

**MINUTES
MONTEREY PARK CITY COUNCIL
FINANCING AUTHORITY (MPFA)
HOUSING AUTHORITY (MPHA)
GEOLOGIC HAZARD ABATEMENT DISTRICT (GHAD)
SUCCESSOR AGENCY (SA)
REGULAR MEETING
MARCH 2, 2022**

The City Council, the Financing Authority (MPFA), the Housing Authority (MPHA), the Geologic Hazard Abatement District (GHAD), and the Successor Agency (SA) of the City of Monterey Park held a Regular Teleconference Meeting via Zoom on Wednesday, March 2, 2022 at 6:30 p.m. The regular meeting was conducted pursuant to Government Code § 54953(e), as implemented by City Council Resolution. Accordingly, Council Members were provided a meeting login number and conference call number and were not physically present at Council Chambers.

PUBLIC PARTICIPATION

In accordance with Government Code § 54953 (e) and guidance from the California Department of Public Health on gatherings, remote public participation was allowed in the following ways:

Via Email

Public comment will be accepted up to 24 hours before the meeting via email to mpclerk@montereypark.ca.gov. Written communications (if any) will be briefly summarized and include the name of each individual that submitted a comment; the summary will be read via prerecorded video and played during the Public Comment section of the City Council meeting. To view the full text of written communications, please visit www.montereypark.ca.gov/AgendaCenter. All written communications are provided to the City Council and filed as part of the City's administrative record.

Via Telephone

Public comment may be submitted via telephone during the meeting, before the close of public comment, by calling (888) 788-0099 or (877) 853-5247 and entering Zoom Meeting ID: 289 222 5995 then press pound (#). When prompted to enter participation ID number press pound (#) again. If participants would like to make a public comment they will enter "*9" then the Clerk's office will be notified, and you will be in the rotation to make a public comment. Press "*6" to unmute yourself when called upon to speak. Participants are encouraged to join the meeting 15 minutes before the start of the meeting. You may speak up to 5 minutes on Agenda item. Speakers will not be allowed to combine time. The Mayor and City Council may change the amount of time allowed for speakers. As part of the virtual meeting protocols, anonymous persons will not be allowed to provide public comment.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

Important Disclaimer – When a participant calls in to join the meeting, their name and/or phone number will be visible to all participants. Note that all public meetings will be recorded.

CALL TO ORDER:

Mayor Lo called the meeting to order at 6:30 p.m.

FLAG SALUTE:

Mayor Lo led the Flag Salute.

ROLL CALL:

City Clerk Vincent Chang called the roll:

Council Members Present: Peter Chan, Hans Liang, Henry Lo, Yvonne Yiu

Council Members Absent: Fred Sornoso

ALSO PRESENT: City Treasurer Jospheh Leon, City Manager Ron Bow, City Attorney Karl Berger, Assistant City Manager Inez Alvarez, Fire Chief Matt Hallock, Police Chief Kelly Gordon, City Librarian Diana Garcia, Director of Public Works Frank Lopez, Director of Human Resources & Risk Management Christine Tomikawa, Director of Management Services Martha Garcia, Director of Recreation & Community Services Robert Aguirre, Interim Director of Community & Economic Development Steve Sizemore, Economic Development Manager Joseph Torres, Water Utility Manager Richard Gonzales, Principal Management Analyst Xochitl Tipan, Deputy City Clerk Cindy Trang, Community Communications Coordinator Randy Ishino, Senior Clerk Typist Viridiana Martinez

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

City Manager Bow announced that Police Chief Gordon would be providing information during Staff communications. He also reported that the March 2, 2022 special meeting at 5:30 p.m. was cancelled due to error in noticing.

PUBLIC COMMUNICATIONS

Public Speaker Disclaimer: Meetings are held virtually, and the information listed for the speakers may or may not reflect the correct spelling of their respective name.

- Jaime Rodriguez asked for clarification on the procedures implemented during public communications.
- Vincent Chang suggested City Council and City staff consider installing a memorial in honor of Rudy Salas and Steve Salas, founders of the band Tierra. He expressed that the brothers were active members of the community and actively shared their artistic talents with the community.

- Jaime Rodriguez Sr. expressed support in honoring the Salas brothers for their artistic contributions to the City.
- City Clerk Chang received, filed, and played a prerecorded audio of written communication from speaker Richard Nakano inquiring about Senate Bill 1383, California's Short-Lived Climate Pollutant Reduction Strategy.

STAFF COMMUNICATIONS

- Recreation & Community Services Director Aguirre gave a PowerPoint presentation on upcoming City events, the Langley Center reopening, and the Langley Center fitness expansion.
- Public Works Principal Management Analyst Tipan gave a PowerPoint presentation informing the community of the Free Compost event on March 12, 2022 at Garvey Ranch Park and the Spring Cleaning Day event on April 9, 2022 at Barnes Park.
- City Librarian Garcia informed the community that there will be two City Financial Forecast meetings on Thursday, March 10, 2022 and Tuesday, March 22, 2022 via Zoom.
- Police Chief Gordon informed the community that the Police Department's Community Academy is now accepting applications.

1. PRESENTATION

Matters listed under presentation are for informational content and discussion only.

1A. COMMISSIONS, COMMITTEES, AND BOARDS OVERVIEW

Assistant City Manager Alvarez and City Attorney Berger gave an informational PowerPoint presentation on the City's commissions, committees, and boards.

2. OLD BUSINESS – None.

3. CONSENT CALENDAR ITEMS NOS. 3A-3I

Matters listed under consent calendar are considered to be routine, ongoing business and are enacted by one motion unless specified.

Action Taken: The City Council approved and adopted Item Nos. 3A, 3B, 3F, 3G, 3H, and 3I on Consent Calendar, excluding Item Nos. 3C, 3D, and 3E which were pulled for discussion and separate motion, reading resolutions and ordinances by the title only and waiving further reading thereof.

Motion: Moved by Council Member Liang and seconded by Council Member Chan, motion carried by the following vote:

Ayes: Council Members: Yiu, Chan, Liang, Lo
Noes: Council Members: None
Absent: Council Members: Sornoso
Abstain: Council Members: None

3A. MINUTES

Approve the minutes from the regular meeting of February 2, 2022.

Action Taken: The City Council approved the minutes from the regular meeting of February 2, 2022 on Consent Calendar.

3B. PURCHASE OF ONE-HUNDRED (100) DESKTOP COMPUTERS

The City's independent auditing firm, CliftonLarsonAllen LLP, completed a cyber security audit. Among other things, the audit identified the need to replace aging/obsolete desktop computers to allow for a more secure cyber-environment. Having new hardware and software will allow the City to be in alignment with cybersecurity standards. Staff recommends the purchase of 100 desktop computers for an amount not to exceed of \$96,000.

Action Taken: The City Council waived bidding requirements pursuant to Monterey Park Municipal Code § 3.20.050(2) and purchase computers from Dell Marketing, LP, in an amount not to exceed \$96,000 on Consent Calendar.

3C. PURCHASE AND CONVERSION OF POLICE DEPARTMENT VEHICLES

The Police Department requested a budget modification for replacement and conversion/up-fitting of eight patrol vehicles that have exceeded their useful life and need replacement. Staff researched available vehicles and options and determined the Ford Police Interceptor SUV is the best replacement choice for the Police Department's needs. Staff recommends the purchase of eight Ford Police Interceptor SUV's.

Action Taken: The City Council authorized the City Manager to amend a contract (Agreement # 1855-A) with 72 Hour LLC dba National Auto Fleet Group, in a form approved by the City Attorney, for the purchase of Police Department Vehicles through 72 Hour LLC dba National Auto Fleet Group; and authorized the City Manager to amend the contract (Agreement # 1967-AC) with West Coast Lights and Siren, in a form approved by the City Attorney, for the conversion/up-fitting of Police Department Vehicles through West Coast Lights and Siren.

Motion: Moved by Council Member Yiu and seconded by Council Member Chan, motion carried by the following vote:

Ayes: Council Members: Yiu, Chan, Liang, Lo
Noes: Council Members: None
Absent: Council Members: Sornoso
Abstain: Council Members: None

3D. AUTHORIZE THE CITY MANAGER TO EXECUTE LICENSE AGREEMENTS WITH NON-PROFIT YOUTH ATHLETIC ORGANIZATIONS FOR THEIR USAGE OF DESIGNATED STORAGE UNITS AND SNACK BARS IN CITY PARKS

The City of Monterey Park has a long history of providing the community with access to a variety of youth sports with the assistance of local non-profit organizations. These local non-profit organizations utilize City facilities to manage sports leagues, clinics and competitions focused on the development of young athletes. The City would like to continue working with the athletic organizations to provide recreational and competitive sports opportunities. To manage each of these sports the organizations store maintenance and athletic equipment that is housed in storage units located at each park for easy and consistent access. Some of the organizations also utilize designated snack bars to help raise funding to support their non-profit.

The City will continue to provide dedicated spaces for the storage units to be housed and maintain the area around each unit and provide access to designated snack bars for permitted use. Each organization will continue to be responsible for securely storing their equipment; maintaining active status and in good standing as a non-profit organization; and ensuring the site stays clean and in usable condition. The City is not responsible for the storage unit or its contents. Organizations operating a snack bar will be responsible for and in compliance with all County of Los Angeles Public Health Department's health and safety standards. Even though these organizations have been active for many years and have stored equipment in City parks, the City would like to establish a license agreement with each organization to document the usage of the spaces.

Staff is recommending City Council authorize the City Manager, or designee, to execute license agreements, in a form approved by the City Attorney to use designated storage units and snack bars in City parks.

Discussion: City Attorney Berger declared that Mayor Lo and Council Member Chan have a potential property-related conflict of interest on subject property, Garvey Ranch Park, and removed Garvey Ranch Park from consideration.

Action Taken: The City Council authorized the City Manager, or designee, to execute license agreements, in a form approved by the City Attorney with the Monterey Park Sports Club Baseball, Manta Ray Parents Association, MPK Baseball and Softball Inc, California Amateur Softball Association, and Social Elite

Soccer Club to utilize designated storage units and snack bars in City parks, as amended to remove Garvey Ranch from consideration due to potential property-related conflict of interest on subject property.

Motion: Moved by Council Member Chan and seconded by Council Member Yiu, motion carried by the following vote:

Ayes: Council Members: Yiu, Chan, Liang, Lo
Noes: Council Members: None
Absent: Council Members: Sornoso
Abstain: Council Members: None

3E. AWARD OF CONTRACT TO IBI GROUP FOR SPIRIT BUS FIXED-ROUTE TRANSIT SYSTEM STUDY

Staff recommends that the City Council award a Professional Services Agreement to IBI Group to assess the City's Spirit Bus transit system and to assist in the preparation of a Request for Proposals (RFP) to manage and operate the transit system. The Contract with IBI Group is for an amount not to exceed \$69,000.

Action Taken: The City Council authorized the City Manager to execute a Professional Services Agreement with IBI Group, in a form approved by the City Attorney, to assess the City's Fixed-Route Transit System in an amount not to exceed \$69,000.

Motion: Moved by Council Member Chan and seconded by Council Member Liang, motion carried by the following vote:

Ayes: Council Members: Yiu, Chan, Liang, Lo
Noes: Council Members: None
Absent: Council Members: Sornoso
Abstain: Council Members: None

3F. HIGHWAY SAFETY IMPROVEMENT PROJECT (HSIP) CYCLE 7 TRAFFIC SIGNAL IMPROVEMENTS PROJECT – AWARD OF CONTRACT

On December 1, 2021, The City Council adopted a resolution approving the design and plans for the HSIP Cycle 7 Traffic Signal Improvements Project and authorized the solicitation of bids. The deadline for the submittal of bids was February 8, 2022. Seven bids were received. Staff completed the review of the bids and recommends that the contract be awarded to PTM General Engineering Services, Inc in the amount of \$1,030,500. A 10% contingency of \$103,050 is requested for a total project cost of \$1,133,550. This project is currently funded by HSIP grant funds in the amount of \$832,500 and Measure R Funds in the amount of \$301,050 for a total of \$1,133,550.

CEQA (California Environmental Quality Act):

The proposed project is categorically exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to 14 California Code of Regulations §15301 as a Class 1 categorical exemption (Existing Facilities). The project results in minor alterations to existing public facilities involving no significant expansion of the existing use. The Project is not anticipated to have any significant impacts with regards to traffic, noise, air quality or water quality.

Action Taken: The City Council authorized the City Manager to execute a public works contract, in a form approved by the City Attorney, with PTM General Engineering Services, Inc., in the amount of \$1,030,500 for the HSIP Cycle 7 Traffic Signal Improvements Project, Specification No. 2021-004; and authorized the Director of Public Works to approve change orders and contingency up to \$103,050 (10%) of the contract amount, for a total project cost of \$1,133,550 on Consent Calendar.

3G. NOTICE OF COMPLETION FOR DEMOLITION & RECONSTRUCTION OF FIRE STATION 62 SPECIFICATION NO. 2019-004

Pursuant to City Council Resolution No. 11701, the Public Works Director recorded the Notice of Completion for the Demolition and Reconstruction of Fire Station 62 on December 22, 2021 (final recording date is January 21, 2022). The project is now complete, and the work was inspected and approved by the Building Official and City Engineer.

Action Taken: The City Council received and filed the Notice of Completion recorded by the Public Works Director on December 22, 2021, accepting the Demolition and Reconstruction of Fire Station 62 completed by Robert Clapper Construction Services, Inc. on Consent Calendar.

3H. COUNTY OF LOS ANGELES, AWARD OF MEASURE B FUNDS

The City of Monterey Park Fire Department staff applied for Measure B funds in 2021. Staff was notified by the Measure B Advisory Board (MBAB) on February 7, 2022, that both applications were recommended for funding. The total grant amount for the two proposed projects is \$110,601. A final determination was made by the Board on February 21, 2022. This one-time grant will be used to procure two monitor/defibrillators and one automated chest compression device. The equipment will replace dated units, currently on apparatuses.

Action Taken: The City Council received and filed the County of Los Angeles award of Measure B Funds report on Consent Calendar.

3I. 2019 STATE HOMELAND SECURITY GRANT PROGRAM UPDATE

The City received a total of \$106,444 in 2019 State Homeland Security Grant Program (2019 SHSP) funds and contingency or de-obligated funds for the Monterey Park Fire Department. The Department identified two projects, for specialized hydraulic tools, costing \$86,444 in total to be paid for by the 2019 SHSP. The tools are used in emergency circumstances to extract victims from vehicles. Currently, the Department does not possess the specialized equipment. Instead, firefighters must rely on more labor-intensive gear that can prolong victim extraction.

The 2019 SHSP performance period expired on February 28, 2022. Due to time constraints and the vendor purchasing process, staff procured the equipment in accordance with Section 9 of the Budget Resolution (Resolution No. 12251, adopted June 16, 2021). The alternative was to forfeit the purchase and return the \$86,444 to the County of Los Angeles for redistribution to another agency.

To obtain the best price for the purchase, staff solicited bids from the following companies: Diamondback Fire & Rescue Inc., L&N Curtis & sons, Inc., HURST, and AM KUS Rescue Systems (the manufacturer of the hydraulic tools). Staff was informed by AMKUS that the local AMKUS dealer for the City of Monterey Park is Diamondback Fire & Rescue Inc. The other two vendors are not suppliers and therefore did not provide bids. In an effort to secure another bid staff contacted The Fire Store; however, no response was received.

Action Taken: The City Council received and filed the 2019 State Homeland Security Grant Program Update report on Consent Calendar.

4. PUBLIC HEARING – None.

5. NEW BUSINESS

5A. FY 2021-2022 MID-YEAR FINANCIAL REPORT

The City's Mid-Year Report compares the revenues and expenditures occurring during the first six months of the fiscal year against budgeted amounts to determine appropriate adjustments; provides links between the City budget, the financial records, and the independent financial audit and; compares revenues earned and expenses made during the first six months of the Fiscal Year (FY) 2021-2022 against the FY 2020-2021 figures.

Action Taken: The City Council (1) received and filed the FY 2021-2022 Mid-Year Financial Report; (2) authorized the increase of Committed Catastrophic-Event by \$500,000 from \$4.34 million to \$4.84 million; and (3) authorized an additional budget appropriation of \$1,204,740 from various funds.

Motion: Moved by Council Member Liang and seconded by Council Member Chan, motion carried by the following vote:

Ayes: Council Members: Yiu, Chan, Liang, Lo
Noes: Council Members: None
Absent: Council Members: Sornoso
Abstain: Council Members: None

6. CITY COMMUNICATIONS (CITY COUNCIL)

Council Member Yiu reported that she was currently in Sacramento representing Monterey Park at the Contract Cities Association Legislative Tour.

Council Member Chan reported that he attended the grand opening of the Langley Center fitness expansion.

Council Member Liang reported that he attended the grand opening of the Langley Center fitness expansion.

Mayor Lo reported that he attended the grand opening of the Langley Center fitness expansion. He expressed solidarity with the people of Ukraine.

7. FUTURE AGENDA ITEMS

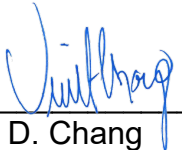
Mayor Lo proposed drafting a resolution in solidarity with the people of Ukraine.

8. CLOSED SESSION (IF REQUIRED; CITY ATTORNEY TO ANNOUNCE)

None.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 8:45 p.m.



Vincent D. Chang
City Clerk

Approved on March 16, 2022 at the Regular City Council Meeting