capital Projects:		\$142,000	\$200,000	\$100,000	\$200,000	(3)

**City of Monterey Park
Five Year Financial Projection
Asset Forfeiture Fund
Notes**

- (1) Asset forfeiture funds are distributed from the US Department of Justice and the Department of Treasury. This may take several years to complete.**
- (2) 0% increase in salaries & benefits.**
- (3) Source: Preliminary Five-year Capital Improvement Program. Amounts shown for future capital projects have not been included in fund balance calculation.**

**City of Monterey Park
Five Year Financial Projection
Business Improvement Area #1 Fund**

	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>Notes</u>
Beginning Fund Balance	\$259,229	\$244,716	\$228,116	\$211,466	\$193,766	
Revenues:						
Business Improvement Fees	57,000	57,000	58,000	59,000	60,000	(1)
Interest Income	800	400	350	300	200	
Total Revenues	57,800	57,400	58,350	59,300	60,200	
Expenditures:						
Sidewalk Cleaning	72,313	74,000	75,000	77,000	79,000	(2)
Total Expenditures	72,313	74,000	75,000	77,000	79,000	
Ending Fund Balance	<u>\$244,716</u>	<u>\$228,116</u>	<u>\$211,466</u>	<u>\$193,766</u>	<u>\$174,966</u>	

**City of Monterey Park
Five Year Financial Projection
Business Improvement Area #1 Fund
Notes**

- (1) **Revenues derived from assessment on businesses located within Business Improvement Area #1. 2% increase based on the number of businesses in the Bid area.**
- (2) **2% increase in contracted services.**
- (3) **Source: Preliminary Five-year Capital Improvement Program. Amounts shown for future capital projects have not been included in fund balance calculation.**

**City of Monterey Park
Five Year Financial Projection
Air Quality Improvement Fund**

	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>Notes</u>
Beginning Fund Balance	\$180,623	\$111,823	\$149,073	\$188,473	\$123,873	
Revenues:						
Air Quality Allocation	74,000	74,000	76,000	78,000	80,000	
Interest Income	700	750	1,000	1,100	900	
Total Revenues	74,700	74,750	77,000	79,100	80,900	
Expenditures:						
Ridesharing Programs	31,500	31,500	31,500	31,500	31,500	
Maintenance & Operation	6,000	6,000	6,100	6,200	6,300	(1)
Motor Vehicles-Passenger	106,000			106,000		
Total Expenditures	143,500	37,500	37,600	143,700	37,800	
Ending Fund Balance	\$111,823	\$149,073	\$188,473	\$123,873	\$166,973	
Future Capital Projects:		\$12,000				(2)

**City of Monterey Park
Five Year Financial Projection
Air Quality Improvement Fund
Notes**

- (1) 2% increase in maintenance and operations (printing/duplicating; dues/memberships; rideshare awards).
- (2) Source: Preliminary Five-year Capital Improvement Program. Amounts shown for future capital projects have not been included in fund balance calculation.

**City of Monterey Park
Five Year Financial Projection
Maintenance Benefit Assessment District Fund**

	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>Notes</u>
Beginning Fund Balance	\$165,429	\$188,404	\$204,886	\$228,068	\$235,568	
Revenues:						
Special Assessment	965,000	970,000	1,000,000	1,010,000	1,020,000	(1)
Total Revenues	965,000	970,000	1,000,000	1,010,000	1,020,000	
Expenditures:						
Salaries & Benefits	280,618	280,618	280,618	281,000	281,000	(2)
Maintenance & Operation	13,650	13,900	14,200	14,500	14,800	(3)
Contracted Services	93,257	95,000	97,000	99,000	101,000	(4)
Vehicle Operating	54,000	59,000	65,000	72,000	79,000	(5)
Utilities	490,000	505,000	520,000	536,000	552,000	(6)
Capital Projects	10,500					(7)
Total Expenditures	942,025	953,518	976,818	1,002,500	1,027,800	
Ending Fund Balance	\$188,404	\$204,886	\$228,068	\$235,568	\$227,768	
Future Capital Projects:		\$10,665	\$10,835	\$11,010	\$11,190	(7)

**City of Monterey Park
Five Year Financial Projection
Maintenance Benefit Assessment District Fund
Notes**

- (1) **Increase in assessment charges due to parcel changes and new developments.**
- (2) **0% increase in salaries & benefits.**
- (3) **2% increase in maintenance, supplies and other operating costs.**
- (4) **2% increase in contracted services.**
- (5) **10% increase in vehicle operating costs.**
- (6) **3% increase in utilities.**
- (7) **Source: Preliminary Five-year Capital Improvement Program. Amounts shown for future capital projects have not been included in fund balance calculation.**

**City of Monterey Park
Five Year Financial Projection
Special Library Tax Fund**

	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>Notes</u>
Beginning Fund Balance	\$137,636	\$155,819	\$183,639	\$215,209	\$250,013	
Revenues:						
Library Parcel Tax	490,000	500,000	501,250	505,000	505,000	(1)
Interest Income	500	500	6,000	6,000	6,000	
Total Revenues	490,500	500,500	507,250	511,000	511,000	
Expenditures:						
Salaries & Benefits	54,484	54,484	54,484	54,000	54,000	(2)
Maintenance & Operation	34,628	35,000	38,000	39,000	40,000	(3)
Debt Service	383,205	383,196	383,196	383,196	383,196	(4)
Total Expenditures	472,317	472,680	475,680	476,196	477,196	
Ending Fund Balance	\$155,819	\$183,639	\$215,209	\$250,013	\$283,817	

**City of Monterey Park
Five Year Financial Projection
Special Library Tax Fund
Notes**

- (1) **Library tax rate, as approved by two-thirds voter approval of Measure C in the April 1998 election, is \$25 for each single-family parcel, \$50 for parcels having two residential units, \$75 for parcels having three or more residential units, and \$75 for parcels having a non-residential building. Projected future revenues include: 2011-12 \$1,250 (50 units) from Atlantic Times Square; 2012-13 \$3,750 (150 units) from Times Square.**
- (2) **0% increase in salaries & benefits.**
- (3) **2% increase in maintenance, supplies and other operating costs.**
- (4) **Annual debt service costs for the repayment of \$3.9 million library expansion construction financing, 13 years (2017-18) at 3.81%.**

**City of Monterey Park
Five Year Financial Projection
Public Safety Augmentation Fund**

	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>Notes</u>
Beginning Fund Balance	\$0	\$0	\$0	\$0	\$0	
Revenues:						
Safety Augmentation	540,000	540,000	551,000	562,000	573,000	(1)
Total Revenues	<u>540,000</u>	<u>540,000</u>	<u>551,000</u>	<u>562,000</u>	<u>573,000</u>	
Expenditures:						
Salaries & Benefits	540,000	540,000	551,000	562,000	573,000	(2)
Ending Fund Balance	<u><u>\$0</u></u>	<u><u>\$0</u></u>	<u><u>\$0</u></u>	<u><u>\$0</u></u>	<u><u>\$0</u></u>	

**City of Monterey Park
Five Year Financial Projection
Public Safety Augmentation Fund
Notes**

- (1) **2% growth assumed for future year sales tax. Voter-approved Proposition 172 tax measure. An additional 1/2% of sales tax is allocated to local governments and the tax proceeds are restricted for public safety expenditures.**

- (2) **Personnel costs for Police and Fire Departments.**

**City of Monterey Park
Five Year Financial Projection
Public Safety Impact Fee Fund**

	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>Notes</u>
Beginning Fund Balance	\$34,939	\$113,098	\$56,698	\$122,254	\$850,054	
Revenues:						
Impact Fees	300,000	300,000	429,556	1,100,000	100,000	(1)
Sales of Property						
Interest Income						
Total Revenues	300,000	300,000	429,556	1,100,000	100,000	
Expenditures:						
Salaries & Benefits	51,500	51,500	51,500	52,000	52,000	(2)
Maintenance & Operation	80,345	82,000	83,600	85,300	87,000	(3)
Contracted Services	47,000	47,900	48,900	49,900	50,900	(4)
Training	10,000	10,000	15,000	20,000	25,000	
Debt Services	32,996	165,000	165,000	165,000	165,000	(5)
Total Expenditures	221,841	356,400	364,000	372,200	379,900	
Ending Fund Balance	\$113,098	\$56,698	\$122,254	\$850,054	\$570,154	
Future Capital Projects:		\$302,600	\$465,000	\$800,000		(6)

**City of Monterey Park
Five Year Financial Projection
Public Safety Impact Fee Fund
Notes**

- (1) **Public Safety Impact Fee is established at \$1.50 per square foot for new residential and commercial construction. Annual Public Safety Impact Fee revenue without major development is approximately \$100,000. Projected future revenues include: 2012-13 MP Towne Centre \$329,556, and 2013-14 Cascades/Market Place \$1,000,000.**
- (2) **0% increase in salaries & benefits.**
- (3) **2% increase in maintenance, supplies and other operating costs.**
- (4) **2% increase in contracted services.**
- (5) **Annual debt service costs for the Police CAD/RMS/FMIS system - \$2 million, 15 years @ 5% interest rate. The lease period is from 6/2006 to 6/2021. Debt service payments are paid through Public Safety Impact Fee Fund and the State COPS Grant funds. Because of reduction of the grant funding, future debt service payment will be paid by the PSIF.**
- (6) **Source: Preliminary Five-year Capital Improvement Program. Amounts shown for future capital projects have not been included in fund balance calculation.**

**City of Monterey Park
Five Year Financial Projection
CERCLA Liability Fund**

	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>Notes</u>
Beginning Fund Balance	\$789,145	\$804,145	\$741,145	\$672,945	\$582,745	
Revenues:						
Environmental Liability Fees	125,000	125,000	131,800	131,800	131,800	(1)
Interest Income	10,000	12,000	20,000	18,000	17,000	
Total Revenues	135,000	137,000	151,800	149,800	148,800	
Expenditures:						
Contribution to General Liability Fund	120,000	200,000	220,000	240,000	260,000	(2)
Total Expenditures	120,000	200,000	220,000	240,000	260,000	
Ending Fund Balance	<u>\$804,145</u>	<u>\$741,145</u>	<u>\$672,945</u>	<u>\$582,745</u>	<u>\$471,545</u>	(3)

**City of Monterey Park
Five Year Financial Projection
CERCLA Liability Fund
Notes**

- (1) **Charges to refuse haulers based on the tonnage of waste disposed.**
- (2) **Interfund charges to General Liability Fund.**
- (3) **Fund balance is reserved for potential environmental liability claims against the city.**

**City of Monterey Park
Five Year Financial Projection
Water Operation Fund**

	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>Notes</u>
Beginning Fund Balance	\$9,321,779	\$9,998,983	\$10,235,159	\$10,057,202	\$6,475,633	
Revenues:						
Water Sales	6,500,000	6,700,000	6,968,000	7,247,000	7,537,000	(1)
Connection Fees	100,000	100,000	103,000	106,000	109,000	
Meter Installation	150,000	150,000	155,000	160,000	165,000	
Financing			6,000,000			(2)
Other Revenue	60,000	60,000	62,000	64,000	66,000	
Water Rights	2,660,000	800,000	824,000	849,000	874,000	
Total Revenues	9,470,000	7,810,000	14,112,000	8,426,000	8,751,000	
Expenditures:						
Water Administration	3,567,058	3,674,000	3,784,000	3,898,000	4,015,000	(3)
Water Commercial	772,707	795,000	818,000	842,000	866,000	(4)
Water Production	1,612,244	1,660,600	1,710,400	1,761,700	1,814,600	(5)
Water Distribution	1,108,795	1,142,000	1,176,000	1,211,000	1,247,000	(6)
Debt Service	302,893	302,224	301,557	300,869	330,159	(7)
Additional Debt Service			500,000	500,000	500,000	(7)
Capital Projects - Water Main	479,000					(8)
Capital Projects - Financing			6,000,000			
Capital Projects - Other	950,100			3,494,000	3,494,000	
Total Expenditures	8,792,797	7,573,824	14,289,957	12,007,569	12,266,759	
Ending Fund Balance	\$9,998,983	\$10,235,159	\$10,057,202	\$6,475,633	\$2,959,874	
Future Capital Projects:		\$1,217,300	\$7,810,000	\$2,874,000	\$2,764,000	(8)

**City of Monterey Park
Five Year Financial Projection
Water Operation Fund
Notes**

- (1) **3% increase per consumer price index, plus 1% for capital improvements.**
- (2) **Water financing for reservoir replacements.**
- (3) **3% increase in Water Administration operation costs.**
- (4) **3% increase in Water Commercial operation costs.**
- (5) **3% increase in Water Production operation costs.**
- (6) **3% increase in Water Distribution operation costs.**
- (7) **Debt Service payments include loans from the I-Bank water main and La Loma/Highland Reservoirs. Additional other debt service payments are based on 5%, 20 years loans.**
- (8) **Source : Preliminary Five-year Capital Improvement program per the City's Water Master Plan. Amounts shown for future capital projects have not been included in fund balance calculation.**

**City of Monterey Park
Five Year Financial Projection
Water Treatment Fund**

	2010-11	2011-12	2012-13	2013-14	2014-15	Notes
Beginning Fund Balance	\$1,706,289	\$2,825,639	\$2,542,439	\$2,030,039	\$3,048,439	(1)
Revenues:						
Treatment Surcharge	2,750,000	2,750,000	2,613,000	2,718,000	2,826,000	(2)
SGWQA Grant						
Potential Responsible Parties Reimb.	1,100,000					
Other Revenue - Insurance Reimb.	30,000	30,000	10,000	10,000	10,000	
Financing				1,500,000	1,500,000	
Total Revenues	3,880,000	2,780,000	2,623,000	4,228,000	4,336,000	
Expenditures:						
Well #5 VOC	436,235	449,000	462,000	476,000	490,000	(3)
Well #12 VOC	793,705	818,000	843,000	868,000	894,000	(4)
Delta Perchlorate	274,896	280,000	286,000	292,000	298,000	(5)
Wells #1,3,10 VOC	579,064	596,000	614,000	632,000	651,000	(6)
Well #12 Dual Barrier	202,702	209,000	215,000	221,000	228,000	(7)
Well #15	141,267	146,000	150,000	155,000	160,000	(8)
Well #5 Perchlorate	102,781	192,000	192,000	192,000	192,000	
Post Employment	3,000	3,200	3,400	3,600	3,800	
Debt Service		370,000	370,000	370,000	370,000	(9)
Water Capital - Perchlorate Contingency	227,000					
Capital Projects - Financing						
Total Expenditures	2,760,650	3,063,200	3,135,400	3,209,600	3,286,800	
Ending Fund Balance	\$2,825,639	\$2,542,439	\$2,030,039	\$3,048,439	\$4,097,639	

Future Capital Projects:

Note: Dept# 4225 - Water Capital Carryover: Excluded from budget

**City of Monterey Park
Five Year Financial Projection
Water Treatment Fund
Notes**

- (1) Fund balances represent a cash based available funds.**
- (2) Water treatment surcharge on total water service fees, 7.5% increase on 1/2007 and 3% increase for each subsequent year.**
- (3) 3% increase in Well #5 VOC operation costs.**
- (4) 3% increase in Well #12 VOC operation costs.**
- (5) 2% increase in Delta Perchlorate operation costs.**
- (6) 3% increase in Wells #1, 3, 10 VOC operation costs.**
- (7) 3% increase in Well #12 Dual Barrier operation costs.**
- (8) 3% increase in Well #15 operation costs.**
- (9) Debt service payment based on 5%, 20 years.**

**City of Monterey Park
Five Year Financial Projection
Auto Shop Fund**

	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>Notes</u>
Beginning Fund Balance	\$1,255,795	\$1,517,120	\$2,106,016	\$2,767,924	\$3,508,124	
Revenues:						
Interfund Charges	1,899,417	1,994,388	2,094,000	2,199,000	2,309,000	(1)
Total Revenues	1,899,417	1,994,388	2,094,000	2,199,000	2,309,000	
Expenditures:						
Salaries & Benefits	384,892	384,892	384,892	385,000	385,000	(2)
Maintenance & Operation	110,200	112,000	114,000	116,000	118,000	(3)
Contracted Services	66,000	67,000	68,000	69,000	70,000	(4)
Utilities	20,000	20,600	21,200	21,800	22,500	(5)
Insurance	205,000	209,000	213,000	217,000	221,000	(6)
Fuel	377,600	389,000	401,000	413,000	425,000	(7)
Vehicle/Equipment Replacement	216,200	223,000	230,000	237,000	244,000	(8)
Small Capitals	28,200					
Capital Projects	230,000					(9)
Total Expenditures	1,638,092	1,405,492	1,432,092	1,458,800	1,485,500	
Ending Fund Balance	\$1,517,120	\$2,106,016	\$2,767,924	\$3,508,124	\$4,331,624	
Future Capital Projects			\$1,063,000	\$525,000	\$225,000	(9)
Net Fixed Asset Valuation	1,177,400	1,212,700	1,249,100	1,286,600	1,325,200	(10)

**City of Monterey Park
Five Year Financial Projection
Auto Shop Fund
Notes**

- (1) 5% increase in interfund auto shop charges.
- (2) 0% increase in salaries & benefits.
- (3) 2% increase in maintenance, supplies and other operating costs.
- (4) 2% increase in contracted services.
- (5) 3% increase in utilities.
- (6) 2% increase in insurance costs.
- (7) 3% increase in fuel.
- (8) 3% increase in vehicle/equipment replacement.
- (9) Source: Preliminary Five-Year Capital Improvement Program. Amounts shown for future capital projects have not been included in fund balance calculation.
- (10) Valuation of fixed assets based on historical costs. Estimated increase is 3% per year.

**City of Monterey Park
Five Year Financial Projection
Separation Benefits Fund**

	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>Notes</u>
Beginning Fund Balance	\$2,097,937	\$2,126,078	\$2,285,038	\$2,487,038	\$2,734,038	
Revenues:						
Interfund Charges	1,390,141	1,531,960	1,609,000	1,689,000	1,773,000	(1)
Total Revenues	1,390,141	1,531,960	1,609,000	1,689,000	1,773,000	
Expenditures:						
Separation/Retirement	935,000	935,000	958,000	982,000	1,007,000	(2)
Fire Holiday Payout	162,000	166,000	170,000	174,000	178,000	(3)
Leave Cashout	265,000	272,000	279,000	286,000	293,000	(3)
Total Expenditures	1,362,000	1,373,000	1,407,000	1,442,000	1,478,000	
Ending Fund Balance	<u>\$2,126,078</u>	<u>\$2,285,038</u>	<u>\$2,487,038</u>	<u>\$2,734,038</u>	<u>\$3,029,038</u>	
Outstanding Liabilities	\$5,542,000	\$5,681,000	\$5,823,000	\$5,969,000	\$6,118,000	(4)

**City of Monterey Park
Five Year Financial Projection
Separation Benefits Fund
Notes**

- (1) 5% increase in interfund separation charges.**
- (2) The payout of employee accumulated vacation, holiday and sick leave at separation. Estimated increase is 2.5% per year.**
- (3) Vacation, holiday, and leave cashout per the terms of MOUs. Estimated increase is 2.5% per year.**
- (4) Liability related to accumulated vacation and sick leave hours at separation from City employment, estimated growth from additional hours and pay adjustment, offset by annual cashout, is 2.5% per year.**

**City of Monterey Park
Five Year Financial Projection
General Liability Fund**

	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>Notes</u>
Beginning Fund Balance	\$2,171,566	\$2,171,985	\$2,177,204	\$2,159,423	\$2,117,423	
Revenues:						
Interfund Charges	790,000	790,000	790,000	790,000	790,000	(1)
Refunds & Rebates						
Total Revenues	790,000	790,000	790,000	790,000	790,000	
Expenditures:						
Salaries & Benefits	23,781	23,781	23,781	24,000	24,000	(2)
Claims Administration	28,800	30,000	31,000	32,000	33,000	(3)
Insurance Premium	480,000	494,000	509,000	524,000	540,000	(3)
Legal Fees	80,000	82,000	84,000	87,000	90,000	(4)
Claims Expenses	150,000	155,000	160,000	165,000	170,000	(4)
Capital Project	27,000					(7)
Total Expenditures	789,581	784,781	807,781	832,000	857,000	
Ending Fund Balance	<u>\$2,171,985</u>	<u>\$2,177,204</u>	<u>\$2,159,423</u>	<u>\$2,117,423</u>	<u>\$2,050,423</u>	(5)
Future Capital Projects				\$80,000	\$40,000	(7)
Outstanding Liabilities :						
Non-Current Claims	\$603,000	\$621,000	\$640,000	\$659,000	\$679,000	(6)
Estimated Potential Major Claims	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	

**City of Monterey Park
Five Year Financial Projection
General Liability Fund
Notes**

- (1) **Interfund charges.**
- (2) **0% increase in salaries & benefits.**
- (3) **3% increase in claim administration services and insurance premium.**
- (4) **3% increase in legal fees and claims expenses.**
- (5) **Reserve for outstanding liabilities.**
- (6) **3% increase in claims liability (including incurred but not reported claims).**
- (7) **Source: Preliminary Five-Year Capital Improvement Program. Amounts shown for future capital projects have not been included in fund balance calculation.**

**City of Monterey Park
Five Year Financial Projection
Workers' Compensation Fund**

	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>Notes</u>
Beginning Fund Balance	\$46,108	(\$319,080)	(\$620,859)	(\$731,240)	(\$607,040)	
Revenues:						
Interfund Charges	1,062,093	1,168,302	1,402,000	1,682,000	2,018,000	(1)
Refunds & Rebates						
Total Revenues	<u>1,062,093</u>	<u>1,168,302</u>	<u>1,402,000</u>	<u>1,682,000</u>	<u>2,018,000</u>	
Expenditures:						
Salaries & Benefits	23,781	23,781	23,781	23,800	23,800	(2)
Claims Administration	75,000	77,300	79,600	82,000	84,500	(3)
Legal Fees	141,500	146,000	150,000	155,000	160,000	(4)
Insurance Premium	852,000	878,000	904,000	931,000	959,000	(5)
Claims Expenses	335,000	345,000	355,000	366,000	377,000	(6)
Total Expenditures	<u>1,427,281</u>	<u>1,470,081</u>	<u>1,512,381</u>	<u>1,557,800</u>	<u>1,604,300</u>	
Ending Fund Balance	<u>(\$319,080)</u>	<u>(\$620,859)</u>	<u>(\$731,240)</u>	<u>(\$607,040)</u>	<u>(\$193,340)</u>	(7)
Non-Current Claims	\$2,509,000	\$2,584,000	\$2,662,000	\$2,742,000	\$2,824,000	(8)
Estimated Potential Major Claims	500,000	500,000	500,000	500,000	500,000	

**City of Monterey Park
Five Year Financial Projection
Workers' Compensation Fund
Notes**

- (1) 20% increase in interfund charges, starting 2012-13.
- (2) 0% increase in salaries & benefits.
- (3) 3% increase in claim administration services.
- (4) 3% increase in legal fees.
- (5) 3% increase in insurance premiums.
- (6) 3% increase in claims expenses.
- (7) Reserved for outstanding liabilities.
- (8) 3% increase in outstanding claims liability (including incurred but not reported claims).

**City of Monterey Park
Five Year Financial Projection
Technology Fund**

	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>Notes</u>
Beginning Fund Balance	\$874,065	\$915,792	\$1,064,605	\$1,235,605	\$1,432,605	
Revenues:						
Interfund Charges	141,727	148,813	171,000	197,000	227,000	(1)
Total Revenues	<u>141,727</u>	<u>148,813</u>	<u>171,000</u>	<u>197,000</u>	<u>227,000</u>	
Expenditures:						
Capital Projects	100,000					(3)
Total Expenditures	<u>100,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
Ending Fund Balance	<u><u>\$915,792</u></u>	<u><u>\$1,064,605</u></u>	<u><u>\$1,235,605</u></u>	<u><u>\$1,432,605</u></u>	<u><u>\$1,659,605</u></u>	(2)
Future Capital Projects		\$290,000	\$50,000	\$290,000	\$100,000	(3)

**City of Monterey Park
Five Year Financial Projection
Technology Fund
Notes**

- (1) 15% increase in interfund charges.
- (2) Reserved for computer system and telephone system replacement.
- (3) Source: Preliminary Five-Year Capital Improvement Program. Amounts shown for future capital projects have not been included in fund balance calculation.

**City of Monterey Park
Five Year Financial Projection
Community Redevelopment Agency
Atlantic/Garvey Project Area
Capital Projects and Debt Service Funds**

	2010-11	2011-12	2012-13	2013-14	2014-15	Notes
Beginning Fund Balance	\$13,984,007	\$13,963,319	\$15,069,644	\$16,272,257	\$17,576,067	
Revenues:						
Property Taxes:						
Tax Increment	5,250,000	5,375,000	5,536,000	5,702,000	5,873,000	(1)
Less:						
Housing Set-Aside -20%	(1,050,000)	(1,075,000)	(1,107,000)	(1,140,000)	(1,175,000)	(2)
Total Property Taxes	4,200,000	4,300,000	4,429,000	4,562,000	4,698,000	
Interest Income - Fiscal Agent	12,000	13,000	13,300	13,600	13,900	
Interest Income	70,000	70,000	71,400	72,800	74,300	(3)
Total Revenues	4,282,000	4,383,000	4,513,700	4,648,400	4,786,200	
Expenditures:						
Salaries & Benefits	504,193	504,193	504,193	504,000	504,000	(4)
Maintenance & Operation	299,596	306,000	312,000	318,000	324,000	(5)
Debt -2002 Bonds	1,673,307	1,670,362	1,669,894	1,667,250	1,666,675	(6)
Contracted Services	68,957	70,000	71,000	72,000	73,000	(7)
County Property Tax Admin Fees	72,000	76,000	80,000	84,000	88,000	(8)
Pass Through - Agreements	215,700	226,000	237,000	249,000	261,000	(9)
Pass Through AB1389 - Taxing Entities	584,000					(10)
Pass Through AB1389 - City	150,300					(10)
SERAF County Payment	300,436					
Redevelop Proj Area Merger	22,500					
Pension Override	411,700	424,120	437,000	450,340	463,680	(11)
Total Expenditures	4,302,688	3,276,675	3,311,087	3,344,590	3,380,355	
Ending Fund Balance	\$13,963,319	\$15,069,644	\$16,272,257	\$17,576,067	\$18,981,912	
Future Capital Projects		\$15,000	\$20,000	\$10,000		(12)

**City of Monterey Park
Five Year Financial Projection
Community Redevelopment Agency
Atlantic/Garvey Project Area
Capital Projects and Debt Service Funds
Notes**

- (1) 3% growth (2% from reassessment and 1% from ownership transfer/new construction).
- (2) 20% of tax increment received by the Redevelopment Agency is set aside into the Housing Fund.
- (3) Interest income projected at 2% increase annually, starting 2011-12.
- (4) 0% increase in salaries & benefits.
- (5) 2% increase in maintenance, supplies and other operating costs, starting 2010-11.
- (6) The Agency issued the 2002 Tax Allocation Bonds to advance refund its 1992 Bonds in August 2002.
- (7) 2% increase in contracted services.
- (8) L.A. County property tax administrative fee, 5% increase annually.
- (9) Tax sharing agreements with other taxing agencies, 5% increase annually.
- (10) Pass through obligations per Assembly Bill 1389 (H&S Code 33684). Requirements are ended in 2011-12.
- (11) Pension override in T1 amounts for City's pension costs.
- (12) Source: Preliminary Five-Year Capital Improvement Program. Amounts shown for future capital projects have not been included in fund balance calculation.

**Five Year Financial Projection
Community Redevelopment Agency
Merged Project Area
Capital Projects and Debt Service Funds**

	2010-11	2011-12	2012-13	2013-14	2014-15	Notes
Beginning Fund Balance	\$8,066,284	\$9,140,068	\$12,019,429	\$15,049,734	\$18,983,084	
Revenues:						
Property Taxes:						
Tax Increment	5,375,000	5,591,000	5,759,000	5,932,000	6,110,000	(1)
Atlantic Times Square		1,456,000	1,529,000	1,605,000	1,685,000	
Monterey Park Towne Centre						
Cascades Market Place				750,000	750,000	
Less:						
Housing Set-Aside -20%	(1,075,000)	(1,118,000)	(1,152,000)	(1,186,000)	(1,222,000)	(2)
Total Property Taxes	4,300,000	5,929,000	6,136,000	7,101,000	7,323,000	
Interest Income - Fiscal Agent	7,000	7,200	7,300	7,400	7,500	
Interest Income	45,000	47,000	47,900	48,900	49,900	(3)
Loan Payback - Towne Centre						
Total Revenues	4,352,000	5,983,200	6,191,200	7,157,300	7,380,400	
Expenditures:						
Salaries & Benefits	504,605	504,605	504,605	505,000	505,000	(4)
Maintenance & Operation	509,868	520,000	530,000	541,000	552,000	(5)
Debt Service	773,370	777,354	775,290	775,290	775,290	
Contracted Services	312,825	322,000	332,000	342,000	352,000	(6)
Pass Through - Agreements	375,000	394,000	414,000	435,000	457,000	(8)
L.A. County Prop Tax Admin Cost	84,000	88,000	92,000	97,000	102,000	(7)
SERAF County Payment	235,249					
Pension Override	483,300	497,880	513,000	528,660	544,320	(9)
Total Expenditures	3,278,216	3,103,839	3,160,895	3,223,950	3,287,610	
Ending Fund Balance	\$9,140,068	\$12,019,429	\$15,049,734	\$18,983,084	\$23,075,874	
Future Capital Projects		\$275,000	\$20,000	\$290,000	\$25,000	(10)

**Five Year Financial Projection
Community Redevelopment Agency
Merged Project Area
Capital Projects and Debt Service Funds
Notes**

- (1) **3% growth (2% from reassessment and 1% from ownership transfer/new construction).**
- (2) **20% of tax increment received by the Redevelopment Agency is set aside into the Housing Fund.**
- (3) **Interest income projected at 2% increase annually, starting 2011-12.**
- (4) **0% increase in salaries & benefits.**
- (5) **2% increase in maintenance, supplies and other operating costs.**
- (6) **3% increase in contracted services including legal, appraisal, financial analysis based on anticipated development activities.**
- (7) **L.A. County property tax administrative fee, 5% increase annually.**
- (8) **Tax sharing agreements with other taxing agencies, 5% increase annually.**
- (9) **Pension override in T1 amounts for City's pension costs.**
- (10) **Source: Preliminary Five-Year Capital Improvement Program. Amounts shown for future capital projects have not been included in fund balance calculation.**

**City of Monterey Park
Five Year Financial Projection
Community Redevelopment Agency
Housing Fund**

	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>Notes</u>
Beginning Fund Balance	\$8,970,680	\$10,257,340	\$11,316,548	\$12,453,056	\$13,649,556	
Revenues:						
Property Taxes:						
Tax Increment	2,110,000	2,175,000	2,259,000	2,326,000	2,397,000	(1)
Interest Income	45,000	50,000	51,000	52,000	53,000	(2)
Program Income	10,000	10,000	10,000	10,000	10,000	(3)
Rental Income						
Total Revenues	2,165,000	2,235,000	2,320,000	2,388,000	2,460,000	
Expenditures:						
Salaries & Benefits	502,392	502,392	502,392	502,400	502,400	(4)
Maintenance & Operation	105,138	107,200	109,300	111,500	113,700	(5)
Contracted Services	180,811	186,200	191,800	197,600	203,500	(6)
Critical Maintenance Programs	90,000	80,000	80,000	80,000	80,000	
Housing Rehabilitation Programs		300,000	300,000	300,000	300,000	(7)
Total Expenditures	878,340	1,175,792	1,183,492	1,191,500	1,199,600	
Ending Fund Balance	\$10,257,340	\$11,316,548	\$12,453,056	\$13,649,556	\$14,909,956	
Future Capital Projects			\$20,000			(8)

**City of Monterey Park
Five Year Financial Projection
Community Redevelopment Agency
Housing Fund
Notes**

- (1) 20% of tax increment received by the Redevelopment Agency is set aside into the Housing Fund. Additional Housing Fund Deferrals (2004-2023 \$0 per year, 2024-2029 \$100,000 per year, 2030-2034 \$112,500 per year, and 2035-2039 \$60,000 per year.)**
- (2) Interest income projected at 2% increase annually, starting 2011-12.**
- (3) 1st Time Home Buyer/Critical Maintenance loan payback.**
- (4) 0% increase in salaries & benefits.**
- (5) 2% increase in maintenance, supplies and other operating costs.**
- (6) 3% increase in contracted services.**
- (7) Future housing projects are current being studied.**
- (8) Source: Preliminary Five-Year Capital Improvement Program. Amounts shown for future capital projects have not been included in fund balance calculation.**

CITY OF MONTEREY PARK
PRELIMINARY FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

PROJECT DESCRIPTION	FUNDING SOURCE	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	PROJECT TOTAL
GENERAL ADMINISTRATION								
Citywide Geographic Information System (GIS) IT Infrastructure/Applications:								
Water	Water Operation			30,000				30,000
Public Safety System	Public Safety Impact Fee				300,000			300,000
Economic Development	CRA			60,000				60,000
Licensing	General			10,000				10,000
Public Works/Maintenance	General			60,000				60,000
City Telephone System Upgrade	Technology	10,000	200,000			50,000		260,000
City IT System Replacement/Upgrade								
Network Equipment Replacement	Technology	40,000	40,000		40,000			120,000
Server Upgrade	Technology	50,000	50,000	50,000		50,000	50,000	300,000
Upgrade workstations to Microsoft Office	Technology				200,000			200,000
Replace City's existing Business License System with an online licensing Systems	General		8,400					8,400
	Water Operation		8,300					8,300
	Refuse		8,300					8,300
TOTAL GENERAL ADMINISTRATION		100,000	315,000	210,000	590,000	100,000	50,000	1,365,000
GENERAL ADMINISTRATION								
FUNDING RECAP :								
CRA		0	0	60,000	0	0	0	60,000
General		0	8,400	70,000	0	0	0	78,400
Public Safety Impact Fee		0	0	0	300,000	0	0	300,000
Refuse		0	8,300	0	0	0	0	8,300
Technology		100,000	290,000	50,000	290,000	100,000	50,000	880,000
Water Operation		0	8,300	30,000	0	0	0	38,300
TOTAL GENERAL ADMINISTRATION		100,000	315,000	210,000	590,000	100,000	50,000	1,365,000

CITY OF MONTEREY PARK
PRELIMINARY FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

PROJECT DESCRIPTION	FUNDING SOURCE	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	PROJECT TOTAL
DEVELOPMENT SERVICES DEPARTMENT								
Zoning Ordinance Completion/Health and Sustainability Elements/CEQA Greenhouse Gas Emissions pursuant to SB375, SB97 and AB32	General Plan Trust Sustainable Communities Planning Grant	175,000 160,000						175,000 160,000
TOTAL DEVELOPMENT SERVICES DEPARTMENT		335,000	0	0	0	0	0	335,000
FUNDING RECAP:								
General Plan Trust		175,000	0	0	0	0	0	175,000
Sustainable Communities Planning Grant		160,000	0	0	0	0	0	160,000
TOTAL DEVELOPMENT SERVICES DEPARTMENT		335,000	0	0	0	0	0	335,000

CITY OF MONTEREY PARK
PRELIMINARY FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

PROJECT DESCRIPTION	FUNDING SOURCE	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	PROJECT TOTAL
FIRE DEPARTMENT								
Station 61 - Paint Exterior	Public Safety Impact Fee		17,000					17,000
Station 61 - Apparatus Floor Repair & Resurfacing	Public Safety Impact Fee		49,800					49,800
Station 61 - Paint Interior Walls and Trim	Public Safety Impact Fee		30,800					30,800
Station 61 - Shower Remodel	Public Safety Impact Fee		45,000					45,000
Station 61 - Replace Asphalt Parking Lot w/Concrete	Public Safety Impact Fee		50,000					50,000
Station 61 - Dorm Bathroom Major Remodel	Public Safety Impact Fee			425,000				425,000
Station 61 - Apparatus Bay Extension	Public Safety Impact Fee				500,000			500,000
Station 61 - Fire Ladder Truck	Shop			1,063,000				1,063,000
Station 61 - Fire Engine	Shop				525,000			525,000
Station 61 - Rescue Ambulance	Shop	150,000				225,000		375,000
Station 62 - Apparatus Door Replacement	General	8,000						8,000
Station 62 - Replacement	Fire Financing			4,000,000				4,000,000
Station 62 - Roof Replacement	Public Safety Impact Fee			40,000				40,000
Station 63 - Butler Building	General	15,000						15,000
Station 63 - Retaining Wall	Public Safety Impact Fee		80,000					80,000
Station 63 - Leaker Replacement	General		9,400					9,400
Station 63 - Roof Replacement	Public Safety Impact Fee		30,000					30,000
Station 63 - Study	General			40,000				40,000
Fire Emergency Alerting System	Assistance Firefighters Grant	120,000						120,000
TOTAL FIRE DEPARTMENT		293,000	312,000	5,568,000	1,025,000	225,000	0	7,423,000

CITY OF MONTEREY PARK
 PRELIMINARY FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

PROJECT DESCRIPTION	FUNDING SOURCE	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	PROJECT TOTAL
FUNDING RECAP:								
Fire Financing		0	0	4,000,000	0	0	0	4,000,000
General		25,000	9,400	40,000	0	0	0	72,400
Public Safety Impact Fee		0	302,600	465,000	500,000	0	0	1,267,600
Shop		150,000	0	1,063,000	525,000	225,000	0	1,963,000
Assistance Firefighters Grant		120,000	0	0	0	0	0	120,000
TOTAL FIRE DEPARTMENT		175,000	312,000	5,568,000	1,025,000	225,000	0	7,303,000

CITY OF MONTEREY PARK
PRELIMINARY FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

PROJECT DESCRIPTION	FUNDING SOURCE	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	PROJECT TOTAL
POLICE DEPARTMENT								
Rain Gear	Asset Forfeiture		17,000					17,000
Evidence Room Storage System Upgrade	Asset Forfeiture		125,000					125,000
Mobile Command Post and Communications Center	Asset Forfeiture			200,000				200,000
Tasers	Asset Forfeiture				100,000			100,000
Mobile Data Computers	Asset Forfeiture					200,000		200,000
Radio Transmitter Tower Modification	Asset Forfeiture						100,000	100,000
Traffic Collision / Tasers Equipment	Justice Assistance Grant	17,210						17,210
TOTAL POLICE		17,210	142,000	200,000	100,000	200,000	100,000	759,210
FUNDING RECAP:								
Asset Forfeiture		0	142,000	200,000	100,000	200,000	100,000	742,000
Justice Assistance Grant		17,210	0	0	0	0	0	17,210
TOTAL POLICE		17,210	142,000	200,000	100,000	200,000	100,000	759,210

CITY OF MONTEREY PARK
PRELIMINARY FIVE YEAR CAPITAL IMPROVEMENT PROGRAM

PROJECT DESCRIPTION	FUNDING SOURCE	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	PROJECT TOTAL
RECREATION AND PARKS DEPARTMENT								
Barnes Park								
Tennis Court Lighting							85,000	85,000
Misc Improv - Gym/Caycare Ctr Roof Drain Line Replacement	Park Facilities			4,600				4,600
Concession Stand Rehabilitation	Park Facilities					75,000	75,000	75,000
Service Club Kitchen Rehabilitation	Park Facilities		4,600					4,600
Park Entry Sign Replacement	Park Facilities			25,000				25,000
Service Club Painting	Park Facilities			10,000				10,000
Poolhouse Painting	Park Facilities					50,000		50,000
Playground Equipment replacement	Park Facilities							60,000
Park Storage Building	Park Facilities			60,000				60,000
Bella Vista Park:								
RR/Drinking Fountain ADA Rehab	Park Facilities		4,000	40,000				40,000
Drinking Fountain Rehab	Park Facilities		4,000					4,000
Cascades Park/Heritage Waterfalls:								
Cascades Waterfall Lighting	Park Facilities		12,000					12,000
Park Entry Sign Replacement	Park Facilities			4,600				4,600
Walkway Replacement	Park Facilities						125,000	125,000
New Landscaping	Park Facilities		35,000					35,000
Edison Trails Park:								
Park Entry Sign Replacement	Park Facilities		4,600					4,600
Restroom / ADA Rehabilitation	Park Facilities			50,000				50,000
Garvey Ranch Park :								
Gym Door Replacement for Garvey Ranch & Barnes	Park Facilities				15,000			15,000
East End Future Development	Park Facilities					250,000		250,000
Park Entry Sign Replacement	Park Facilities		8,200					8,200

CITY OF MONTEREY PARK
PRELIMINARY FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

PROJECT DESCRIPTION	FUNDING SOURCE	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	PROJECT TOTAL
George Elder Park:								
Misc Improv - Restroom valves & Urinal Replacements	General		3,900					3,900
Large Pavilion Structure (d)	Park Facilities				120,000			120,000
Tennis Court Fence Repair	Park Facilities				15,000			15,000
Tennis Court Lighting	Park Facilities				95,000			95,000
Picnic Pavilions (blech & walter)	Park Facilities				120,000			120,000
Storage Shed	Park Facilities			10,000				10,000
Pool Motor Replacement	Park Facilities			30,000				30,000
Park Entry Sign Replacement	Park Facilities		4,600					4,600
Highland Park :								
Park Entry Sign Replacement	Park Facilities		4,600					4,600
Walkways Construction	Park Facilities			5,000				5,000
La Loma Park :								
Misc Improv - Restroom Partitions, Sinks, Valves	General		4,500					4,500
Restroom Rehabilitation - Lower Field ADA	Park Facilities				125,000			125,000
Driveway/Parking Replacement	Park Facilities					95,000		95,000
New Driveway (top)	Park Facilities			20,000				20,000
Park Entry Sign Replacement	Park Facilities		4,600					4,600
Langley Center:								
Restroom Rehabilitation-Tile Floors for 2 Restrooms	Park Facilities			60,000				60,000
Park Entry Sign Replacement	Park Facilities			4,600				4,600
Sound System Replacement	Park Facilities			50,000				50,000
Ping Pong Floor Resurfacing & Barnes Gym Floor Recoating	Park Facilities		4,500					4,500
Roof Replacement	Park Facilities				65,000			65,000
Front Door Replacement	Park Facilities						25,000	25,000
Exercise Equipment Replacement	Park Facilities						35,000	35,000

CITY OF MONTEREY PARK
PRELIMINARY FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

PROJECT DESCRIPTION	FUNDING SOURCE	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	PROJECT TOTAL
Pine Tree Park :								
Park Entry Sign Replacement	Park Facilities		4,600					4,600
Drinking Fountain	Park Facilities				4,600			4,600
Irrigation System Improvement	Park Facilities				11,000			11,000
Sequoia Park :								
Misc Improv - Restroom Vales	General		2,100				50,000	2,100
Slope Drains	Park Facilities							50,000
Park Entry Sign Replacement	Park Facilities		4,600					4,600
Playground Equip / Surfacing	Park Facilities					75,000		75,000
Ballfield / Park Fencing	Park Facilities			10,000				10,000
Sierra Vista Park :								
Park Entry Sign Replacement	Park Facilities		4,600					4,600
Sunnyslope Park :								
Picnic Shelter	Park Facilities					50,000		50,000
Perimeter Fencing	Park Facilities					25,000		25,000
Park Entry Sign Replacement	Park Facilities		4,600					4,600
Concrete Drainage	Park Facilities					15,000		15,000
Others								
Various Playground Improvement-Repair & Replace Equipment - parks, medians, city facilities	Park Facilities		20,000					20,000
On Going Projects								
Median Maintenance	Maintenance District	5,500	5,665	5,835	6,010	6,190	6,376	36,576
Tree Wall Maintenance	Maintenance District	5,000	5,000	5,000	5,000	5,000	5,000	30,000
Specialty Restaurant / Golf Course Maintenance	Maintenance Grant (0344 Trust)	75,000	77,300	76,600	82,000	84,500	87,000	485,400
TOTAL RECREATION AND PARKS		85,500	228,565	464,235	663,610	740,690	493,376	2,675,976

CITY OF MONTEREY PARK
 PRELIMINARY FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

PROJECT DESCRIPTION	FUNDING SOURCE	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	PROJECT TOTAL
FUNDING RECAP :								
General		0	14,500	0	0	0	0	14,500
Maintenance District		10,500	10,663	10,835	11,010	11,180	11,376	65,576
Park Facilities		0	126,100	373,800	570,600	645,000	395,000	2,110,500
Maintenance Grant 10344 Trust		75,000	77,300	79,600	82,000	84,500	87,000	485,400
TOTAL RECREATION AND PARKS		85,500	228,565	464,235	663,610	740,680	493,376	2,675,976

CITY OF MONTEREY PARK
 PRELIMINARY FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

PROJECT DESCRIPTION	FUNDING SOURCE	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	PROJECT TOTAL
PUBLIC WORKS DEPARTMENT								
<i>Building Maintenance</i>								
City Facility ADA Compliance Improvements	CDBG		12,000	12,000	12,000	12,000	12,000	60,000
City Informational Signs	Gas Tax	19,000						19,000
City Yard Fence	AOMD		12,000					12,000
	Park Facilities		12,000					12,000
	Water Operation		12,000					12,000
	Sewer		12,000					12,000
City Hall 2nd Level Parking Structure Repair	General			270,000				270,000
City Hall Skylights Repair	General	22,500						22,500
	Refuse	22,500						22,500
	Water Operation	22,500						22,500
	CBA	22,500						22,500
City Hall, Police Dept, and Fire HQ Interior Painting	General			80,000				80,000
Overhead Street Name Signs	Prop C	25,000						25,000
Fire Stations Air Duct Cleaning	Liability	27,000					40,000	67,000
Auto Shop Roof Repair and Interior Painting	Shop	80,000						80,000
City Hall Air Duct Cleaning	Liability					80,000		80,000
Service Club Roof Replacement	Park Facilities			90,000				90,000
Sequoia, Edison Trails, Bella Vista, and Lower La Loma Parks - Restroom Roof Replacement	Park Facilities		80,000					80,000
Library Landscaping	General	2,500	8,500					11,000
TOTAL BUILDING MAINTENANCE		243,500	148,500	452,000	12,000	92,000	52,000	1,000,000

CITY OF MONTEREY PARK
PRELIMINARY FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

PROJECT DESCRIPTION	FUNDING SOURCE	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	PROJECT TOTAL
FUNDING RECAP :								
AOMD		0	12,000	0	0	0	0	12,000
CRA		22,500	0	0	0	0	0	22,500
Gas Tax		19,000	0	0	0	0	0	19,000
Refuse		22,500	0	0	0	0	0	22,500
Sewer		0	12,000	0	0	0	0	12,000
SHOP		80,000	0	0	0	0	0	80,000
Park Facilities		0	92,000	90,000	0	0	0	182,000
Water Operation		22,500	12,000	0	0	0	0	34,500
Prbp C		25,000	0	0	0	0	0	25,000
CDBG		0	12,000	12,000	12,000	12,000	12,000	60,000
General Liability		25,000	8,500	350,000	0	0	0	383,500
		27,000	0	0	0	80,000	40,000	147,000
TOTAL BUILDING MAINTENANCE		243,500	148,500	452,000	12,000	92,000	52,000	1,000,000

CITY OF MONTEREY PARK
PRELIMINARY FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

PROJECT DESCRIPTION	FUNDING SOURCE	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	PROJECT TOTAL
PUBLIC WORKS DEPARTMENT								
<i>Sanitary Sewer (per the Sewer Master Plan adopted by the City Council 11/6/96)</i>								
Sanitary Sewer Rehabilitation	Sewer			230,000				230,000
Harding (Ynez - Chandler)	Sewer			125,000				125,000
Easement/Alley (Harding to Ynez)	Sewer			450,000				450,000
Atlantic Easement	Sewer				28,000			28,000
Sewer Reline on Gladys (Emerson to North End)	Sewer					120,000		120,000
Sewer Reline on Emerson (Nicholson to Lincoln)	Sewer						90,000	90,000
TOTAL SANITARY SEWER		0	0	805,000	28,000	120,000	90,000	1,043,000
FUNDING RECAP:								
Sewer		0	0	805,000	28,000	120,000	90,000	1,043,000
TOTAL SANITARY SEWER		0	0	805,000	28,000	120,000	90,000	1,043,000

CITY OF MONTEREY PARK
PRELIMINARY FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

PROJECT DESCRIPTION	FUNDING SOURCE	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	PROJECT TOTAL
PUBLIC WORKS DEPARTMENT								
<i>Engineering Division</i>								
Wheelchair Ramps ADA Eligible	COBG	10,000	10,000	10,000	10,000	10,000	10,000	60,000
Alley Reconstruction	COBG	30,000	30,000	30,000	30,000	30,000	30,000	180,000
Sidewalk Construction	SB821 Measure R	28,000 80,000	29,000 100,000	30,000	31,000	32,000	32,000	182,000 180,000
Localized Pavement Repairs	Measure R Water Operation	50,000 200,000	50,000 50,000					100,000 250,000
Various Street Resurfacing I	State Transp (AB2928)	643,449						643,449
Various Street Resurfacing II	LADMTA	730,226						730,226
Street Resurfacing	State Transp (AB2928)	235,912						235,912
Corporate Yard General Plan	Water Operation Sewer Refuse Parks Facilities		10,000 20,000 10,000 10,000	10,000 20,000 10,000 10,000				20,000 40,000 20,000 20,000
Landscape Median Islands Project, Atlantic/Garfield/Potrero Grande	CRA - Merged CRA - Atlantic/Garvey		250,000 15,000		290,000 10,000			540,000 25,000
Traffic Calming Measures - Citywide	Gas Tax		15,000	25,000	25,000	25,000	25,000	115,000
Traffic Signal Upgrade I	Proposition C		50,000	25,000	25,000	25,000	25,000	150,000
Traffic Signal Upgrade II	CRA - Merged		25,000			25,000		50,000
Slurry Seal of Various Streets	Measure R	100,000						100,000
Pavement Management Program Update Biennial Update Required for Prop C Fund Eligibility	Proposition C		40,000			50,000		90,000
Montebello Bus Stop Improvement	Federal Transit Admin Grant	140,000						140,000
TOTAL ENGINEERING		2,247,587	714,000	170,000	421,000	197,000	122,000	3,871,587

CITY OF MONTEREY PARK
 PRELIMINARY FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

PROJECT DESCRIPTION	FUNDING SOURCE	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	PROJECT TOTAL
FUNDING RECAP:								
Gas Tax		0	15,000	25,000	25,000	25,000	25,000	115,000
CDBG		40,000	40,000	40,000	40,000	40,000	40,000	240,000
Parks Facilities		0	10,000	10,000	0	0	0	20,000
State Transp (AB2928)		879,361	0	0	0	0	0	879,361
Proposition C		0	90,000	25,000	25,000	75,000	25,000	240,000
Refuse		0	10,000	10,000	0	0	0	20,000
SB821		28,000	29,000	30,000	31,000	32,000	32,000	182,000
Sewer		0	20,000	20,000	0	0	0	40,000
Water Operation		200,000	60,000	10,000	0	0	0	270,000
Measure R		230,000	150,000	0	0	0	0	380,000
LACMTA		730,226	0	0	0	0	0	730,226
CRA - Atlantic/Garvey		0	15,000	0	10,000	0	0	25,000
CRA - Merced		0	275,000	0	290,000	25,000	0	590,000
Federal Transit Admin Grant		140,000	0	0	0	0	0	140,000
TOTAL ENGINEERING		2,247,587	714,000	170,000	421,000	197,000	122,000	3,871,587

CITY OF MONTEREY PARK
PRELIMINARY FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

PROJECT DESCRIPTION	FUNDING SOURCE	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	PROJECT TOTAL
PUBLIC WORKS DEPARTMENT								
<i>Water Division (per the Water Master Plan adopted by the City Council 11/6/96)</i>								
<u>On-Going Projects:</u>								
Meter Exchange Program An Ongoing Program to Replace Old and Inefficient Meters	Water Operation	100,000	100,000	100,000	100,000	120,000	140,000	660,000
Well Electrical and Pump Station Upgrades	Water Operation	30,000	31,000	103,000	40,000	45,000	50,000	299,000
Well Redevelopment Program An Ongoing Program to Maintain Efficiency of All City Owned Water Wells	Water Operation	120,000	130,000	140,000	150,000	200,000	250,000	990,000
Well Telemetry	Water Operation	25,000	26,000	27,000	28,000	29,000	30,000	165,000
Street Maintenance	Water Operation	281,400	350,000	400,000	450,000	500,000	550,000	2,531,400
<u>Water Main Replacement Projects:</u>								
Water Main Replacement	Water Operation	479,000	500,000	1,000,000	1,276,000	1,750,000	2,100,000	7,105,000
<u>Water Operational Projects:</u>								
Reservoir & Well Landscaping	Water Operation				30,000			30,000
Bradshaw Reservoir Replacement	Water Operation			6,000,000				6,000,000
Replace Surge Tank with VFB at Bradshaw Booster	Water Operation				400,000			400,000
Refurbish Pine Tree Reservoir	Water Operation				300,000			300,000
Replace Claval at Graffridge/Pavo Real	Water Operation				100,000			100,000
Seismic Retrofit Main Lines that cross Alhambra Wash	Water Operation					120,000		120,000
Delta Plant Drain and Paving	Water Operation	171,200						171,200

CITY OF MONTEREY PARK
PRELIMINARY FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

PROJECT DESCRIPTION	FUNDING SOURCE	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	PROJECT TOTAL
Water Treatment Plant Projects:								
Ultraviolet Treatment Facility	Water Financing				1,500,000			1,500,000
Perchlorate Contingency Plan	Water Treatment	227,000						227,000
Ion Exchange Treatment Facility	Water Treatment						2,000,000	2,000,000
TOTAL WATER		1,433,600	1,137,000	7,770,000	4,374,000	2,764,000	5,130,000	22,598,600
FUNDING RECAP:								
Water Financing		0	0	0	1,500,000	0	0	1,500,000
Water Operation		1,206,600	1,137,000	7,770,000	2,874,000	2,764,000	3,130,000	18,871,600
Water Treatment		227,000	0	0	0	0	2,000,000	2,227,000
TOTAL WATER		1,433,600	1,137,000	7,770,000	4,374,000	2,764,000	5,130,000	22,598,600

CITY OF MONTEREY PARK
PRELIMINARY FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

PROJECT DESCRIPTION	FUNDING SOURCE	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	PROJECT TOTAL
Assistance Firefighters Grant		120,000	0	0	0	0	0	120,000
Asset Forfeiture		0	142,000	200,000	100,000	200,000	100,000	742,000
AQMD		0	12,000	0	0	0	0	12,000
CDBG		40,000	52,000	52,000	52,000	52,000	52,000	300,000
CRA		22,500	0	60,000	0	0	0	82,500
CRA - Atlantic/Garvey		0	15,000	0	10,000	0	0	25,000
CRA - Merged		0	275,000	0	290,000	25,000	0	590,000
Fire Financing		0	0	4,000,000	0	0	0	4,000,000
Federal Transit Admin Grant		140,000	0	0	0	0	0	140,000
LACMTA		730,226	0	0	0	0	0	730,226
Gas Tax		19,000	15,000	25,000	25,000	25,000	25,000	134,000
General		48,000	40,800	460,000	0	0	0	548,800
General Plan Trust		175,000	0	0	0	0	0	175,000
Justice Assistance Grant		17,210	0	0	0	0	0	17,210
Liability		27,000	0	0	0	80,000	40,000	147,000
Maintenance District		10,500	10,665	10,835	11,010	11,190	11,376	65,376
Maintenance Grant (0344 Trust)		75,000	77,300	79,600	82,000	84,500	87,000	485,400
Measure R		230,000	150,000	0	0	0	0	380,000
Park Facilities		0	228,100	473,800	570,600	645,000	595,000	2,312,500
Proposition C		25,000	90,000	25,000	25,000	75,000	25,000	265,000
Public Safety Impact Fee		0	302,600	465,000	800,000	0	0	1,567,600
Refuse		22,500	18,300	10,000	0	0	0	50,800
Sewer		0	32,000	825,000	29,000	120,000	90,000	1,095,000
Shop		230,000	0	1,063,000	525,000	225,000	0	2,043,000
58821		28,000	29,000	30,000	31,000	32,000	32,000	182,000
State Transp (AB2928)		879,361	0	0	0	0	0	879,361
Sustainable Communities Planning Grant		160,000	0	0	0	0	0	160,000
Technology		100,000	290,000	50,000	290,000	100,000	50,000	860,000
Water Financing		0	0	0	1,500,000	0	0	1,500,000
Water Operation		1,429,100	1,217,300	7,810,000	2,874,000	2,764,000	3,120,000	19,214,400
Water Treatment		227,000	0	0	0	0	2,000,000	2,227,000
CITYWIDE TOTAL		4,755,397	2,997,065	15,639,235	7,213,610	4,438,690	6,027,376	41,071,373

**City of Monterey Park
City Manager
Mid Year Report**

Activity 1201 – City Manager

2010-2011 GOALS AND OBJECTIVES

1. **Goal:** City Council needs to re-evaluate and establish a set of goals and objectives for the new City Manager with periodical evaluations.

Status: The City Council hired a City Manager on November 22, 2010. A Strategic Planning Retreat has been scheduled for City Council and staff in April 2011 to discuss the goals and objectives.

**City of Monterey Park
City Clerk's Office
Mid Year Report**

Activity 1301 – City Clerk

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-date</u>
City Website Sessions (Monthly Average)	45,000	40,000
City Hall Information Desk, # of Volunteers	5	4
City Hall Information Desk, # of Public Contacts	7,000	1523
Passport Application Processing	600	232
General Municipal Election Voter Turnout	March, 2011 28%	

2010-2011 GOALS AND OBJECTIVES

1. Goal: Conduct a successful Municipal Election with a voter turnout of 28%. Generate savings in election costs by consolidating with the Community College District Election. Achieve the multi-lingual voting services as required by the U.S. Voting Rights Act.

Status: Election planning has been completed, Council has approved resolution.
2. Goal: Assist Parks and Recreation Department with digital broadcast meetings and special events on the city website.

Status: Council meetings are now broadcast on City website.

**City of Monterey Park
Management Services Department
Mid Year Report**

Activity 1403 – Finance

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
✓ Number of years received awards from Government Finance Officers Association (GFOA) and the California Society of Municipal Finance Officers Association (CSMFO) for excellence in budgeting.	20	21
✓ Number of years received awards from GFOA for excellence in financial reporting.	22	23 ⁽¹⁾

Note: ⁽¹⁾ Submitted for the annual award program. We believe the City's financial report will again be awarded for excellence.

2010-2011 GOALS AND OBJECTIVES

1. Goals: Develop and implement an automated uploading of payroll timecards from City departments to Finance Division for processing and payment during FY 2010-2011. This automation will streamline the payroll process and reduce the time required for manual data inputting.

Status: Finance staff and programmers are currently working on the design phase of the timecard program. In April, Finance staff will test the first two payroll cycles of this program by using data for the Management Services Department. Citywide training will be scheduled in May and full implementation by August 2011.

2. Goals: Develop financing options to raise capital for development opportunities and infrastructure improvements, including: leasing, loans, and bond financing.

Status: Staff continues to assess the needs of financing options throughout the year.

Activity 1404 – Data Processing

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
✓ Major Programming Projects	3	3
✓ Modifications/Enhancements to Existing Programs	5	7

2010-2011 GOALS AND OBJECTIVES

1. Goals: Modify the payroll system for a capacity of generating payroll reports in portable format and distributing these payroll reports electronically to departments.

Status: Completed. Staff has been distributing the payroll reports electronically to departments since August 2010.
2. Goals: Complete Phase II and III of the new CalPERS payroll reporting requirements. The final implementation date will be September 2011 and testing of the system will be done by May 2011.

Status: Programming is scheduled to start in February 2011. The City will comply with CalPERS deadlines in implementing the new reporting system by September 2011.
3. Goals: Implement a citywide online timecard program. Departments will enter their timecards via the intranet, thus reducing payroll hours inputting time.

Status: Finance staff and IT personnel are working on the design phase of the program. The implementation will be begun in April 2011.
4. Goals: Continue the GIS study to identify the City's need for a GIS system along with infrastructure, software and personnel assessment to implement and maintain a Citywide GIS system.

Status: This project is temporarily put in suspense because of budget constraint.

Activity 1406 – Revenue Collections

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
Business Licenses Issued	5,420	1,200
Utility Bills Mailed (Original and Delinquent)	88,800	46,550
Customers Paying with Credit Cards	8,500	3,120
Customers Paying with Direct Pay	1,650	1,979

2010-2011 GOALS AND OBJECTIVES

1. Goals: Finalize the testing and implementation of an online payment process to provide customers with a convenient method to pay their bills.
- Status: In progress with utility billing programmers and third party software provider. The anticipated implementation date is May of 2011.

Activity 1407 – Support Services

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
Purchase Orders Issued	1,650	480
Requisitions Processed	2,580	500

2009-2010 GOALS AND OBJECTIVES

1. Goals: Staff will continue to utilize the vendor application process using the City's website. Using the City's website to download the application, and accepting them through email streamlines the application process and no longer requires staff to print, fax, or mail applications.
- Status: This process has been implemented and staff is routinely utilizing it for receiving vendor applications.

Activity 1408 – Communication/Duplication

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
Mail Handled	490,000	210,000

2009-2010 GOALS AND OBJECTIVES

1. **Goals:** Work with the Fire Department to create bid specifications for the possible upgrade of the phone systems at Fire Stations No. 2 and No. 3.
Status: Staff is currently identifying the features/requirements necessary for finalizing bid specifications for possible replacement.

**City of Monterey Park
City Treasurer
Mid Year Report**

Activity 1501 – City Treasurer

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
✓ Average Investment Balance	\$47.5 million	\$46.2 million
✓ Interest Investment Earnings	\$350,000	\$75,741 ⁽¹⁾

(1) Amounts reflected only the first quarter interest earnings.

2010-2011 GOALS AND OBJECTIVES

1. Goal: Continue to evaluate investment options and invest City funds using the following criteria:
 - a. Maintenance of investment portfolio safety.
 - b. Maintenance of liquidity necessary to meet the City’s daily cash requirements.
 - c. Maintenance of highest yields possible while adhering to the above criteria.

Status: Managed the City’s investment portfolio in accordance with the City’s Investment Policy. The average investment portfolio during the six months of fiscal year 2010-11 for the City was \$46.2 million, with an average yield of 0.54%.

2. Goal: Continue evaluation of City’s investment policy and internal controls over investment and treasury functions to ensure the proper segregation of duties and asset safeguarding.

Status: The evaluation was included in the Annual Investment Report presented to the City Council on August 4, 2010.

3. Goal: Working with the Management Services Department, submit monthly and annual investment reports to the City Council.

Status: Monthly investment reports have been submitted to the City Council according to the Investment Policy. The 2009-10 annual investment report was presented to the City Council on August 4, 2010.

**City of Monterey Park
Development Services Department
Mid Year Report**

Activity 1701 – Planning Division

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
DISCRETIONARY APPLICATIONS		
Civic District Review	0	0
Code Amendments	3	0
Conditional Use Permits	15	3
General Plan Amendments	1	0
Modification to Specific Plan	0	0
Parcel Maps	5	1
Precise Plan Related	1	0
Radius Map/Mailing	26	5
Specific Plan Amendments	0	0
Tentative Tract Maps	3	0
Time Extensions	10	2
Variances	2	1
Zone Changes	1	0
CEQA		
Environmental Impact Reports	1	0
Negative Declarations	5	0
Categorical Exemptions	50	5
DESIGN REVIEW		
Signs	12	1
Remodels, No increase of floor area	4	5
Remodels, Increase of floor area	2	1
New Construction < 10,000 SF	1	0
New Construction > 10,000 SF	1	0
Landscaping	10	1
Single Family Residential	6	1
ADMINISTRATIVE APPLICATIONS		
Annual Review of CUPs/Variances	0	0
Banners	170	38
Minor Departure	10	2
Second Units	1	0
Site Plan Review	13	0
Temporary Use Permit	33	9
Traffic Study	5	0
Yard Sales	350	214

	<u>Budget Projection</u>	<u>Year-to-Date</u>
PLAN CHECK		
Process within 72 hours	100%	100%

2010-2011 GOALS AND OBJECTIVES

1. Goal: Adopt a minor modification procedure that introduces a Minor Conditional Use Permit and Minor Variance permit process that may be granted administratively.

Status: The Planning Division is currently updating the entire Zoning Ordinance which includes the Minor Conditional Use Permit and Minor Variance procedure.

2. Goal: Complete the new Zoning Ordinance.

Status: The Planning Division is scheduled to complete this task by the end of the calendar year 2011.

3. Goal: Introduce two (2) new elements, Health and Sustainability Elements to be incorporated into the General Plan which promotes community health and decreasing pollution (Greenhouse Gas) and reducing energy consumption in accordance with SB 375.

Status: The Planning Division currently received a State grant in the amount of \$160,000 which will be used to prepare the two General Plan Elements.

Activity 1702 – Code Enforcement Division

PROGRAM MEASUREMENTS:

	<u>Budget Projection</u>	<u>Year-to-Date</u>
INSPECTIONS(*)		
Residential Inspections	4,402	1,683
Home Occupation	236	238
Commercial Inspections	1,575	326
Industrial Inspections*	<u>275</u>	<u>6</u>
Total Inspections	6,488	2,253

GRAFFITI REMOVED()**

CDBG/CRA	3,234	835
Other Area	<u>2,690</u>	<u>1,706</u>
Total	5,924	2,541

* Numbers include all follow-up site inspections

** Not included in inspection figures

Complaints received and Investigated	2,105	338
Cases Clearance Rate	95%	95%
Volunteer Hours Donated	200	100
Administrative Citations	350	66

2010-2011 GOALS AND OBJECTIVES

1. Goal: Adopt a residential boarding house ordinance limiting the number of rooms that can be rented to individuals within a residence.

Status: The ordinance has been drafted in the new Zoning Ordinance

2. Goal: Focus additional efforts towards resolving the shopping cart issue within the City.

Status: The Code Enforcement Division increased staff field time locating abandoned shopping carts and notifying the retailer to retrieve the carts.

3. Goal: Focus additional efforts in the Community Development Block Grant funded areas.

Status: The Code Enforcement Division currently spending additional time inspecting the CDBG zoned areas for residential compliance with the City's Property Maintenance Ordinance.

Activity 1703 – Building Division

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
PERMITS		
Building Permits:		
a. Residential, New	10	9
b. Residential, Add/Alter	438	199
c. Non-Residential, New	1	0
d. Non-Residential, Add/Alter	143	60
e. Miscellaneous	<u>233</u>	<u>131</u>
Building Permits Total	825	399
Electrical Permits	151	79
Mechanical Permits	161	48
Plumbing Permits	<u>124</u>	<u>54</u>
All Permits Total	1,261	580
ANNUAL PERMIT VALUATION	26 mil.	10.0 mil
PLAN CHECKS		
Total Number Processed	518	222
Processed In-House	90%	95%
Contracted Out	10%	5%
INSPECTIONS		
Construction Inspections	5,200	3,782
Property Sales, Residential	794	418
Property Sales, Commercial	25	10
Violation Inspections	<u>100</u>	<u>22</u>
All Inspections Total	6,119	4,232

2010-11 GOALS AND OBJECTIVES

1. **Goal:** Update Title 16 of the Municipal Code to incorporate the 2010 State building standards, and to amend the State code provisions for the purpose of preserving desired local administrative regulations, remedying oversights by the State, resolving contradictions and clarifying ambiguities. By December, 2010.

Status: Staff presented the 2010 edition of the California Building Code, the California Residential, Electrical, Mechanical, and Plumbing Codes and the California Green Building Standards Code and City Council adopted the Codes on December 8, 2010.

2. **Goal:** Complete the Monterey Park Green Building Program and Compliance Guide, which is a project funded by a grant from the U.S. Department of Energy, and coordinate the project with the State mandated green building standards. Establish local requirements and incentives by November 2010, and complete the Green Guide by June 2011.

Status: The California Green Building Standards Code was adopted by City Council on December 8, 2010.

**City of Monterey Park
Human Resources & Risk Management Department
Mid Year Report**

Activity 1801 – Human Resources Administration

PROGRAM MEASUREMENTS

City Wide Employment Turnover

(Due to separations including retirements, terminations, layoff and resignations)

	<u>Budget Projection</u>	<u>Year-to-Date</u>
	10.7%	11.96%

Number of Employee Separations by Department

	<u>Budget Projection</u>	<u>Year-to-Date</u>
City Manager	0	1
City Clerk	0	1
Development Services	5	4
Economic Development	0	1
Fire		
Sworn	0	0
Non-Sworn	3	2
Human Resources	2	3
Library	1	0
Management Services	5	4
Police		
Sworn	0	0
Non-Sworn	6	4
Public Works	8	10
Recreation and Parks	<u>6</u>	<u>9</u>
TOTAL	35	39

Other Program Measurements

Total Number of Budgeted Full-Time Positions	326	303
Total Number of Competitive Service Positions Filled	5	13
Total Number of Promotions	6	0

Examinations Administered	8	0
Total Number of Applications Processed	200	154
Number of Seasonal, Part-time, Limited Term Employee Appointments	7	9

2010-2011 GOALS AND OBJECTIVES

1. **Goal:** Conduct quarterly employee information meetings on Health Benefits (i.e. deferred compensation, medical, dental, Employee Assistance Program and vision).

Status: City’s annual Open Enrollment was conducted on October 5th. Representatives from all of the City Health providers attended and provided benefit information.

2. **Goal:** Conclude negotiations with Monterey Park Confidential Employees’ Association to establish initial M.O.U. with this bargaining unit.

Status: Negotiations ongoing with the Confidential Employees’ Unit.

3. **Goal:** Conclude negotiations with the Monterey Park Police Officers’ Association. The current contract expires June 30, 2010.

Status: Negotiations concluded.

4. **Goal:** Meet with Union and Association representatives to revise Administrative Policy regarding layoff procedures to clarify time-lines and definition of terms.

Status: Proposed modifications drafted and forwarded to all the City’s bargaining units for comment.

Activity 1802 – Risk Management Division

PROGRAM MEASUREMENTS

Liability Claims Filed

	<u>Budget Projection</u>	<u>Year-to-Date</u>
GENERAL GOVERNMENT	1	1
POLICE	5	3
FIRE	2	2
LIBRARY	0	0
MANAGEMENT SERVICES	0	0
RECREATION & PARKS	4	6
HUMAN RESOURCES	0	0
DEVELOPMENT SERVICES	0	0
PUBLIC WORKS	<u>12</u>	<u>8</u>
TOTAL	24	20

Workers' Compensation Claims Filed*

GENERAL EMPLOYEES	2	4
POLICE	18	3
FIRE	10	8
PUBLIC WORKS	12	4
LIBRARY	1	0
RECREATION & PARKS	<u>6</u>	<u>3</u>
TOTAL*	49	22

*Includes all claims filed, regardless of severity of injury or whether any time off required. Includes both accepted and denied claims.

2010-2011 GOALS & OBJECTIVES

1. Goal: Rewrite the City's Accident/Injury and Illness Prevention policy to conform to changes in the law.

 Status: Not started.

2. Goal: Develop standard operating procedures for Confined Space, Blood Borne Pathogens, Hearing and Conservation programs.

 Status: Not started.

3. Goal: Provide training on general office safety and supervisory safety training for City employees.

 Status: To be scheduled.

**City of Monterey Park
Economic Development Department
Mid Year Report**

Activity 2201 – Housing & Community Development Administration

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
Agencies assisted from Community Fund	8	5
Number of Child Care Subsidized students	21	18
Number of students in adult Literacy program	200	295
Number of Housing Rights Center clients assisted	230	85

2010-2011 GOALS AND OBJECTIVES

1. Goal: Work with the Housing Rights Center to maintain office hours in the City, assist in conducting one rental property owner workshop and one tenant workshop. Topics for the workshops will include an overview of federal and state fair housing laws, a discussion on protected classes under the fair housing law, and unlawful housing discrimination practices.

Status: Worked with the Housing Rights Center to maintain office hours in the City. One workshop was held at the Monterey Park Bruggemeyer Library on November 11, 2010. The workshop included an introduction to the housing rights Center's programs and services as well as overview of the fair housing laws, protected classes under the fair housing law, and unlawful housing discrimination practices.

2. Goal: Prepare the One Year Action Plan.

Status: One Year Action Plan will be prepared in May 2011.

Activity 2206 – HOME Housing Program

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
Residential Rehab / Multi Housing Participants	8	5

2010-2011 GOALS AND OBJECTIVES

1. Goal: The Department anticipates assisting eleven (11) applicants for the Residential Rehabilitation Grant and Loan Program.

Status: The Department assisted five (5) applicants for the Residential Rehabilitation Grant and Loan Program.
2. Goal: Combine both Home and RDA Housing Set-Aside funds to acquire multi-family properties for rehabilitation and to provide units for low and very low income households.

Status: The Department is in discussion with Housing Developers to combine both HOME and RDA Housing Set-Aside funds to acquire multi-family properties for rehabilitation and to provide units for low and very low income households.

Activity 7010 – Atlantic Garvey Project Area

2010-2011 GOALS AND OBJECTIVES

1. Goal: Improve the City's position in the regional economy by eliminating blight, creating jobs and in accordance with the 2010-2014 Implementation Plan enhancing the tax base.

Status: The opening of the Atlantic Times Square removes blight, by transforming a vacant economically underused site, and continues to create new jobs. The Atlantic Times Square is now the third largest property tax payer in the City.
2. Goal: Support engineering analysis and infrastructure construction to improve the community and support the development of priority commercial and affordable housing sites.

Status: A Redevelopment Agency funded sidewalk project along Potrero Grande was funded instead by Southern California Edison saving the Agency approximately \$100,000.00.

3. Goal: Continue business attraction efforts to promote business growth and increase sales tax revenues to the City.

Status: Economic Development staff worked with the Development Services Department and Terramar to bring Chipotle Restaurant to Atlantic Square. Staff is also continuing to work with Terramar to bring PetCo and Party City to the Atlantic Square.

4. Goal: Continue working on obtaining a Public Safety Emergency Operation Center (EOC) facility for the City.

Status: Economic Development staff worked with the Fire Department in obtaining a grant for the Public Safety Center of \$375,000. The Fire Department is currently seeking additional funds and considering using Redevelopment Agency property located on Newmark Avenue for the EOC.

Activity 7011 – Merged Project Area

2010-2011 GOALS AND OBJECTIVES

1. Goal: Improve the City's position in the regional economy by eliminating blight, creating jobs and in accordance with the 2010-2014 Implementation Plan enhancing the tax base.

Status: The opening of the Atlantic Times Square removes blight, by transforming a vacant economically underused site, and continues to create new jobs. The Atlantic Times Square is now the third largest property tax payer in the City.

2. Goal: Support engineering analysis and infrastructure construction to improve the community and support the development of priority commercial and affordable housing sites.

Status: Plans for the SR-60 Freeway Paramount off-ramp were submitted to CalTrans for approval.

3. Goal: Continue business attraction efforts to promote business growth and increase sales tax revenues to the City.

Status: The Atlantic Time Square opened the 24 Hour Fitness and AMC Theater followed by a number of other tenants adding to the Sales Tax generators for the City.

4. Goal: Continue working with the developers to start the construction phase for the Towne Centre development project.

Status: The Developer submitted residential plans for the mixed use development prior to the end of the 2010 calendar year.

Activity 7030 – Affordable Housing

2010-2011 GOALS AND OBJECTIVES

1. Goal: Seek out for new affordable housing projects for development and continue the development of existing projects.

Status: The Agency has completed rehabilitation of one of the nine rental units at 534 N. Chandler Avenue. The unit had been occupied by a senior and was afflicted with mold making it unhealthy. The senior moved from a two-bedroom unit to a vacant one-bedroom unit. The Agency will be working with East Los Angeles College Architectural Department in envisioning design concepts. Work write ups for an additional three units will also be complete by the end of the calendar year. The units are to be restricted to low income families.

2. Goal: Expand on sustainable green building code practices with East Los Angeles College and other regional partners.

Status: Economic Development Staff finished work with the East Los Angeles College Architecture Department on water-saving landscaping design for an Affordable Housing Project located at 371 E. Pomona Boulevard.

3. Goal: Residential Rehab Participation:

Status: The critical maintenance program services property owners that are not qualified under the HOME program. Two families have been assisted.

**City of Monterey Park
Police Department
Mid Year Report**

Activity 3101 – Administration Bureau

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
Total Volunteer Hours:	17,950	8,650
Total Number of Volunteers:	104	88
Formal Training Hours For All Personnel	8,969	2,995

2010-2011 GOALS AND OBJECTIVES

1. Goal: All sworn personnel will view a P.O.S.T. certified “Critical Incident Management” training video. This course will provide an overview of both the Standardized Emergency Management System and National Incident Management System, which are used to manage major/critical incidents. This goal will be completed by June 30, 2011.

Status: The P.O.S.T. certified training video has been selected. Personnel will be scheduled to view the video beginning in January 2011. This goal will be completed by June 20, 2011.

2. Goal: All sworn personnel will attend a “Use of Force Reporting” class. This course will assist in reducing liability through more thorough and efficient documentation of use of force incidents. This goal will be completed by June 30, 2011.

Status: The course outline for this training class has been developed. Training sessions will take place in January and February 2011. This goal will be completed by February 2011.

Activity 3102 – Traffic Bureau

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
Number of Citations:		
Traffic	10,000	5,000
Parking	19,000	5,100
Traffic Collisions Incidents:		
Fatal	*	0
Injury	*	95
Non-Injury	*	77
Fatalities	*	0
Persons Injured	*	133
Number of Drunk Driving Arrests	135	72
% of Traffic Investigations Commenced Within 3 Days	100%	100%
% Response on Citation Appeals/Complaints Within 3 Days	100%	100%

2010-2011 GOALS AND OBJECTIVES

1. Goal: The Traffic Bureau will develop a Pedestrian Safety program. The Pedestrian Safety program will be presented at quarterly Neighborhood and Business Watch meetings and in the Citizen's Academy. This program will provide awareness to pedestrians about their responsibilities according to the California Vehicle Code. This goal will be completed by June 30, 2011.

Status: A Pedestrian Safety program has been developed and presented at the Citizen's Academy, Mature Driver Program, and several local elementary schools. The Traffic Bureau will present this program to Neighborhood and Business Watch meetings in the upcoming six months. This goal will be completed by June 30, 2011.

2. Goal: Traffic Bureau will develop and offer to all schools, a comprehensive school zone safety program for elementary school aged children. The program will include vehicular safety issues around school zones and pedestrian safety tips. Coupled with this safety program will be directed enforcement of vehicle code violations around elementary schools. This goal will be completed by June 30, 2011

Status: Traffic personnel distributed a school zone safety awareness letter to all elementary age school children at the beginning of the school year. Schools were contacted and personnel met with school officials to reiterate the importance of valet lanes and review their usage guidelines. Officers conducted enforcement stops at targeted problem areas around schools, citing distracted drivers for various safety violations. Officers attended school safety fairs and PTA meetings where school zone safety and other traffic related problems were discussed.

Activity 3103 – Field Services

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
Calls for Service		
Citizen Request	29,475	14,941
Officer Observed	<u>24,100</u>	<u>13,586</u>
Total Calls for Service	53,575	28,527
Priority I (Emergency) Response Time (minutes/seconds)	4:00	4:14
Priority II Response Time	5:00	5:30
Priority III Response Time	8:25	9:05
Priority IV Response Time	6:10	6:39

2010-2011 GOALS AND OBJECTIVES

1. Goal: The Service Area Commanders will obtain crime analysis data for his/her service area on a monthly basis and identify crime trends, issues and concerns. The Service Area Commanders will then attend one Neighborhood Watch meeting a month in their area and provide the information to the residents. Together they will establish and develop strategic plans to address the issues, concerns, and crime trends identified by crime analysis data and information received from residents. The goal is to reduce crime and calls for service in the service area by providing more efficient use of policing resources. This goal will be completed by June 30, 2011.

Status: The Service Area Commanders have been gathering and disseminating information derived from crime analysis on a monthly basis. Additionally, where feasible, Service Area Commanders, or their designee, have attended monthly Neighborhood Watch Meetings. To date the monthly milestones have been met and we are on target to complete the goals and objectives by June 30, 2011.

2. Goal: Each of the four patrol teams will be assigned an objective to address specific needs in the areas of patrol response to homelessness, Suicide Prevention and Crisis Intervention training, emergency response to the Atlantic Times Square, and student safety. This goal will be completed by June 30, 2011.

Status: To date each of the teams have completed the research and development phases, and are in the application phases of their tasks. Each team has met the required milestones to this point and they are on target to complete their objective on or before June 30, 2011.

Activity 3104 – Investigations Bureau

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
Part I Crimes Investigated	1,305	531
Part I Crime Clearance Rate	20%	18%
Suspected Child Abuse Reports Followed Up Within One Business Day	100%	100%

2010-2011 GOALS AND OBJECTIVES

1. Goal: To address criminal activity, the Investigations bureau will work in a directed patrol capacity at least once per quarter as a team. The focus of the directed patrol will address crime trends, verification of sex offender residences, and service of outstanding criminal warrants.

Status: The first directed patrol was conducted in July 2010. Investigators verified the residential addresses of all registered sex offenders in the city. In December 2010, a directed patrol operation was conducted, focusing on crime trends and due diligence warrant service. This goal will be completed by June 30, 2011.

2. Goal: The Investigations Bureau, in conjunction with the Los Angeles County Sheriff's Department, will implement a Parolee Monitoring Program to identify and monitor active and non-revocable parolees in Monterey Park. An investigator will be appointed to work as a liaison to the Sheriff's Department to work in cooperation with their parolee monitoring program to address the issue of parolees and inmates released into the community prior to completion of their sentence.

Status: A Detective has been assigned to liaison with the L. A. County Sheriff's Department. There are currently four parolees with non-revocable status living in the city and the Detective is monitoring these four individuals.

Activity 3111 – Animal Control Bureau

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
Number of Dog Bites Reported	10	8
Stray Animals Picked Up	600	324
Warnings/Citations	150	74
Injured Animals	7	4
Dead Animals Picked Up	400	145
Basic Dog Obedience Classes	0	0
Students in Educational Programs	60	60
Response Time:	10:00	11:19
Dead Animals (minutes/seconds)		
Response Time:	7:45	12:19
Injured/Sick Animals (minutes/seconds)		

Emergency (minutes/seconds)	1:03	0:59
Priority II Dispatch Time		
Non-Emergency (minutes/seconds)	3:15	3:25
Priority III Dispatch Time		
Non-Emergency (minutes/seconds)	9:35	13:13
Priority IV Dispatch Time		
Non-Emergency (minutes/seconds)	5:30	5:59

2010-2011 GOALS AND OBJECTIVES

1. Goal: Beginning September 2010, the Communications Bureau will provide quarterly articles for the Cascades Newspaper to educate the public on current trends or changes in law enforcement technology as they relate to providing service to the community. The process will be completed by June 30, 2011.

Status: All Dispatchers authored an article for the Cascades Newspaper. Two articles were published in the November/December issue, and one article was submitted for the January/February issue. One additional article will be chosen and submitted for the March/April and another article for the May/June issues of the Cascades. The goal will be completed by June 30, 2011.

2. Goal: Beginning September 2010, the Communications Bureau will focus on quality customer service by completing monthly audits of randomly selected reporting parties. The information will increase the dispatcher’s awareness of how to improve their service to the community. The goal will be completed by June 30, 2011.

Status: Monthly call audits have been conducted on all Dispatchers for the months of September through December. Audits will continue to be conducted on each Dispatcher for the remainder of the fiscal year. This goal will be completed June 30, 2011.

Activity 3113 – Jail Bureau

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
Prisoners Booked (excluding fee paying)	1,105	590
Fee Paying Prisoners Booked	<u>1,290</u>	<u>337</u>
Total Prisoners Booked	2,395	927
Jail Revenue (fee paying)	\$250,000	\$81,121
Prisoner Satisfaction Rating	98%	87%

2010-2011 GOALS AND OBJECTIVES

1. Goal: The Jail Supervisor will develop and institute a program to disseminate information regarding the availability of drug and alcohol counseling programs to all arrestees for drug and alcohol related offenses.

Status: A form was developed and is being given to arrestees that have been arrested for drug or alcohol related offenses. This goal has been met.

2. Goal: All Jail Staff will be trained on how to operate the P.A.S. (Preliminary Alcohol Screening) device. This device will be utilized when processing the release of an inmate arrested for an alcohol related arrest to ensure they are no longer under the influence of alcohol.

Status: All Jail Staff have been trained on the proper operation of the P.A.S. device. The P.A.S. device is currently being utilized in the jail. This goal has been met.

Activity 3114 – Records Bureau

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
Reports Processed	5,500	2,500
Traffic Citations Processed	10,000	5,000
Data Entry Completion (within 5 days)	100%	100%
Complaints Processed for Court (within 10 days)	100%	99%
Response Time to Front Counter (based on 1 minute)	100%	100%

2010-2011 GOALS AND OBJECTIVES

1. Goal: Beginning September 2010, the Records Bureau will provide a monthly “Tip of the Month” at the front counter which will focus on crime prevention information. The information will be available to those citizens who come to the Police Department for service and will increase their awareness of how to make themselves safer from crime. This goal will be completed by June 30, 2011.

Status: A new “Tip of the Month” was provided each month at the front counter from September through December. A “Tip of the Month” is scheduled for the remaining months. This goal will be completed by June 30, 2011.

2. Goal: By August 31, 2010, the Records Bureau will add all active Missing Person cases to the database of the New World Records Management System (Aegis). This will allow “fingertip access” to the investigator, improving the process of investigating the cases, and will improve the monthly validation process required by the Department of Justice. This goal will be completed by June 30, 2011.

Status: To assist Investigators with Missing Persons cases, active Missing Persons case files were added to the New World System database during the validation process from September through December. Active Missing

Persons cases will continue to be added to the database. This goal will be completed by June 30, 2011.

Activity 3115 – Computer Services

PROGRAM MEASUREMENTS

2010-2011 GOALS AND OBJECTIVES

1. Goal: The Computer Services Bureau will provide technical assistance and training to Police Department employees in GIS Aerial Mapping, COPLINK, and information sharing in order to complete the department wide implementation of the New World Systems Computer Aided Dispatch/Records Management Systems and Mobile project. This goal will be completed by May 1, 2011

Status: All Detectives received training on the COPLINK program and all Detectives and Patrol Officers received training on the GIS Aerial Mapping. This goal has been completed.

2. Goal: Department personnel will be trained to diagnose and service minor repair issues with Mobile Data Computers, In-Car Video Systems, and Police Radios. This will prevent minor repair issues from keeping a particular piece of equipment out of service for a lengthy time. This goal will be completed by June 30, 2011.

Status: All Patrol Officers have been trained to diagnose and repair minor issues with the Mobile Data Computers and police radios. The In-Car Video System does not have any user serviceable components; however, all personnel were trained on the proper care and maintenance of the M2 transmitter units. This goal has been completed.

Activity 3120 – Community Relations Bureau

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
Gang Resistance Education and Training (GREAT) Students: Full Curriculum	0	0
Tour of City Facilities (number of persons)	500	149

Neighborhood Watch Groups	215	217
Business Watch Groups	88	88
Monterey Park Citizen Patrol (MPCP) Hours Volunteered	3,400	1,858
Community Relations Volunteer Hours	1,200	441

2010-2011 GOALS AND OBJECTIVES

1. Goal: The Community Relations Bureau will continue its outreach to the local schools with a “Stranger Danger” presentation to all 3rd and 4th grade students. This program will be offered to all elementary schools. The instruction provided will enhance the safety of grade school children. This goal will be completed by June 30, 2011.

Status: This program has been offered to all elementary schools in Monterey Park. Thus far, only El Repetto School has accepted the program. Over 350 students have participated in this program. The remaining elementary schools will be reminded of the program.

2. Goal: The Community Relations Bureau will continue to publish “The Blocker”, a quarterly newsletter that provides Neighborhood Watch information to all Neighborhood Watch Block Captains. In an effort to reach more citizens with this newsletter, beginning July 2010, all editions of “The Blocker” will be posted on the City’s website.

Status: Two editions of “The Blocker” have been published and posted on the City’s website. This goal will be completed by June 30, 2011.

**City of Monterey Park
Fire Department
Mid Year Report**

Activity 3201 - Fire Administration

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
Service Satisfaction Survey:		
Number of Surveys Mailed	400	200
Number of Surveys Returned	50	23
Surveys Rating Excellent in:		
Response Time/Promptness	98%	98%
Professionalism & Courtesy	96%	96%
Knowledge of Procedures	98%	98%
Grant Awards:		
(SHSGP, UASI, Measure B)	\$423,550	\$548,203

**2008 UASI Grant Award performance extends into the 2009-2010 Fiscal Year. FY2010-2011 includes \$375,000 EOC Grant, \$23,747 UASI, and \$29,456 SHSGP. Projected Year to Date figure includes addition of \$4,653 SHSGP funds for CBRNE Training and \$120,000 Assistance to Firefighters Grant.*

2010-2011 GOALS AND OBJECTIVES

1. Goal: Research and apply administrative and operational strategies that ensure sustained and enhanced service delivery, and which result in improved efficiency and economies of scale.

 Status: At this time, staff is working with Finance and the EMS billing company to implement direct deposit from patient billing, researching digitized transmission of EMS reports to the billing company and reviewing and testing Emergency Response times for dispatch, turn-out, and on-scene responses.

2. Goal: Continue building the Public Access Defibrillator Program through purchase and installation of 10 additional AEDs and provision of two citizen CPR/AED classes.

Status: Staff has conducted two CPR/AED classes this year and anticipates an additional three classes before the end of the fiscal year.

3. Goal: Continue compliance with NIMS, State and regional Disaster Preparedness standards through provision of one annual exercise, and staff training as needed to support EOC and response functionality.

Status: As part of the City’s disaster preparedness, Monterey Park participated in the “Great Shakeout” by hosting an earthquake drill on October 21, 2010 at City Hall and the Monterey Park Library. In addition, in continued efforts to comply with Federal and State mandates, staff has commenced working on the City of Monterey Park’s Emergency Operations Plan, to which funding for the completion and printing of this document has been provided by the Area C Fire Chiefs.

Activity 3205 – Fire Prevention

PROGRAM MEASUREMENTS

<u>Fiscal Year</u>	Budget <u>Projection</u>	<u>Year-to-Date</u>
Plans Checked	410	188
Turn-around time (plan check percent completed in # of days)	100% in 5 days or less	100% in 5 days or less

Inspections

New Construction	365	179
Commercial	1500	728
Haz Mat	20	7
Industrial Waste	320	163
Residential	275	128
New Business Inspections	270	138
Re-inspection	600	373
Fire and other Investigations	170	101

Cost Recovery Programs	Budget	
<u>Fiscal Year</u>	<u>Projection</u>	<u>Year-to-Date</u>
Fire Inspections (Including Annual Business Inspections)	\$ 140,000	\$ 19,600
Plan Checks	65,000	44,869
Permits	40,000	6,300
Industrial Waste	<u>90,000</u>	<u>37,900</u>
Total Revenue Collected	\$ 335,000	\$ 108,669

2010-2011 GOALS AND OBJECTIVES

1. Goal: In accordance with state regulations, staff will present the newly adopted California Fire Code (CFC) with local amendments to be adopted and entered into the City's municipal code under chapter 17.

Status: After staff presentation to the City Council and subsequent public hearing, the 2010 California Fire Code was approved and adopted with local amendments. This will be entered into the City's municipal code under chapter 17.

2. Goal: Staff will expand the "Math on Fire" pilot program to additional area middle schools to motivate and demonstrate the application and functionality of mathematics in their future careers.

Status: Staff is currently working with area schools to offer the Math on Fire program to interested middle schools. This program will conclude during the second half of the 2010 -2011 school year. This goal is ongoing.

3. Goal: Staff will produce three episodes of fire prevention oriented public education programs on the local cable access channel covering topics of fire prevention and disaster preparedness concerns.

Status: Staff has been working with the local cable access staff to produce one fire prevention oriented program along with a holiday public safety article. This goal is underway and continuing.

Activity 3210 – Emergency Operations

PROGRAM MEASUREMENTS

EMERGENCY ACTIVITY SUMMARY

<u>Fiscal Year</u> <u>Types of Fire Incidents</u>	<u>Budget</u> <u>Projection</u>	<u>Year-to-Date</u>
Residential	84	56
Commercial	9	0
Industrial	0	0
Brush/Grass	35	11
Trash/Other	33	14
Vehicle	<u>27</u>	<u>14</u>
Total Fire Incidents	188	95

<u>Fiscal Year</u> <u>All Emergency Incidents</u>		
Fire	189	95
EMS	3,052	1,440
Public Assist	178	85
Smoke	22	4
Haz Mat	82	34
Good Intent, Cancelled En Route and *Other Misc Incdnts.	696	292
False Alarms	<u>21</u>	<u>58</u>
Total Emergency Incidents	4,240	2,008

*Note: Includes incidents such as floods, police department assists, air/gas rupture, citizen complaints, steam mistaken for smoke, and incident cleared prior to arrival.

Injuries/Deaths

Firefighter injuries	0	1
Civilian Fire Deaths	0	0

Activity 3210 – Emergency Operations

PROGRAM MEASUREMENTS

EMERGENCY ACTIVITY SUMMARY

<u>Fiscal Year</u> <u>Types of Fire Incidents</u>	<u>Budget</u> <u>Projection</u>	<u>Year-to-Date</u>
Residential	84	56
Commercial	9	0
Industrial	0	0
Brush/Grass	35	11
Trash/Other	33	14
Vehicle	<u>27</u>	<u>14</u>
Total Fire Incidents	188	95

<u>Fiscal Year</u> <u>All Emergency Incidents</u>		
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Total Emergency Incidents	4,240	2,008

*Note: Includes incidents such as floods, police department assists, air/gas rupture, citizen complaints, steam mistaken for smoke, and incident cleared prior to arrival.

Injuries/Deaths

Firefighter injuries	0	1
Civilian Fire Deaths	0	0

<u>Automatic Aid/Mutual Aid*</u>	<u>Budget Projection</u>	<u>Year-to-Date</u>
Auto Aid/Mutual Aid Provided	574	275
Auto Aid/Mutual Aid Received	<u>450</u>	<u>222</u>
Total Automatic/Mutual Aid	1,024	497

Average Response Times*

EMS Calls	4.34	4.43
Fire Calls	5.03	5.01

*Data Source – Verdugo Communications
National Standard is 5 minutes or less.

Volunteer Hour

Hours Donated by Reserves	12,000	5,680
Hours Donated by Explorers	4,608	1,648

NON-EMERGENCY ACTIVITY SUMMARY

Training Hrs – Non-Medical

In-Service Training	12,000	5,400
Outside Officer Training	2,160	672
Specialty Courses/Seminars	<u>1,500</u>	<u>768</u>
Total Hours	15,660	6,840

2010-2011 GOALS AND OBJECTIVES

1. Goal: Institute Positional Task Book (PTB) program to assist with strategic planning. This program will prepare our members for upcoming vacancies anticipated with scheduled retirements. The PTB identifies skills and competencies required for positions within the Fire Department. This book is used for position preparation as well as probationary monitoring.

Status: The project is more than halfway completed. Completion of the Fire Captain position task book needs input from the Battalion Chief members.

2. Goal: Develop an industry standard-based, department specific, firefighter safety program. This program will address incident safety survival as well as injury prevention. The goal is to reduce time lost due to injuries and to reduce sick time usage.

Status: Our department is in the process of updating and revising our current safety program. The update will include an IIPP (Injury, illness prevention program) that will encompass injury prevention, risk management, occupational safety issues.

3. Goal: Evaluate and develop a plan to upgrade, as necessary, the fire department's emergency radio system. This would include all mobile, portable and station alerting systems. The required upgrades will bring the fire department emergency radios into compliance with new FCC requirements for Public Safety.

Status: Currently the Fire Department is assessing our need to upgrade our current VHF radio platform in both mobile and portable units. This study is due to the fact that the radio manufacturer, Motorola, will no longer make parts for these radios and FCC narrow-banding requirements.

In addition to reviewing our VHF platform vendors have assessed the station alerting system at all three fire stations for upgrading. The upgrading of this equipment is being funded by an AFG regional grant obtained by Verdugo Fire Communications with matching funds being provided by the City.

Activity 3220 – Emergency Medical Services

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year to Date</u>
<u>Ambulance Membership</u>		
Residential Subscribers	2,300	2,254
<u>Medical Training/ Continuing Education Hours</u>		
Paramedics	750	750
Emergency Medical Tech	<u>700</u>	<u>700</u>
Total Hours	1,450	1,450

2010-2011 GOALS AND OBJECTIVES

1. **Goal:** Implement Standard Field Treatment Protocols under Los Angeles County DHS policy. This program will allow Monterey Park paramedics to initiate advanced patient treatments and initiate hospital transport without having to contact the base hospital for direction or patient destination guidance.

Status: Initial education of our personnel to make this transition will begin in January. This training will follow the annual EMS Update mandate class for all Paramedics in L.A. County.

2. **Goal:** Establish compliance with AB 2917, an assembly bill for agency notification in the event of a legal infraction incurred by an EMT department member while off duty.

Status: This goal has been met. We are in full compliance with the State of California EMS Authority for the EMT registry. Our next EMT recertification cycle is scheduled for October 2011. L.A. County Department of Health Services will be our certifying authority.

3. **Goal:** In conjunction with the Los Angeles County Department of Health Services, implement electronic inputting of EMS data from our agency. Currently, this is done by manually separating the forms and submitting by mail. This electronic submission is scheduled to be in place county-wide by 2011.

Status: In October 2010, the County of Los Angeles selected an electronic format to be used for all data submissions to the Department of Health Services. Currently, our department is fortunate to have a technical expert in the field of electronic data submission enabling us to proceed with updating our computer network to facilitate electronic transmission of EMS data to the agency.

**City of Monterey Park
Public Works Department
Mid Year Report**

Activity 4201 – Community Transportation

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
MTA National Transit Data Reporting Funds	\$111,117	\$111,117
 Fixed-Route Transit:		
Total Passengers	447,660	184,840
Passenger per Revenue Service Hour	23.82	19.72
Cost per Passenger	\$2.40	\$2.78
 Specialized Recreational Trip Passengers:		
Youth Summer	300	95
School Year	200	80
Hollywood Bowl	165	99
Senior Citizen	300	187
 Employee Transportation Program:		
Average Vehicle Ridership	1.25	1.20*
% of Employees Ridesharing	28%	22%

*AVR submitted to SCAQMD for 2011 is based on three year averaged – 2008, 2009, and 2010 – as allowed under Rule 2202.

2010-2011 GOALS AND OBJECTIVES

1. Goal: Implement the restructuring plan for the Spirit Bus System based on the findings from the study.

Status: Restructuring study put on hold due to budget cuts.

2. Goal: Replace 4 of the diesel buses with alternative fueled vehicles that meet the State Air Resources Board (ARB) emission standards.

Status: ARB granted one year extension due to delays in grant authorization. Grant administrator estimates authorization to proceed will be provided in January 2011.

Activity 4202 – Street Maintenance

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
Roadway Maintenance:		
Slurry Seal (Sq. Ft.) Preventive Maintenance (14-year cycle) <i>This program prolongs the life of the roadway and provides a smooth riding surface.</i>	2,300,000	0
Potholes Repaired	3,500	1,273
Utility Cuts Repaired (new) <i>This program makes permanent repairs to the roadway after water services are installed.</i>	120	18
Service Requests		
Received	250	
Completed	210	
Sidewalk Maintenance:		
Sidewalk Repair (Sq. Ft.) <i>This program eliminates trip hazards in the right-of-way by cutting tree roots and constructing new sidewalk sections.</i>	9,000	3,233
Sidewalk Grinds <i>This program eliminates trip hazards in the right-of-way by grinding down hazardous areas on sidewalks that are ½ inch or less.</i>	600	215
Percentage of raised sidewalk ramped with temporary asphalt within two days	100%	100%
Number of trip hazards ramped with temporary asphalt	35	7
Service Requests		
Received	75	
Completed	60	
Curb and Gutter Maintenance:		
Curb and Gutter Repair (Ln. Ft.) <i>This program repairs curb and gutter that impede the flow of water or causes pooling.</i>	150	138

	<u>Budget Projection</u>	<u>Year-to-Date</u>
Miscellaneous Maintenance		
Bus Shelters Pressure Washed	250	1,600
Shopping Carts Picked Up	1,000	114
Tree Wells Cleaned	200	588
Signs Removed from Right of Way	1,200	146
Trash picked up (30 gallon bags)	4,000	1,818

*Clean Team was understaffed which reduced services.

2010-2011 GOALS AND OBJECTIVES

1. Goal: There are several culvert covers across sidewalks that are raised and causing potential trip hazards. Identify and repair culvert covers to eliminate potential trip hazards.

Status: Two culverts have been identified and are scheduled for repair.

2. Goal: Create a letter and notify property owners where private trees are raising sidewalks creating potential trip hazards. Property owners have the option to either have the sidewalks repaired or remove the problem trees and the city will repair sidewalks to eliminate potential trip hazards.

Status: In process.

Activity 4203 – Storm Drain Maintenance

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
Storm Drain Maintenance:		
Number of catch basins and grates cleaned annually <i>Catch basins are cleaned to insure unrestricted flow of storm water.</i>	4,200	509
Miles of lines cleaned annually <i>Lines are cleaned to remove any possible restrictions</i>	10	4.6
Slope Drain Inspection Program:		
Number of slope drains inspected (this includes re-inspections) <i>Slope drains are inspected annually to insure unrestricted flow of storm water from properties.</i>	11	0

2010-2011 GOALS AND OBJECTIVES

1. Goal: Develop a letter to property owners regarding the maintenance and repair of slope drains on private property. Proper maintenance of slope drains is important to ensure the proper flow of water on the slope to eliminate the possibility of slope failures.

Status: Drains were not inspected due to Court approval to enter private property not obtained.

Activity 4204 – Sanitary Sewer maintenance

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
Main Line Cleaning:		
Miles of main lines cleaned	126	50
<i>Sewer lines are cleaned annually to remove any restrictions to flow.</i>		
Miles of Problem Lines Cleaned	35	17
<i>These lines have been determined to have a frequent build-up of debris that may cause possible restrictions.</i>		
Sewer Stoppages:		
Number of sewer stoppages	5	10
Percentage of stoppages responded to within 30 min. during working hours.	100%	100%
Percentage of stoppages responded to within one hour after normal working hours.	100%	100%
Video Taping:		
Number of feet video taped	45,000	0
<i>This program is designed to check the sewer system for current and potential problems and assist in future maintenance planning.</i>		
Service Requests		
Received	2	1
Completed	2	1

2010-2011 GOALS AND OBJECTIVES

1. Goal: Locate and install signage on manholes in easements. Many signs have been destroyed and manholes have been covered over. Educate residents in the importance of keeping these manholes accessible.

Status: Currently in progress.

Activity 4205 – Street Cleaning

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
Number of Complaints: <i>Reflects the number of problems reported by residents.</i>	15	0
Number of Missed Curb Miles: <i>Curb miles missed due to mechanical breakdown, excluding rainy days.</i>	10	0

2010-2011 GOALS AND OBJECTIVES

1. Goal: Review and update the sweeping routes where necessary to make them more efficient.

Status: Contacted Athens to train street sweepers on proper routing methods.

Activity 4206 – Traffic Control

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
Street Painting:		
Miles striped	250	135
<i>This measurement includes lane lines and centerlines.</i>		
Crosswalks repainted	325	148
Sign Maintenance:		
<i>Sign replacement is done on an as needed basis. Projected numbers are obtained from historical data.</i>		
Stop signs replaced	100	60
Regulatory and warning signs replaced	1,200	493
Number of new stop sign installations	3	0
Regulatory and warning signs maintained	1,800	942
<i>Required due to vandalism, graffiti and damage.</i>		
Percentage of safety related regulatory signs replaced with either temporary or permanent signs within 1 hour of notification	100%	100%
<i>Safety signs include “Stop” signs, “Do Not Enter” signs, “Yield” and “Wrong Way” signs.</i>		
Service Requests		
Received	30	21
Completed	30	21
Traffic Work Orders	35	18
<i>New projects or changes to existing traffic control measures.</i>		

2010-2011 GOALS AND OBJECTIVES

1. Goal: Paint all lane lines throughout the city. This has not been done in two years due to mechanical problems with the old sweeper.

Status: Striping has been completed.

2. Goal: Cross train staff on the operation of the new striper.

Status: Staff has been trained.

Activity 4207 – Street Lighting

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
Street Light Maintenance:		
Number of Street Lights re-lamped	100	0
Service Requests		
Received	10	0
Completed	10	0

2010-2011 GOALS AND OBJECTIVES

1. Goal: Segregate electrical outlets from street light circuit, they are currently operating 24 hours a day. By installing a new circuit and timer at the downtown area we can control the operation time of the Christmas lights and save electricity.

Status: Investigating installation costs.

Activity 4208 – Refuse Collection

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
Curbside service accounts	14,276	14,278
Bin service accounts	1,093	1,081
City hauler tons collected (Self-hauled tons not included)	52,269	25,899
AB 939 diversion rate (year reported)* Tons per capita. Target is 5.0 tons per person.	4.4 (2008)	3.6 (2009)
Construction and debris collected in tons As reported to CIWMB	1,517	1,542

*Reporting has been accelerated to reporting in June for previous year.

2010-2011 GOALS AND OBJECTIVES

1. Goal: Work with the San Gabriel Valley Council of Governments Solid Waste Committee to achieve higher diversion rates through support of alternatives to landfill disposal such as conversion technologies.

Status: Participates San Gabriel Valley Council of Governments Solid Waste Committee monthly meetings to receive updates on new programs and opportunities.
2. Goal: Through the Environmental Commission and coordination with Development Services, develop and implement a sustainability and Green Building program to promote recycling.

Status: Environmental Commissioners included as stakeholders in the development of the Climate Action Plan.

Activity 4209 - Administration

PROGRAM MEASUREMENTS

Bulky Items	<u>Budget Projection</u>	<u>Year-to-Date</u>
Service Requests		
Received	15	0
Completed	15	0
Notice of Violations Issued	0	149
Citations Issued	0	0

2010-2011 GOALS AND OBJECTIVES

1. Goal: Work with residential and commercial property owners that have alleys in the rear of their properties to display address numbers that would be visible from the alley in order to assist city staff in the maintenance of alley areas. Work with Code Compliance to develop a city ordinance.

Status: This task is being coordinated with Code Enforcement.

Activity 4210 – Building Maintenance

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
Number Of Service Requests:		
Received	800	569
Completed	775	550
<i>Service requests originate from City departments requesting service.</i>		
Number Of Special Work Orders:		
<i>Special work orders are implemented requests for services that go beyond the scope of normal maintenance.</i>	2	2

2010-2011 GOALS AND OBJECTIVES

1. Goal: Currently the outside lighting at city hall is on electric timers. Install photocells for all outside lighting circuits to prevent lights from either coming on too early or too late.

Status: Staff determined the task is too costly to implement.

Activity 4211 – Motor Pool Shop

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
Number of preventive maintenance services	325	161
Number of smog checks completed	30	24
Compressed natural gas (CNG) purchased (in 100 cubic feet)	9,100	2,091
Average price per gallon of unleaded fuel	\$2.65	\$3.22
Average price per gallon of diesel fuel	\$2.90	\$2.88

2010-2011 GOALS AND OBJECTIVES

1. Goal: Perform installation of specialized equipment and lighting of fleet vehicles in-house. Historically, completion times by vendors have been lengthy due to their workload. This will reduce completion time and save money.

Status: Currently in progress.

Activity 4212 – Engineering

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year to Date</u>
Capital Improvement Projects (CIP) commenced and/or completed	10	17
Dollar value of CIP projects completed (\$ millions)	3.6	0.8
Subdivisions Processed:		
<i>Tentative Tract Maps</i>	1	0
<i>Tentative Parcels Maps</i>	2	1
<i>Final Tract Maps</i>	1	1
<i>Final Parcel Maps</i>	2	1
<i>Lot Line Adjustments Reviewed</i>	1	1
Conditional Use Permits Reviewed	10	4
Variances Reviewed	0	0
Site and Plan Checks for Building Permits	200	59
Concrete, Excavation, Utilities, Transportation, Sewer, Water, Undergrounding Permits Issued	200	80
Grading Permits Issued	15	6
Traffic Engineering Issues Investigated	50	20

2010-2011 GOALS AND OBJECTIVES

1. Goal: Construct the Transit Center on Collegian Avenue at East Los Angeles College.
Status: Engineering staff is finalizing construction plans, specifications and engineer's estimate for bidding in January 2011.
2. Goal: Update the 1996 Water Master Plan and perform Water Rate Study utilizing consultant services to address water system improvement needs.
Status: A contract was awarded to AKM Consulting Engineers to perform the Water Master Plan Update. City staff is coordinating with AKM to gather and compile all water system background information, electronic data, and operation and maintenance records needed for the review and analysis. A proposal from AKM to conduct a Water Rate Study is pending.

2. Goal: Oversee consultant’s design for the Replacement of Russell Reservoirs No. 1 and 2 and pursue funding for construction.

Status: Design is in progress. Consultant (Tetrtech) is finalizing construction plans, specifications and engineer’s estimate.

Activity 4220- Administration

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
Water Rates:		
Surrounding agencies – average monthly (350 gallons/day, with ¾” meter)	\$48.45	\$52.17
Monterey Park – average monthly (350 gallons/day, with ¾” meter)*	\$33.81	\$33.08
Customer savings	43.30%	57.72%

* Includes water treatment surcharge.

2010-2011 GOALS AND OBJECTIVES

1. Goal: Track and secure outside operations & maintenance and capital reimbursement monies from the Water Quality Authority (WQA), the San Gabriel Valley Municipal Water District (SGVMWD) and Southern California Edison (SCE), while seeking additional funding opportunities.

Status: To date more than \$871,000 has been recovered in FY 10-11.

2. Goal: Work in conjunction with the SGVMWD to expand rebate program and to promote water conservation within the City boundaries.

Status: SGVMWD has been instrumental in our AMR, Smart Controller, Low-flush Toilet Exchange and other public education programs. Based on our accomplishments they remain dedicated to providing resources to the city.

Activity 4221- Water Commercial

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
Meter Exchange Program:		
Meters changed ¾" – 2"	750	191
Large Water Meter Installation/ Upgrades: 3" – 8" meters		
Meter installation upgrades	4	1
Total meters installed to field- testable and/or field-repairable standards*	97	94
Water Turn-ons and Turn-offs:	2,600	893
Work orders completed:	6,300	3,037

*Total number of large meters has increased in 2009-2010 to 97 large meters.

2010-2011 GOALS AND OBJECTIVES

1. Goal: Upgrade Meter Route 44 to an Automated Meter Read Route (AMR) in order to more quickly identify leaks and meter problems.

Status: 86 meters (42%) have been upgraded to date.

2. Goal: Test 10 large water meters (3" and larger) for accuracy and proper billing.

Status: One is completed; the other two are scheduled to be completed by March.

Activity 4222- Water Production

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
Water Production:		
(Acre-feet/year)	9,680	4,532
(Million gallons/year)	3,154	1,477
(Million gallons/day)	8.64	8.03
Well Water Electrical Efficiency Operational Testing Program:		
Number tested (12 total sites, 9 operable wells)	8	8
Cathodic Protection System Testing Program:		
Number tested (5 sites total, 8 reservoirs)	8	0

2010-2011 GOALS AND OBJECTIVES

1. Goal: Replace existing Delta Booster discharge piping with new water meters, check valves and plug valves.

Status: Ongoing. Completion expected in January.
2. Goal: Redevelop and increase production capacity of Well 1 with new pump, motor, motor control starter and emergency generator transfer switch.

Status: Project awarded; completion expected in February
3. Goal: Integrate seismic control valve operation status onto the SCADA System for remote monitoring in the event of an emergency.

Status: 75% complete; ongoing work to be completed in March.

Activity 4223- Water Distribution

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
Water Valve Exercising:		
Valves exercised ⁽¹⁾	800	315
2,054 valves should be exercised annually ⁽²⁾	39%	15%
New Water Services Installed:	30	16
Water Services Repaired:	50	31
Water Mains Repaired:	30	6
Gate Valves Repaired:	14	1

⁽¹⁾Unable to fully implement program in current and previous years due to personnel shortage.

⁽²⁾ In FY 09-10, 18 valves were added to the system.

2010-2011 GOALS AND OBJECTIVES

1. Goal: Install a new fire hydrant tie-in at Russell Reservoir to allow for improved fire protection and for emergency generator operations.

Status: Required parts are being determined.

2. Goal: Install 3 new water main blow offs per year at dead ends (135 total remaining) to help ensure good water quality within the distribution system.

Status: Possible locations being evaluated.

3. Goal: Complete the tie-in of the 8" Florence Avenue main, abandon old 4" main, and eliminate a dead end to improve fire protection and water quality.

Status: Five residential services need to be tied-in.

Activity 4226- Well 5 VOC Treatment Plant

2010-2011 GOALS AND OBJECTIVES

1. Goal: Add piping and an air stripping tower to remove VOCs to accommodate Well No. 6 tie-in. This will increase water production capacity and provide greater operational flexibility.

Status: Treatment Plant design is currently being finalized and forwarded to CDPH for approval.

2. Goal: Continue to work with SGVMWD to convert the existing \$2,000,000 loan to a grant for the capital and O & M costs of the air stripper.

Status: Discussions are ongoing.

Activity 4227- Well 12 VOC Treatment Plant

2010-2011 GOALS AND OBJECTIVES

1. Goal: Replace the air diffusing balls in the air stripper tower, if necessary. These balls aerate the water and facilitate the removal of VOC contaminants.

Status: Project is out to bid.

2. Goal: Change out 22,000 pounds of vapor off-gas activated carbon to ensure compliance with AQMD standards.

Status: Change out not required until May.

Activity 4228- Delta Perchlorate Treatment Plant

2010-2011 GOALS AND OBJECTIVES

1. Goal: Petition the California Department of Public Health to allow the City to bypass the Perchlorate Treatment Plant due to the reduced Perchlorate levels.

Status: CDPH is currently reviewing bypass plan.

Activity 4233- Water Interconnection/Purchase

2010-2011 GOALS AND OBJECTIVES

1. Goal: Minimize the purchase of water from the San Gabriel Valley Water Company.

Status: To date only 7 AF of water delivered to our customers has come via the interconnection.

**City of Monterey Park
Monterey Park Bruggemeyer Library
Mid Year Report**

Activity 6001 – Administration

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
Library Volunteer Hours	12,000	5,200
Grants Awarded (Number)	4	3
Grants Awarded (Amount)	\$75,000	\$17,000
Fundraising (Foundation)	\$25,000	\$2,550
Fundraising (Friends)	\$8,000	\$3,500

2010-2011 GOALS AND OBJECTIVES

1. Goal: Complete final installation and unveiling of the three-dimensional mosaic mural over the library entrance.

Status: A number of unfortunate delays during the warm weather months resulted in the mural not being completed as planned by the end of this year. Rain has further delayed the project, although we now expect the mural to be completed by early February.

2. Goal: Through grants or other external assistance, assist the Library Board of Trustees in developing the capacity of the Library Foundation and the Friends of the Library to provide increased support and advocacy for the library.

Status: The library has received \$6,050 from the Library Foundation and the Friends group—a combination of the Foundation’s book sale of discarded and donated books and materials, the mural unveiling and the Friends year-to-date earnings from the bookstore. The Foundation’s Gala is in the spring and revenue from that event and the Foundation’s semi-annual book sale will show a significant increase for the end of the year report.

Library staff also brought in grants currently totaling \$17,000 to support program activities.

3. Goal: Redesign and reconfigure the library floor plan to enable the public to easily navigate the library and to access library staff for assistance for research, reader's advisory, computer use and teen space.

Status: We moved the newspaper racks into the copier room for a cleaner, more accessible lobby area. We moved a table and five chairs into the copy area for the convenience of copy customers and for additional study space. A dedicated word processing computer will be available in the copy room after the New Year, in addition to a new color copier. The teen area and the periodicals area exchanged places, providing a quieter area for teens to gather to work in groups and an area more accessible to casual seating for those reading the magazines and newspapers. In response to customer requests, Adult Services is creating a "Career Center" on the first floor with three computers, books and other materials to support job searches, career transitions, and student research into vocations. The computers, which are loaded with special Gale Career Transitions software (made possible by a grant through our library cooperative, SCLC), will be dedicated for use by those in job searches, and they will take the place of the televisions currently in that area.

The Special Collections room now houses the microfilm reader and two microfilm cabinets. The Adult Services staff weeded the remaining microfilm cabinets on the first floor, clearing out more space for casual seating. Adult Services will create new genre collections also (Sci-Fi, mysteries, romance, westerns) making browsing easier for library customers. What planning remains to be completed is appropriate signage for all new areas.

The staff Technology Committee recommended new color copiers and other technology to improve customer access. These recommendations have been approved by the Library Board and will be implemented after the first of the year.

Children's staff is creating a new "easy reader" area for fiction and nonfiction books in response to demands from parents and educators. This area will be close to the concept books (colors, counting, ABC's, etc), another area in high demand by parents and educators.

4. Goal: Create an easily recognizable brand for the library that can be used to communicate its mission and vision, and to present its collections and services through its website and all other forms of communication inside the library and outside in the community.

Status: The staff Public Relations Committee designed three new logos for the Library Board's choice and approval, which they did on December 13.

Now the committee will develop new library publications, starting with new customer brochures and outreach literature including book club kit brochures.

5. Goal: Establish collaborative relationship with City of Monterey Park's Economic Development department to improve library's capacity for generating revenue and for sustaining networks with other agencies and institutions who share similar missions in the community.

Status: Business Support Services (BSS) brokered networks between East Los Angeles Community College (ELAC), the California Edison Foundation, and brought several grants to the library's attention. BSS is also working with the library for exposure in other community-wide events, including the Lunar Festival in January.

Activity 6002 – Reference and Adult Services

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
Reference Transactions	10,000	5,215
Adult/YA Programs Presented	1,250	639
Adult/YA Program Attendance	19,000	11,114

2010-2011 GOALS AND OBJECTIVES

1. Goal: Redesign and relocate YA area and collection to better suit the teen population.
- Status: Darren Braden, Teen Librarian, relocated the YA area to the area previously used for magazines and newspapers. The new YA area has two large tables for teens to study and work on school projects. Other seating areas, paperback spinners, and a teen bulletin board were added to create a comfortable area for the teens. Darren Braden continues to order new YA books for the new reading area.
2. Goal: Complete the weeding of Adult Nonfiction collection and part of International collection for future new materials.
- Status: Cindy Costales, Senior Librarian, provided weeding guidelines for adult nonfiction with the Selector Group. Selectors are assigned Dewey/subject areas in adult nonfiction and are responsible for weeding,

selecting replacement copies and selecting new books for their subject areas. The Selectors Group continues to make progress in the weeding of the Adult Nonfiction collection.

3. Goal: Establish the library's core E-resources, prepare promotional materials, and provide training to staff and public.

Status: Library staff received training with the new databases, Career Transitions, and Learning Express Library. Reference staff began introducing the databases to library patrons working on resumes and searching for jobs on the public computers and at the reference desk. Library intern Karen Smith Chen created a bookmark listing steps on how to use Career Transition and a Pathfinder to help library customers find information about careers. A training on how to use Career Transitions is scheduled for January 2011. Reference Librarian Por Hsyu will present the workshop in Mandarin and English.

Activity 6003 – Technical Services

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
Book Titles Added	5,000	1,629
Audio-Visual Titles Added	<u>700</u>	<u>204</u>
Total Cataloged Titles Added	5,700	1,833
Cataloged Books Added	6,000	2,341
Cataloged Audio-Visual Added	900	250
Government Documents Added	<u>300</u>	<u>65</u>
Total Cataloged Items Added	7,200	2,656
Total Uncataloged Items Added	20	0
Total Items Purged	3,000	5,241
# of Materials Borrowed From Other Libraries	400	65
# of Materials Other Libraries Borrowed	300	49
Total All Items	195,000	189,317
Total All Cataloged Titles	165,000	154,629

2010-2011 GOALS AND OBJECTIVES

1. Goal: Plan for additional automation by investigating new technology such as Radio Frequency Identification (RFID), self check machine, automated materials service handling and bins sorter.

Status: **Completed.** Staff visited the City of Orange Library to see their RFID, self check machine, automated materials services handling and bins sorters. Staff also did a presentation for the Library Board for the RFID at the Technology workshop. Staff met with Innovative Sales Representative in March and May to discuss RFID.

2. Goal: Improve the collection by working with selectors to reorder, weed and update library materials which are out of date and in bad conditions.

Status: **Completed.** Staff had several selection meetings. Staff were assigned to select book and perform weeding in their areas. Staff met on October 4th to discuss their assignment updates, formats on ordering books and weeding with the CREW Method. They also shared their book reviews. Selectors attended Title Source 3 training on October 12th. Selectors met on November 9th to discuss selections of their areas.

Activity 6004 – Circulation

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
<u>ITEMS CIRCULATED</u>		
Total	460,000	157,081
Items Per Capita/Year*	7.07	2.42
Weekly Hours of Opening	38	38
<u>LIBRARY USERS</u>		
User Visits Per Day	1,700	1,288
Total User Visits Per Year	475,000	155,841
New Cardholders Registered	6,000	1,934
Library Cardholders	77,000	52,683**
Number of Requests for Items Checked-Out	4,200	1,259
Overdue Notices-Processed	8,500	3,304

* Based on population figure of 65,027

** Cardholders less than previous year due to 14,928 inactive cards deleted

2010-2011 GOALS AND OBJECTIVES

1. Goal: Work with Technical Services to expand the current library computer circulation system to offer more enhancements for patrons' needs.

Status: The Technical Services Librarian and Circulation Services Supervisor are working together to identify desirable enhancements for our patrons. We have contacted Innovative Systems to find additions that will benefit patrons and advance our services.

2. Goal: Purge paper records in Circulation prior to 2004 and ensure computer information is current on those patron and item records.

Status: Patron paper records kept in registration drawers have been analyzed, cleared out and shredded after updating computer patron records to reflect necessary information.

14,928 inactive patrons and lost items from over seven years have been cleared from the computer system. This will now be done on a yearly basis.

All patron information possible has been transferred to the library computers and only temporary items and information is being stored in registration drawers.

Activity 6005 – Literacy

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
Number of Students Participating	1300	753
Number of Student Hours	22,000	12,672
Number of Tutors	120	76
Number of Tutor Volunteer Hours	3500	1670
Number of Tutors Trained	70	23

2010-2011 GOALS AND OBJECTIVES

1. Goal: Create additional partnerships with local colleges to bring literacy classes and students together.

 Status: LAMP established partnership with Pitzer College of Claremont to implement two new courses: American Asian Voices and Migration Histories Theories and Methods for Advanced ESL English students to further their poetic writing skills and create a documentation of their historical migration stories into Monterey Park.

 Formed partnership with California State University, Dominguez Hills-Human Development in Human Services Program to offer student learning field work skills to give instruction to ESL students and offer advice on community involvement.

2. Goal: Implement new programs such as Mommy and Me series and Child Care Business that will encourage a community of education, nutrition, health and business planning while increasing literacy skills for young parents.

 Status: Negotiations with Child Welfare Trainer and Early Child Development Specialist have begun. Received Child Welfare program proposal to begin in March.

3. Goal: Write at least one literacy grant to support the LAMP Literacy Program in providing innovative literacy programs to the public.

 Status: Collaborated with Kathleen Yep, Associate Professor of Asian American Studies at Pitzer College at Claremont College and Traci Kato-Kiriyama, Interdisciplinary artist, arts producer and community organizer at Pomona College to work with LAMP in creating a pilot program that can be used as part of the Demonstration Support application for the National Leadership Grant from the Institute of Museum and Library Services.

Activity 6006 – Children’s Services

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
Reference Transactions (Children’s)	10,100	7,220
Children’s Reading Programs	400	85
Children’s Reading Programs’ Attendance	9,500	6,060

2010-2011 GOALS AND OBJECTIVES

1. Goal: Conduct monthly tween programs for students 8 to 12 years of age.

Status: The Children's Department started its tween monthly program on September 21 for a floppy diskette craft program, in October a scrapbooking workshop, a Book discussion for November, and a yoga program in December for children ages 8 to 12 and their accompanying adults.

2. Goal: Enhance reader's advisory services to parents, student s and teachers by providing recommended reading lists.

Status: The Children's staff started to compile reading list by different grade levels after the guidelines set by the State Department of Education and distribute to children and their accompanying parents. Recommended titles in different genres, such as classic, science fiction, mysteries, historical fiction, were also available at the Children's Desk. Each month, there is a book display with a different theme, July & August – Summer Reading Program theme, "Make A Splash-Read," September – Banned Books Week, October – Thanksgiving, November – Halloween, and December – Hanukah, Kwanzaa, and Christmas Holiday books.

3. Goal: Expand collection for primary readers to foster the enjoyment of reading.

Status: The Children's staff have acquired new easy reader books with Baker & Taylor Co. via its Title Source 3 based on the reviews of the School Library Journal and the Booklist as well as patrons' requests. Most of them have been processed and on display on the "New Books" shelves. These primary readers have been popular and well-circulated among young children and the adult learners.

**City of Monterey Park
Recreation and Parks Department
Mid Year Report**

Activity 6502 – Facilities Supervision

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year to Date</u>
Gymnasium (s) Visits (daily avg.)	105	39
Hours of Facilities Use by -		
Youth Groups	1,100	411
Private Groups	1,200	307
Facility Reservations	185	144

2010-2011 GOALS AND OBJECTIVES

1. Goal: Conduct a grade school basketball tournament with the assistance of local high school volunteers.

Status: Tournament to be scheduled in the spring, after the high school basketball season. Flyers will be sent to grade schools in Monterey Park.

2. Goal: Reallocate available open public gym time to increase revenue through rentals to private groups.

Status: Current private rental groups were scheduled for earlier time slots during the summer and fall to reduce overall staff costs. Additional new private rental groups will be scheduled in open time slots in the spring after the youth sports programs conclude their season.

Activity 6503 – Aquatics

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year to Date</u>
Total Number of Users	64,000	37,029
Instructional Class Attendance	2,150	1,812
Hours of Use by:		
Instructional Classes	770	763
Private Groups	1,600	139
School Groups	1,700	358
Public Swim	500	472
% of Operating Expenses Defrayed by User Fees	30%	33%

2010-2011 GOALS AND OBJECTIVES

1. Goal: Offer courses to the community on how to safeguard their pools and maintain them all year long. This class strives to educate the dangers of a pool and how to prevent accidents from occurring. The class will also give basic advice on how to properly maintain the pool.

Status: This class to be offered in the spring of 2011, as the weather improves.
2. Goal: Distribute surveys on what the community would like to see implemented in the aquatics program.

Status: Completed – Surveys were distributed at both pools during the summer – Feedback from the public showed that they were satisfied with the overall swim lesson program and the knowledge of the staff. There were requests to vary the schedule for different skill levels, so that parents bringing more than one child can have them all swimming at the same time. Participants also thought our prices are comparable to neighboring cities.

Activity 6505 – Langley Center

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
Sr. Citizen Lunches served	22,000	12,978
Home Delivered Lunches	15,600	7,743
Volunteer Hours	37,600	18,000
Education & Recreational Classes Attendance	100,000	47,500
Health Care Screenings	4,500	2,000
In Home Care Contacts	2,950	1,450
Trips & Tours	3,000	1,275
Billiards, Table Tennis, Exercise Machines	98,000	47,000

2010-2011 GOALS AND OBJECTIVES

1. Goal: Seek a qualified instructor to develop an affordable Computer Class for seniors to continue the popular computer class program at Langley Center. Current programs run in cooperation with the Alhambra Adult Education will be curtailed or cancelled by the Alhambra School District.

Status: New Instructor, Mr. Charles Mau, has been teaching beginner classes since September 2010. Instructor still being recruited for Intermediate and Advanced Classes.
2. Goal: Develop new outdoor recreation activities and classes in the new park area being developed adjacent to Langley Center. Specific activities to be determined when park is developed.

Status: Park expected to be completed in January 2011. Programs and activities being planned in Spring of 2011.

Activity 6506 – Youth Activities

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
Barnes Child Care Center Average Daily Attendance	40	20
Tiny Tots Program	40	53
% of Operating Expenses Defrayed by C.D.B.G. Grant	38%	15%
% of Operating Expenses Defrayed by User Fees	62%	72%
Enrollment – School Year		
Subsidized	26	10
Non Subsidized	14	10
% of Children Receiving H.U.D. Subsidy	65%	50%
Enrollment – Summer	85	48
Tiny Tots – Summer	70	75

2010 - 2011 GOALS AND OBJECTIVES

1. Goal: Update and expand earthquake supplies, and maintain current and accessible evacuation plan. This will include a dated 72-hour emergency supply of food that does not require refrigeration and can be kept for long periods of time. Assign duties for each staff member in case of disaster or emergency.

 Status: In the event of a disaster, the Day Care Center has the necessary emergency supplies for children. This include the following items; food and water, first aid kit, and children emergency cards. Supplies are kept in a storage cabinet located by the emergency exit door.

2. Goal: Through the combined efforts of the staff and volunteers, implement sport skill development workshops. Children will learn fundamental sport skills geared towards their age group. The children will take part in drills, game procedures and simulated games for many popular sports including

football, soccer, baseball, hockey and golf. They will also learn rules and strategies.

Status: Through the combined efforts of staff and volunteers, the students not only learned about sports, but the benefits of playing sports. This included getting motivated about playing sports, exercising to stay fit, and self-esteem. By learning the rules and strategies this gave children a better understanding of teamwork.

Activity 6507 – Recreational Activities

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
Adult Sports Teams	330	145
Specialized Recreation -		
Activities Enrollment: Youth	3,900	1,280
Adult	1,800	703
Total Activity Revenue Collected	\$300,600	\$127,011
Number of Free Summer Lunches Served	17,000	15,103

2010-2011 GOALS AND OBJECTIVES

1. Goal: To continue to add off-site programming. This will allow additional recreation opportunities while not increasing the need for supplies and wear and tear on buildings. In addition, some classes are less expensive for the residents than what they would pay go directly to a provider.

Status: In progress. Three vendors have been contacted and we are waiting for their response.

Activity 6508 – Community Participation

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
Total Number of Volunteer Hours	30,500	23,281
Number of Community Service Court Allocated/Referral Volunteers	60	42
Number of Regular Volunteers	450	510
Estimated Savings to City for Volunteer Hours Based on National Standard Rate (\$18.01 per hour)	\$549,305	\$419,290
Total Number of Special Events	25	13
Number of Clubs, Groups and Organizations Participating in Special Events	45	25

2010 – 2011 GOALS AND OBJECTIVES

- Goal:** Improve the utilization of volunteers by designating a contact person in each city department, and conducting a training session on 'Working with Volunteers'.

Status: On- going – a contact person has been identified for each department, and training will be scheduled as needed.
- Goal:** Work with the local service organizations to better promote their local events in the Cascades newspaper. Events like the Lions Club Breakfast could greatly benefit from additional exposure.

Status: On going – the Historical Society has already submitted articles that highlight Monterey Park's history, while publicizing the Historical Museum. The Chamber of Commerce also publicized their first annual pictures with Santa this holiday season.

Activity 6509 – Media Productions

PROGRAM MEASUREMENTS

	<u>Budget Projected</u>	<u>Year-to-Date</u>
Number of Public Service Announcements	235	144
Number of Programs Shown on MPK-TV (including repeats)	2,500	1,080
Percent of Survey Respondents Who Rate CASCADES Newspaper Above Average or Excellent	80%	80%

2010-2011 GOALS AND OBJECTIVES

1. Goal: Research the ability to utilize robotic cameras in order to increase coverage of commissions and events in the council chambers. Robotic cameras will decrease set up and breakdown time, saving staff hours.

Status: In progress. Researching hardware and software options. Planning to go to bid during the first quarter of 2011.
2. Goal: Work with various departments on keeping their programming and shows current. Develop new media advertising programs and services of public interest.

Status: On going – created new dynamic pages on MPK-TV system that automatically extract information from the city website, thereby keeping all information current and consistent.

Activity 6511 – Community Transportation

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
Dial-A-Ride:		
Senior Passengers	12,400	7,370
Handicapped Passengers	4,100	2,250
Transit Miles	46,000	21,070
M.T.A. Passes / Stamps & Parking Tokens	17,000	7,386
Taxi Coupons	900	312

2010-2011 GOALS AND OBJECTIVES

1. Goal: Work with L.A. Metro on improving the new TAP bus pass system. Develop back up plan for selling bus passes when card reader is inoperable.

Status: Plans currently being developed and include alternative sites, phone sales and stamps. This goal should be completed by June 2011.

Activity 6516 – Parkway Maintenance

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
Street Tree Trimmed	2,650	1,192
Street Trees Planted	20	31
Street Trees Removed	30	22
Service Requests	270	136

2010-2011 GOALS AND OBJECTIVES

1. Goal: Continue the annual median renovation program on E. Garvey Avenue, at Gladys. This program to provide better aesthetics and be consistent with the design used on previous projects, using new water efficient irrigation products and drought tolerant plant material.

Status: Project has completed as of December 2010. This included using water efficient irrigation products and drought tolerant plant material.

2. Goal: Develop new recommendations for trimming the trees on the major boulevards, to enhance the natural canopy of the trees while still meeting the concerns of the businesses regarding the blocking of the business signage

Status: After discussions with the City Council and the Recreation & Parks Commission, a different style of trimming has been decided for trimming of the Ficus trees on the three major streets. One style will be done in front of residential areas and a different style will be done in front of business areas. This grid trimming was completed in December of 2010 and we have not received any complaint to this time.

Activity 6517 – Parks

PROGRAM MEASUREMENTS

	<u>Budget Projection</u>	<u>Year-to-Date</u>
Acres of Parks Maintained Under Contract	0.0 (*)	0.0 (*)
Acres of Park Maintained Under Adopt A Park	2.0	2.0
% of Park Acres Maintained on a Contract Basis	0.0 (*)	0.0 (*)

(*) The work will now be performed by Park Maintenance Workers.

2010-2011 GOALS AND OBJECTIVES

1. **Goal:** In conjunction with Public Works, assist with the demolition and inspection on the installation of the playground equipment at Sunny Slope Park, La Loma Park and Pine Tree Park.

 Status: Preliminary layout and costs have been received and now the Public Works Department is processing the information and will prepare the paperwork to go out to bid. Hopefully the bids will be sent out soon and the project can be completed by June 2011, unless the money is repurposed to repair and refurbish park restrooms.

2. **Goal:** In conjunction with Public Works, assist with monitoring the installation of the new landscape area, adjacent to Langley Center.

 Status: The project went out to bid and demolition has been completed. Walls and hard scrape are being installed. It is expected that the project will be completed by January 2011.