

**MINUTES  
MONTEREY PARK ENVIRONMENTAL COMMISSION  
REGULAR MEETING  
FEBRUARY 8, 2022**

The Environmental Commission of the City of Monterey Park held Regular Teleconference Meeting via Zoom on Tuesday, February 8, 2022 at 6:30 pm. The regular meeting was conducted pursuant to Government Code § 54953(e) as implemented by City Council Resolution Accordingly, Commissioners/Board Members were provided a meeting login number and conference call number and were not physically present at the City Hall Engineering Conference.

**PUBLIC PARTICIPATION**

In accordance with Government Code § 54953(e) and City Council resolution, remote public participation was allowed in the following ways:

Via Email

Public comment were accepted up to 24 hours before the meeting via email to [xtipan@montereypark.ca.gov](mailto:xtipan@montereypark.ca.gov) and, when feasible, read into the record during public comment. Written communications are limited to not more than 50 words.

Via Telephone

Public comment may be submitted via telephone during the meeting, before the close of public comment, by calling (888) 788-0099 or (877) 853-5247 and entering Zoom Meeting ID: 833 5721 8496 then press pound (#). When prompted to enter participation ID number press pound (#) again. If participants would like to make a public comment they will enter “\*9” then the Department of Public Works office will be notified and you will be in the rotation to make a public comment. Participants are encouraged to join the meeting 15 minutes before the start of the meeting. You may speak up to 5 minutes on Agenda item. Speakers will not be allowed to combine time. The Chair and Commissioner/Board Members may change the amount of time allowed for speakers. As part of the virtual meeting protocols, anonymous persons will not be allowed to provide public comment.

**Important Disclaimer** – When a participant calls in to join the meeting, their name and/or phone number will be visible to all participants. Note that all public meetings will be recorded.

**CALL TO ORDER:**

Public Works Director Frank Lopez called the meeting to order at 6:40 pm

**FLAG SALUTE :**

Public Works Director Frank Lopez led the flag salute.

**ROLL CALL:**

Public Works Director Frank Lopez called the roll:

**MISSION STATEMENT**

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

Board Members Present: Alice Chan, Danielle Sprague, Kathy Ko

**ALSO PRESENT:** Public Works Director Frank Lopez, Community Development Director Steve Sizemore, Principal Management Analyst Xochitl Tipan

**AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS – None.**

**ORAL AND WRITTEN COMMUNICATIONS – None**

**1. PRESENTATION**

**1-A. INTRODUCTION TO PRINCIPAL MANAGEMENT ANALYST XOCHITL TIPAN**

Public Works Director Frank Lopez introduced Principal Management Analyst Xochitl Tipan as the Commission's new staff liaison.

**1-B. STAFF UPDATES ON: CLIMATE ACTION PLAN, HOUSING ELEMENT, SR-710 METRO GRANT, STAGE 2 DROUGHT, AND BAN ON SINGLE USE PLASTICS**

Community Development Director Steve Sizemore was present and provided an update on the Housing Element and Climate Action plan. The City's 2021-2029 Housing Element was approved by City Council and is currently under review by the state for final certification. More information on what is included in the Housing Element can be found on the city website at <https://www.montereypark.ca.gov/527/Housing-Element-2021-2029>. The City will begin working on updating the Climate Action plan. Staff's efforts will begin by reviewing the existing plan, current programs and conducting community outreach to identify the community's needs. Outreach may include community surveys. Staff will also be reaching out to Commissions, including the Environmental Commission, for further input and participation in updating the plan.

Public Works Director Frank Lopez provided updates on the SR-710 Metro grant. On January 13, 2022 the City hosted a community meeting to provide updates on approved projects and potential modifications to project scopes. City Council previously approved four projects. The pending projects, including the Garvey Improvement Project, Parking Structures, and Monterey Pass Road Project, will be presented to Council for approval at the February 16<sup>th</sup> meeting.

On November 17, 2021 the City declared Stage 2 Drought which places certain water conservation measures throughout the City. The City has been conducting education and outreach to inform the community of restrictions, including specification on the types and times of irrigation allowed.

Staff provided a presentation on single-use food ware to City Council in November 2021. The legislation prohibits restaurants from offering single use utensils unless a customer requests them. Enforcement will begin on June 1<sup>st</sup>, 2022 by local health departments. Enforcement for the City of Monterey Park would fall under the

jurisdiction of the Los Angeles County Health Department. City will be conducting outreach and education to businesses and the community.

**2. CONSENT CALENDAR**

**2-A. APPROVAL OF MINUTES**

Approve the minutes from the regular meeting of August 10, 2021

**Action Taken:** The Environmental Commission approved the minutes from the regular meeting of August 10, 2021

**Motion:** Moved by Commissioner Ko and seconded by Commissioner Chan motion carried by the following vote:

Ayes: Commissioner: Alice Chan, Kathy Ko  
Noes: Commissioner: None  
Absent: Commissioner: None  
Abstain: Commissioner: Danielle Sprague

Approve the minutes from the regular meeting of January 11, 2022

**Action Taken:** The Environmental Commission approved the minutes from the regular meeting of January 11, 2022

**Motion:** Moved by Commissioner Sprague and seconded Commissioner Chan motion carried by the following vote:

Ayes: Commissioner: Alice Chan, Danielle Sprague  
Noes: Commissioner: None  
Absent: Commissioner: None  
Abstain: Commissioner: Kathy Ko

**3. OLD BUSINESS – None**

**4. NEW BUSINESS**

**4-A. APPOINT CHAIRPERSON AND VICE CHAIRPERSON**

With the departure of Chairperson Karl Wong, the Commission needed to appoint a new Chairperson. The Vice Chairperson position was also vacant. Commissioner Kathy Ko was elected as the Chairperson. Commissioner Alice Chan was elected as the Vice Chairperson.

**4-B. MONTEREY PARK EARTH DAY 2022 PLAN**

Commissioners discussed plans for 2022 Earth day celebration, including limitations due to Covid-19 social distancing guidelines. Chairperson Ko suggested collaborating with the Bruggemeyer Library for a virtual event. Commissioners also

discussed possibly incorporating outreach efforts for the Climate Action plan update as part of Earth Day efforts. Chairperson Ko would reach out to the library and Community Director Steve Sizemore and provide an update at the next meeting.

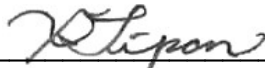
**5. FUTURE AGENDA ITEMS**

The Commission suggested that it discusses the following item at the next regular meeting:

- Earth Day 2022 Plan

**ADJOURNMENT**

There being no further business for consideration, the meeting was adjourned at 7:51 pm.



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Xochitl Tipan  
Principal Management Analyst

*Approved on March 8, 2022 at the regular meeting*