

**MINUTES
MONTEREY PARK ENVIRONMENTAL COMMISSION
REGULAR MEETING
April 11, 2023**

The Environmental Commission of the City of Monterey Park held a Regular Meeting of the Commission in the Monterey Park City Hall Engineering Conference Room located at 320 W. Newmark Avenue in the City of Monterey Park, Tuesday, April 11, 2023 at 6:30 pm.

CALL TO ORDER:

Chairperson Kathy Ko called the meeting to order at 6:32 p.m.

FLAG SALUTE:

Chairperson Ko led the flag salute.

ROLL CALL:

Board Members Present: Laura Gallegos, Kathy Ko, Danielle Sprague

ALSO PRESENT: Public Works Director Shawn Igoe, Principal Management Analyst Xochitl Tipan, Olivia Williams, CivicSpark Fellow, Jessica Serrano, Interim Community Development Director

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS - None

ORAL AND WRITTEN COMMUNICATIONS - None

STAFF COMMUNICATIONS

- Public Works Day 2023 – Principal Management Analyst Xochitl Tipan shared information about the upcoming Public Works Day Open House which will be held May 25th, 2023 at 11:00 am in celebration of Public Works Week
- Water Conservation – Public Works Director Shawn Igoe provided brief update on the region’s drought levels. The City is still under Stage 2 drought regulations for continued water conservation efforts.

1. PRESENTATION – Going Green Initiative

The City’s CivicSpark Fellow, Olivia Williams provided an overview of the City’s Going Green initiative including results of recent community outreach. Commissioners had questions regarding data collection, the time frame for the project to be complete, and the opportunity for the Environmental Commission to provide additional input. Commissioner Ko expressed concerns about the City’s accountability in the implementation of plan.

2. CONSENT CALENDAR

2-A APPROVAL OF MINUTES

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

Action Taken: Approved minutes from the regular meetings of March 8, 2022 and April 12, 2022, Joint meeting of the Commissions, Committees, & Boards of March 30, 2022, and Special Meeting on March 16, 2023.

Motion: Moved by Commissioner Sprague and seconded by Commissioner Ko motion carried by the following vote:

Ayes: Commissioner: Laura Gallegos, Kathy Ko, Danielle Sprague
Noes: Commissioner: None
Absent: Commissioner: None
Abstain: Commissioner: None

3. OLD BUSINESS

3-A MONTEREY PARK EARTH DAY 2023

Principal Management Analyst Xochitl Tipan provided an update on the upcoming Earth Day celebration at the Cherry Blossom festival. Eleven (11) sustainable partners have confirmed attendance, including the City's Green Team who will be distributing free organics recycling kitchen pails.

4. NEW BUSINESS

4-A CHANGE OF ENVIRONMENTAL COMMISSION MEETING TIMES

Principal Management Analyst Xochitl Tipan discussed potential change of commission meeting times and location to use the Council Chambers as the Commission's regular meeting space. Commissioners were open to changing the day of the meetings, but Commissioner Ko could not meet earlier than 6:30 pm. All commissioners were available to meet on the 4th Wednesday of the month.

Action Taken: The Environmental Commission recommended that regular meetings change to every 4th Wednesday of the month at 6:30 pm in Council Chambers

Motion: Moved by Commissioner Sprague and seconded by Commissioner Ko motion carried by the following vote:

Ayes: Commissioner: Laura Gallegos, Kathy Ko, Danielle Sprague
Noes: Commissioner: None
Absent: Commissioner: None
Abstain: Commissioner: None

5. FUTURE AGENDA ITEMS

- Earth Day Recap
- Oath of Office for new Commissioner

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 7:43p.m.



Xochitl Tipan
Principal Management Analyst

Approved on June 28, 2023 at the regular meeting.