

**MINUTES  
MONTEREY PARK CITY COUNCIL  
SUCCESSOR AGENCY (SA)  
JOINT SPECIAL AND REGULAR MEETING  
MAY 20, 2020**

The City Council of the City of Monterey Park held a Joint Special and Regular Teleconference Meeting on Wednesday, May 20, 2020 at 5:30 p.m. and 7:00 p.m. respectively. The joint special and regular meetings were conducted pursuant to Section 3 of Executive Order No. N-29-20 issued on March 17, 2020. Accordingly, Council Members were provided a meeting login number and conference call number and were not physically present at Council Chambers.

The minutes include items considered by the City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, which dissolved February 1, 2012. Successor Agency matters will include the notation of "SA" next to the Agenda Item Number.

### **PUBLIC PARTICIPATION**

In accordance with Executive Order No. N-29-20 and guidance from the California Department of Public Health on gatherings, remote public participation was allowed in the following ways:

Participants were encouraged to join the meeting 30 minutes before the start of the meeting.

Public comment was accepted via email to [mpclerk@montereypark.ca.gov](mailto:mpclerk@montereypark.ca.gov) during the meeting, before the close of public comment, and read into the record during public comment, when feasible. We request that written communications be limited to not more than 50 words.

Public comment may be submitted via telephone during the meeting, before the close of public comment, by calling (888) 788-0099 or (877) 853-5247 and entering Zoom Meeting ID: 927 5825 6582 then press pound (#). When prompted to enter participation ID number press pound (#) again. If participants would like to make a public comment they will enter "\*9" then the Clerk's office will be notified and you will be in the rotation to make a public comment.

The public may also watch the meeting live on the city's cable channel MPKTV (AT&T U-verse, channel 99 or Charter Communications, channel 182) or by visiting the city's website at <http://www.montereypark.ca.gov/133/City-Council-Meeting-Videos>.

**Important Disclaimer** – When a participant calls in to join the meeting, their name and/or phone number will be visible to all participants. Note that all public meetings will be recorded.

### MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

**CALL TO ORDER:**

Mayor Liang called the meeting to order at 5:32 p.m.

**ROLL CALL:**

City Clerk Vincent Chang called the roll:

Council Members Present: Peter Chan, Hans Liang, Henry Lo, Fred Sornoso,  
Yvonne Yiu

Council Members Absent: None

**ALSO PRESENT:** City Manager Ron Bow, Assistant City Attorney Karl Berger, City Treasurer Joseph Leon, Fire Chief Matt Hallock, Police Chief Kelly Gordon, Director of Public Works Mark McAvoy, Director of Management Services Martha Garcia, Director of Recreation & Community Services Inez Alvarez, Interim Director of Human Resources Danielle Tellez, City Librarian Diana Garcia, Senior Librarian Reference Deborah Niblick, Deputy City Clerk Cindy Trang, Assistant Deputy City Clerk Helena Cho, Housing Consultant Debbie Sottek

**AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS**

None.

**ORAL AND WRITTEN COMMUNICATIONS**

- City Clerk Chang received, filed, and read into the record 27 written communications regarding Project Room Key. 9 written communications were in opposition: Philip Choy, Manqin He, Tom Tan, David Tan, grntechsolution@gmail.com, Andrew Ying, Michelle Wang, Tracy Ou, Gary Lau; 4 written communications were neutral: Tina Lau, Xiaobing Liu, Andrew Ying, Eric Tsai; and 14 written communications were in support: Leslie Chang, Philip Chang, Tara Kwan, Eric Sunada, Chapman Clark, Chris Olson, Calvin Truong, Anthony Manousos, Michelle Freridge, Teresa Eilers, Steve Rivera, Ethan Nguyen, Thomas Wong, and Jennifer Tang.
- Deputy City Clerk Trang received, filed, and forwarded 3 written communications from Noel Lora, Florencio Briones, and Donna Sider in support of Project Room Key.
- Deputy City Clerk Trang received, filed, and read into the record a 12 written communications. 1 written communication from Hong Ling who requested City Council place Project Room Key onto the June 3, 2020 City Council Meeting for discussion and 11 written communications that stated they support of Project Room Key: Barbara Ngai, Calvin Chan, Arturo Urista, Alicia Brossy de Dios, Daniela Urista, Edith Gonzalez, Donna Sider, Maria Elena Diaz, Sonja Berndt, Irma Gorrocino, and Theo Urista.

- Teresa Real Sebastian requested for clarification about Project Room Key and urged the Council to place Project Room Key for discussion on a future agenda to inform the residents. She asked when the City was first notified of Project Room Key coming to Monterey Park.
- Gavin stated that he is not against Project Room Key but that they are concerned about the location. He requested the Council to place Project Room Key on a future agenda and to discuss possible measures to prevent it from becoming permanent.
- Jennifer Tang stated that she supports Project Room Key and commended Council for addressing misinformation. She stated that the project supports the people in our community.
- Caller with the phone number ending in 985, resident of Monterey Park, stated that there is a petition against Project Room Key with more than a thousand signatures. She stated that she is worried about what would happen after June 30 when the project ends. She urged the City to have a public hearing to inform residents on the future of this project.
- Maria Elena Diaz stated that she commends the City for supporting Project Room Key. She stated that individuals who are being placed in the hotels are vetted and screen for COVID-19 and recommended everyone to visit the LA County's website to get informed.
- Danny Woo, resident of Monterey Park, stated that he supports Project Room Key and shared his experience regarding homelessness. He stated that Project Room Key can help those in need.
- Quan Yang, 25-year resident, stated that she is not against Project Room Key but would like to have Project Room Key on a future agenda for discussion. She stated the City should prohibit extension of the 90-day agreement contract and that the City should have a plan to avoid the hotel from becoming a permanent homeless shelter.
- Lei Duan, resident for more than 10 years, voiced her concern that the City should have informed the residents regarding Project Room Key. She stated she hopes the Council can place Project Room Key on a future agenda for discussion.
- Andrew Ying stated that he hopes Project Room Key can be placed on a future agenda for discussion.
- Kathy Ko voiced her support of Project Room Key. She stated she is proud to tell strangers and friends that Monterey Park is doing an outstanding job of ordering a temporary housing project to protect the people of our community.

- Edith Gonzalez expressed her support of Project Room Key and urged residents to get the facts regarding Project Room Key. She stated that Governor Newsom declared Project Room Key to be essential to the health and welfare of California residents.
- Grace Young stated that that she supports Project Room Key. She was interested to know what percentage of the Monterey Park community has been impacted during this pandemic.
- James Song, 20 year resident, expressed his concern about selling Lincoln Hotel and Garvey Inn to the Los Angeles County as a permanent homeless shelter. He informed the City Council that he emailed an appeal letter regarding Project Room Key and requested Monterey Park to respond.
- Deputy City Clerk Trang received, filed, and read into the record a written communication from Dora Leung requesting for an Ordinance limiting rate charged by 3<sup>rd</sup> party delivery apps.
- Teresa Eilers voiced her support for Project Room Key. She stated that it is a Statewide Ordinance and that everyone that is placed in Project Room Key in the Monterey Park locations are from the San Gabriel Valley.
- Felix conveyed his support of Project Room Key. He communicated that homelessness and housing shortages are a regional problem. He said that we are all safer and healthier when everybody has a roof over their head.
- Gina Casillas inquired if the facility for Project Room Key will become a permanent shelter after the 90 days.
- Calvin stated his opposition of Project Room Key and inquired about an exit strategy stating that the County does not have a plan.

The City Council recessed to Closed Session at 7:58 p.m.

## **CLOSED SESSION**

### **1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Mary C. Perez and Does 1-12. 229 E. Markland, Monterey Park, CA

This item was heard after Agenda Item No. 1A.

The City Council reconvened from Closed Session at 8:32 p.m. with all Council Members present. No reportable action taken in Closed Session

## RECONVENE TO OPEN SESSION

### 1. PRESENTATION

#### 1A. MONTEREY PARK COVID-19 RECOVERY

Police Chief Gordon and Fire Chief Hallock presented a COVID-19 Recovery and Return to Work Plan.

This item was heard after Oral and Written Communications.

**Action Taken:** By consensus, the City Council directed staff to agendize Project Room Key on a future Council agenda for discussion.

### 2. OLD BUSINESS

#### 2A. AUDITING SERVICES AGREEMENT – AWARD OF CONTRACT EXTENSION

The City signed a five-year contract (three years plus two optional years) with public accounting firm White Nelson Diehl Evans, LLP (WNDE) on April 20, 2016 for audit services of fiscal years 2016 to 2020 (Attachment 1 to the staff report). The current contract will expire end of the current fiscal year, with fiscal year 2020's audit as their last year of service. WNDE is an audit firm with good reputation, and it has conducted the City's audits diligently for the past four years.

Due to the ongoing COVID-19 pandemic and the City's enterprise resource planning (ERP) system implementation, staff believes keeping the same audit firm longer for the City would be cost effective and would promote stability and continuity. Staff requested WNDE to submit a proposal to extend its audit services to the City for two additional years. The original proposed contract extension terms and prices are consistent to the original contract and included a 3% annual price increases. Per City's request, WNDE agreed to keep the annual contract price for 2021 and 2022 unchanged from 2020 at \$49,955 (Attachment 2 to the staff report).

This item was heard after Closed Session.

**Action Taken:** The City Council awarded a two-year contract extension of the City's auditing services to the City's current audit service provider, White Nelson Diehl Evans LLP (WNDE), a certified public accounting and consulting firm, and authorized the City Manager to execute an agreement amendment for the two-year extension, in a form approved by the City Attorney.

**Motion:** Moved by Mayor Pro Tem Chan and seconded by Council Member Yiu

Ayes: Council Members: Yiu, Lo, Sornoso, Chan, Liang  
Noes: Council Members: None  
Absent: Council Members: None  
Abstain: Council Members: None

**3. CONSENT CALENDAR ITEMS NOS. 3A-3F**

Matters listed under consent calendar are considered to be routine, ongoing business and are enacted by one motion unless specified.

**Action Taken:** The City Council and the City Council, acting on behalf of the Successor Agency, approved and adopted Items Nos. 3B and 3C on Consent Calendar, excluding Items Nos. 3A, 3D, 3E, and 3F which were pulled for discussion and separate motion, reading resolutions and ordinances by the title only and waiving further reading thereof.

**Motion:** Moved by Mayor Pro Tem Chan and seconded by Council Member Lo motion carried by the following vote:

Ayes: Council Members: Yiu, Lo, Sornoso, Chan, Liang  
Noes: Council Members: None  
Absent: Council Members: None  
Abstain: Council Members: None

**3A. MONTHLY INVESTMENT REPORT – APRIL 2020**

As of April 30, 2020, invested funds for the City of Monterey Park is \$91,763,906.18.

**Action Taken:** The City Council received and filed the monthly investment report.

**Motion:** Moved by Council Member Sornoso and seconded by Mayor Pro Tem Chan motion carried by the following vote:

Ayes: Council Members: Yiu, Lo, Sornoso, Chan, Liang  
Noes: Council Members: None  
Absent: Council Members: None  
Abstain: Council Members: None

### **3B. MINUTES**

Approve the minutes from the regular meeting of April 15, 2020 and the special meeting of April 15, 2020.

**Action Taken:** The City Council approved the minutes from the regular meeting of April 15, 2020 and the special meeting of April 15, 2020 on Consent Calendar.

### **3C. WAIVE SECOND READING AND ADOPT AN ORDINANCE AUTHORIZING DIGITAL AND ELECTRONIC SIGNATURES FOR ALL CITY DOCUMENTS**

The ordinance was introduced on May 6, 2020. At that meeting, the City Council conducted the first reading. The staff report from the May 6, 2020 meeting is attached to the staff report for reference. Second reading and adoption of this ordinance is recommended; if adopted, the ordinance will take effect in 30 days.

**Action Taken:** The City Council waived the second reading and adopted Ordinance No. 2172 authorizing digital and electronic signatures for all City documents on Consent Calendar.

**Ordinance No. 2172**, entitled:  
AN UNCODIFIED ORDINANCE AUTHORIZING DIGITAL AND ELECTRONIC SIGNATURES FOR OFFICIAL CITY DOCUMENTS

### **3D. WAIVE FURTHER READING AND ADOPT AN ORDINANCE AMENDING THE GARFIELD VILLAGE SPECIFIC PLAN (SPA-19-01) AND ZONE CHANGE (ZC-19-01) TO CHANGE THE ZONING FROM GVN-S TO GVC-S TO ALLOW FOR THE RECONSTRUCTION OF AN EXISTING SERVICE STATION (ARCO) AND CONSTRUCTION OF NEW 24-HOUR-DRIVE-THROUGH COFFEES SHOP AT 2425 AND 2439 SOUTH GARFIELD AVENUE**

The ordinance was introduced at the May 6, 2020 City Council meeting. At that meeting, the City Council conducted the first reading. The staff report from the May 6, 2020 meeting is attached to the staff report for reference. Second reading and adoption of this ordinance is recommended; the ordinance takes effect in 30 days.

#### **Public Speakers:**

- Tammy Louie, resident of Monterey Park, voiced her concerns about the Starbucks 24-hour conditions. She stated that it is not an appropriate condition for the area and that there is no indoor seating. She requested for Council to reconsider their decision.

- Gina Casillas stated that the Starbucks plan does not compliment the architect of the neighborhood. She stated in her opinion that the project is a zone change and would require an amendment to the Garfield Village Specific Plan. Ms. Casillas said that the project does not qualify for class 32 CEQA (California Environmental Quality Act) exemption. She said that if the project is approved tonight it will open the City up for litigations.
- Rafael Casillas voiced his concerns about the traffic impact to the community and neighborhood. He said that per MPMC Section 21.10.004, no drive through aisle shall exit onto public right-of-way which is an alley. He requested that Council put residents ahead of corporations and that the Council should consider a moratorium on all drive-through restaurants or businesses until the matter can be looked at closely.
- Teresa Real Sebastian stated that this Starbucks has no indoor seating and that the project mentioned 1,300 cars will be the expected toll every day. She spoke about security issues and requested that the City Council consider the residents and to include their concerns before making a decision.
- City Clerk Chang received, filed, and read into the record 5 written communications from the Chan Family, Sky S, Andy Tsang, Terree Walton, and Doris Tsai requesting for Council to change the plans for Starbucks to include indoor seating and no drive-through.

**Action Taken:** The City Council waived second reading and adopted Ordinance No. 2173 amending the zoning map (ZC-19-01) and Garfield Village Specific Plan (SPA-19-01).

**Motion:** Moved by Mayor Liang and seconded by Mayor Pro Tem Chan motion carried by the following vote:

Ayes: Council Members: Yiu, Lo, Chan, Liang  
Noes: Council Members: Sornoso  
Absent: Council Members: None  
Abstain: Council Members: None

**Ordinance No. 2173**, entitled:

AN ORDINANCE AMENDING THE ZONING MAP (ZC-19-01) AND GARFIELD VILLAGE SPECIFIC PLAN (SPA-19-01) TO CHANGE THE ZONE AT 2425 AND 2439 SOUTH GARFIELD AVENUE FROM GVN-S TO GVC-S TO ALLOW THE RECONSTRUCTION OF AN EXISTING SERVICE STATION AND CONSTRUCTION OF A NEW 24-HOUR COFFEE SHOP WITH A DRIVE-THROUGH

**3E. ACCEPTANCE OF URBAN SEARCH AND RESCUE (USAR) VEHICLE TRANSFER FROM THE CITY OF SAN GABRIEL**

In 2017, the Monterey Park Fire Department began operating and maintain the USAR Truck which was transferred from the City of San Gabriel. Because the USAR Truck was purchased through the State Homeland Security Grant Program (“SHSP”), transferring title to the USAR Truck from San Gabriel to Monterey Park requires action by the cities’ respective City Councils. On April 21, 2020, the San Gabriel City Council authorized the transfer; it is now desirable for the Monterey Park City Council to accept USAR Truck transfer. An agreement memorializing that transfer was negotiated, and approved as to form, between the cities’ respective City Attorneys.

**Action Taken:** The City Council accepted a USAR purchased Heavy Rescue Truck & Accessory Equipment (“USAR Truck”) from the City of San Gabriel.

**Motion:** Moved by Council Member Sornoso and seconded by Council Member Yiu motion carried by the following vote:

Ayes: Council Members: Yiu, Lo, Sornoso, Chan, Liang  
Noes: Council Members: None  
Absent: Council Members: None  
Abstain: Council Members: None

**3F. DEMOLITION & RECONSTRUCTION OF FIRE STATION 62 SPECIFICATION NO. 2019-004 – TERMINATE CONTRACT, WAIVE BIDDING, AUTHORIZE CITY MANAGER TO UTILIZE INFORMAL BID PROCEDURES**

On November 7, 2018, the City Council adopted a resolution approving the design and specifications for the Fire Station 62 Demolition and Reconstruction Project and authorized staff to solicit bids. On December 18, 2019, City Council awarded a contract to Klassic Engineering & Construction Inc., the apparent lowest responsible bidder, in the amount of \$5,397,101 and authorized a 3% contingency for a total project cost of \$5,556,100. Due to non-performance on the contract, staff recommends terminating the contractor’s control over the project and moving forward with a different contractor following a procurement process utilizing MPMC Chapter 3.100.

**Public Speakers:**

- Deputy City Clerk Trang received, filed, and forwarded a written communication from Construction Industry Force Account.

- Rafael Casillas stated that per public contract code there are bond requirements to go through to get the contractor to be more responsible and responsive. He stated that trying to utilize an informal emergency only type of process to go out for bid will open the City to liabilities.

**Action Taken:** The City Council (1) directed the City Manager to terminate Klassic Engineering & Construction, Inc.'s control over contract No. 2158-A (in the amount of \$5,397,101) for the Demolition and reconstruction of Fire Station 62, due to non-performance; (2) adopted resolution No. 12157 declaring an emergency and authorizing contracting without formal bidding pursuant to Public Contracts Code § 22050; and (3) authorized the City Manager to execute a standard public works contract, in a form approved with the City Attorney, in accordance with Resolution No. 12157 and after utilizing informal bidding procedures in MPMC Chapter 3.100 to select a contractor(s) to perform the demolition and reconstruction of Fire Station 62, utilizing the existing budgeted funds for the project which total \$5,556,100, including change orders and contingency as required and within available funds.

**Motion:** Moved by Mayor Pro Tem Chan and seconded by Council Member Lo motion carried by the following vote:

Ayes: Council Members: Lo, Sornoso, Chan, Liang  
Noes: Council Members: Yiu  
Absent: Council Members: None  
Abstain: Council Members: None

**Resolution No. 12157**, entitled:

A RESOLUTION ADOPTED PURSUANT TO PUBLIC CONTRACTS CODE § 20168 FINDING THAT AN EMERGENCY EXISTS WITHIN THE CITY AND AUTHORIZING CONTRACTING WITHOUT THE NEED FOR BIDDING PURSUANT TO § 22050 AND MONTEREY PARK MUNICIPAL CODE ("MPMC") CHAPTER 2.52

#### **RECESSED AND RECONVENED**

The City Council recessed at 10:13 p.m. and reconvened with all Council Members present at 10:19 p.m.

#### **4. PUBLIC HEARING**

##### **4A. CONSIDER THE PROPOSED SUBSTANTIAL AMENDMENTS TO THE CITIZEN PARTICIPATION PLAN, FY 2015-2019 CONSOLIDATED PLAN, AND FY 2017, 2018 AND 2019 ANNUAL ACTION PLANS**

The Coronavirus Aid, Relief and Economic Security Act (CARES Act) made \$390,757 available to the City in supplemental Community Development Block Grant (CDBG) funds to prevent, prepare for, and respond to coronavirus (CDBG-

CV). Additionally, the CARES Act provides flexibilities that make it easier to use Home Investment Partnerships (HOME) Program funds which total \$329,606, and CDBG-CV funds, FY 2019 and FY 2020 CDBG funds which total \$750,318.53 for coronavirus response. These grants provide a total of \$1,470,681 to the City of Monterey Park to use for eligible activities related to coronavirus economic recovery for businesses and residents.

**Action Taken:** The City Council (1) opened the public hearing at 10:19 p.m. to receive testimonial and documentary evidence, noting there being no speakers closed the public hearing at 10:35 p.m.; (2) approved the proposed Substantial Amendments to the Citizen Participation Plan, FY 2015-2019 Consolidated Plan, and 2019 Annual Action Plan; (3) authorized the City Manager, or designee, to execute and submit the necessary documents related to the Substantial Amendments to the Citizen Participation Plan, FY 2015-2019 Consolidated Plan and 2019 Annual Action Plan to HUD for its review and approval; (4) approved the proposed Substantial Amendments to the FY 2017 Annual Action Plan; and (5) authorized the City Manger, or designee, to execute and submit the necessary documents related to the FY 2017 Annual Action Plan to HUD for its review and approval upon the completion of the 30-day public review period.

**Motion:** Moved by Mayor Pro Tem Chan and seconded by Council Member Lo motion carried by the following vote:

Ayes: Council Members: Yiu, Lo, Sornoso, Chan, Liang  
Noes: Council Members: None  
Absent: Council Members: None  
Abstain: Council Members: None

## 5. **NEW BUSINESS**

### 5A. **CONSIDERATION OF AN ORDINANCE AMENDING MONTEREY PARK MUNICIPAL CODE § 14.12.185 AND A RESOLUTION SETTING THE DISCOUNT RATE FOR THE LIFELINE PROGRAM, ESTABLISHED BY MONTEREY PARK MUNICIPAL CODE § 14.12.185**

Monterey Park Municipal Code § 14.12.185 authorizes the City Council to establish by resolution a Lifeline water rate for domestic water customers who meet certain income eligibility criteria. MPMC § 14.12.185, however, does not provide a formula for calculating either the eligible ceiling, income threshold or the discount rate; the proposed Ordinance would do all three.

The City's Lifeline water rate was last reviewed in 2014 and currently provides Program participants with a 45% discount for water meter, sewer and solid waste charges. It is unclear, however, how the City calculated this discount, how individuals qualified for it, or how the City paid for it.

The attached Resolution to the staff report proposes to apply the discount rate as a flat dollar amount, which will be subtracted from the monthly bill. Criteria for calculating the flat dollar amount include consideration of the interest revenue anticipated by the City budget for the City's water operating fund; the number of customers qualified to participate in the Lifeline program; and the current residential water rates and charges.

CEQA (California Environmental Quality Act):

The Ordinance and Resolution are exempt from additional review under the California Environmental Quality Act (Public Resources Code §§ 21000, *et seq.*, "CEQA") and CEQA Guidelines (14 California Code of Regulations §§ 15000, *et seq.*) because they establish rules and procedures in compliance with recently-enacted State law; do not involve any commitment to a specific project which could result in a potentially significant physical impact on the environment; and constitute an administrative activity that will not result in direct or indirect physical changes in the environment. Accordingly, the Ordinance and Resolution do not constitute a "project" that require environmental review (see specifically CEQA Guidelines § 15378(b)(2, 5).

**Action Taken:** The City Council introduced and waived first reading of an ordinance amending MPMC § 14.12.185 to establish the discount rate and eligibility criteria for participation in the City's Lifeline program and adopted Resolution No. 12158 setting the discount rate for the Lifeline program.

**Motion:** Moved by Mayor Pro Tem Chan and seconded by Mayor Liang motion carried by the following vote:

Ayes: Council Members: Yiu, Lo, Sornoso, Chan, Liang  
Noes: Council Members: None  
Absent: Council Members: None  
Abstain: Council Members: None

**Ordinance, 1<sup>st</sup> Reading**, entitled:

AN ORDINANCE AMENDING MONTEREY PARK MUNICIPAL CODE § 14.12.185 TO ESTABLISH THE DISCOUNT RATE AND ELIGIBILITY CRITERIA FOR PARTICIPATION IN THE CITY'S LIFELINE PROGRAM

**Resolution No. 12158**, entitled:

A RESOLUTION SETTING THE DISCOUNT RATE FOR PARTICIPATION IN THE CITY'S LIFELINE PROGRAM

**5B. CONSIDERATION AND INTRODUCTION OF AN ORDINANCE AMENDING THE MONTEREY PARK MUNICIPAL CODE RELATING TO DELINQUENT WATER BILLS AND CREATING A POLICY ON THE DISCONTINUATION OF RESIDENTIAL WATER SERVICE FOR NONPAYMENT IN COMPLIANCE WITH THE WATER SHUTOFF PROTECTION ACT (HEALTH & SAFETY CODE §§ 116900-116926)**

On September 28, 2018, the Governor signed Senate Bill 998 adding §§ 116900-116926 of the Health and Safety Code. These sections require the City to create and implement a written policy regarding, among other things, termination of residential water service for nonpayment. To effectively carryout this requirement, staff is proposing to amend the Monterey Park Municipal Code ("MPMC") to create the required discontinuation policy and otherwise comply with state law.

CEQA (California Environmental Quality Act):

The proposed Ordinance is exempt from the requirements of the California Environmental Quality Act (Public Resources Code §§ 21000, et seq.; "CEQA") and CEQA Guidelines (California Code Regulations Title 14, §§ 15000, et seq.) because it does not constitute a "Project" under CEQA § 15378.

**Action Taken:** The City Council introduced and waived first reading of an Ordinance amending the Monterey Park Municipal Code in compliance with Health & Safety Code §§ 116900-116926 regarding residential potable water shutoff procedures as amended to change Section 3 item (d) removing "will be final" and adding "may be appealed to the City Council" and Section 12 item (e) changing "Reduction" to "correction".

**Motion:** Moved by Mayor Pro Tem Chan and seconded by Council Member Lo motion carried by the following vote:

Ayes: Council Members: Yiu, Lo, Sornoso, Chan, Liang  
Noes: Council Members: None  
Absent: Council Members: None  
Abstain: Council Members: None

**5C. CONSIDERATION AND POSSIBLE ACTION TO WAIVE FIRST READING AND INTRODUCE AN ORDINANCE AMENDING THE MONTEREY PARK MUNICIPAL CODE GOVERNING HOTEL/MOTEL GUEST REGISTRIES**

The proposed amendments to the MPMC (specifically those regulating the inspection of guest registers) are intended to address an issue identified by the federal court in *Patel v. City of Long Beach* (DC No. 2:08-cv-02806-ABC-VBK) and *Patel v. City of Los Angeles* (9<sup>th</sup> Cir., 2013) 738 F.3d 1058.

**Recommendation:** (1) Waive first reading and introduce a draft Ordinance amending the Monterey Park Municipal Code (“MPMC”) regulating guest registries; or (2) Alternatively, discussing and taking such additional, related, action that may be desirable.

**Draft Ordinance**, entitled:

AN ORDINANCE ADDING CHAPTER 5.88 TO THE MONTEREY PARK MUNICIPAL CODE TO CLARIFY WHEN HOTEL OPERATORS MUST DISCLOSE GUEST REGISTRIES TO LAW ENFORCEMENT OFFICIALS

**Action Taken:** By consensus, the City Council continued the agenda item to the June 3, 2020 City Council Meeting.

**5D. CONSIDERATION OF AN ORDINANCE AMENDING MONTEREY PARK MUNICIPAL CODE (“MPMC”) BY ADDING CHAPTER 16.37 ENTITLED “PERMIT PROCESS FOR ELECTRIC VEHICLE CHARGING STATIONS”**

If adopted, the Ordinance would add regulations to the Monterey Park Municipal Code (“MPMC”) establishing a streamlined permitting process for electric vehicle charging stations to be consistent with California law.

CEQA (California Environmental Quality Act):

The proposed Ordinance is exempt from additional review under the California Environmental Quality Act (Public Resources Code §§ 21000, et seq., “CEQA” and CEQA Guidelines (14 California Code of Regulations §§ 15000, et seq.) because it establishes rules and procedures in compliance with recently-enacted State law; does not involve any commitment to a specific project which could result in a potentially significant physical impact on the environment; and constitutes an organizational or administrative activity that will not result in direct or indirect physical changes in the environment. Accordingly, the Ordinance does not constitute a “project” that requires environmental review (see specifically CEQA Guidelines § 15378(b)(2, 5).

**Recommendation:** (1) Introducing and waiving first reading of an ordinance adding Chapter 16.37 entitled “Permit Process for Electric Vehicle Charging Stations”; and/or (2) Taking such additional, related, action that may be desirable.

**Draft Ordinance**, entitled:

AN ORDINANCE AMENDING THE MONTEREY PARK MUNICIPAL CODE (“MPMC”) BY ADDING CHAPTER 16.37 ENTITLED “PERMIT PROCESS FOR ELECTRIC VEHICLE CHARGING STATIONS.”

**Action Taken:** By consensus, the City Council continued the agenda item to the June 3, 2020 City Council Meeting.

**5E. SOCIAL MEDIA POLICY; ELECTRONIC COMMUNICATION RETENTION AND PURGING POLICY**

Staff believes it prudent for the City Council to adopt a Social Media Policy to help ensure compliance with applicable law and allow for the establishment of official City accounts to improve communication with the public.

Additionally, following a decision made by the California Supreme Court in 2017, the City Clerk's office worked with the City Attorney's office to draft proposed amendment to the City's existing electronic communications policy. Staff recommends City Council adopt a Social Media Policy and amend the City's retention policy as to electronic communications.

**Recommendation:** (1) Adopt a Resolution establishing a Social Media Policy and a Resolution amending the City's retention policy as to electronic communications; (2) Authorize the City Manager to execute an agreement with a social media archiving service vendor, in a form approved by the City Attorney; and (3) Take such additional, related, action that may be desirable.

**Draft Resolution**, entitled:

A RESOLUTION ESTABLISHING POLICIES AND PROCEDURES FOR UTILIZING SOCIAL MEDIA (THE "SOCIAL MEDIA POLICY")

**Action Taken:** By consensus, the City Council continued the agenda item to the June 3, 2020 City Council Meeting.

**6. COUNCIL COMMUNICATIONS AND MAYOR/COUNCIL AND AGENCY MATTERS**

Agenda Items Nos. 6A, 6B, and 6C were heard together and adopted under one motion.

**Action Taken:** The City Council adopted Resolution Nos. 12159, 12160, and 12161.

**Motion:** Moved by Mayor Liang and seconded by Mayor Pro Tem Chan motion carried by the following vote:

Ayes:	Council Members:	Yiu, Lo, Sornoso, Chan, Liang
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

**6A. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK DECLARING THE MONTH OF MAY 2020 AS ASIAN AMERICAN AND PACIFIC ISLANDER HERITAGE MONTH AND CONDEMNING ANTI-ASIAN RACISM AND XENOPHOBIA RESULTING FROM THE COVID-19 PANDEMIC (REQUESTED BY COUNCIL MEMBER LO)**

**Action Taken:** The City Council adopted Resolution No. 12159 of the City Council of the City of Monterey Park declaring the month of May 2020 as Asian American and Pacific Islander Heritage Month and condemning anti-Asian racism and xenophobia resulting from the COVID-19 Pandemic. Motion taken with Agenda Items 6B and 6C.

**Resolution No. 12159**, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK DECLARING THE MONTH OF MAY 2020 AS ASIAN AMERICAN AND PACIFIC ISLANDER HERITAGE MONTH AND CONDEMNING ANTI-ASIAN RACISM AND XENOPHOBIA RESULTING FROM THE COVID-19 PANDEMIC

**6B. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK DECLARING MAY 2020, MENTAL HEALTH AWARENESS MONTH IN MONTEREY PARK (REQUESTED BY COUNCIL MEMBER LO)**

**Action Taken:** The City Council adopted Resolution No. 12160 of the City Council of the City of Monterey Park declaring May 2020, Mental Health Awareness Month in Monterey Park. Motion taken with Agenda Items Nos. 6A and 6C.

**Resolution No. 12160**, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK DECLARING MAY 2020, MENTAL HEALTH AWARENESS MONTH IN MONTEREY PARK

**6C. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK DECLARING THE MONTH OF MAY AS NATIONAL BIKE AND NATIONAL BICYCLE SAFETY MONTH (REQUESTED BY COUNCIL MEMBER LO)**

**Action Taken:** The City Council adopted Resolution No. 12161 of the City Council of the City of Monterey Park declaring the month of May as National Bike and National Bicycle Safety Month. Motion taken with Agenda Items Nos. 6A and 6B.

**Resolution No. 12161**, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK DECLARING THE MONTH OF MAY AS NATIONAL BIKE AND NATIONAL BICYCLE SAFETY MONTH

## EXTENSION OF COUNCIL MEETING

**Action Taken:** The City Council extended the council meeting to 11:20 p.m.

**Motion:** Moved by Mayor Liang and seconded by Mayor Pro Tem Chan motion carried by the following vote:

Ayes: Council Members: Yiu, Lo, Sornoso, Chan, Liang  
Noes: Council Members: None  
Absent: Council Members: None  
Abstain: Council Members: None

## COUNCIL COMMUNICATIONS

Council Member Yiu stated that she is looking forward to the Budget Meeting.

Council Member Lo stated that he is looking forward to the Budget Meeting and requested LGBT (Lesbian Gay Bisexual and Transgender) Pride Month for the month of June and requested to adjourn in the memory of Ng Mei Tim the mother of Greater Monterey Park Chamber of Commerce president Dora Leung.

Council Member Sornoso stated that residents are confused about the City Council Meeting start time and requested for Council Meetings to go back to a start time of 7:00 p.m.

Mayor Pro Tem Chan appointed Dora Leung to Economic Development Advisory Commission. He gave his condolences to the passing of her mother.

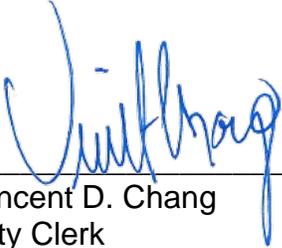
Mayor Liang wished everyone a Happy Memorial Day.

## 7. CLOSED SESSION (IF REQUIRED; CITY ATTORNEY TO ANNOUNCE)

None.

## ADJOURNMENT

There being no further business for consideration, the meeting was adjourned in the memory of the Ng Mei Tim, the mother of the President of the Greater Monterey Park Chamber of Commerce Dora Leung at 11:16 p.m.

  
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Vincent D. Chang  
City Clerk