

**MONTEREY PARK ENVIRONMENTAL COMMISSION  
REGULAR MEETING MINUTES  
March 12, 2019**

The Environmental Commission of the City of Monterey Park held a Regular Meeting of the Commission in the Engineering Conference Room, located at 320 West Newmark Avenue in the City of Monterey Park, Tuesday, March 12, 2019 at 6:00 p.m.

**CALL TO ORDER:**

Chair Wong called the meeting to order at 6:15 p.m.

**FLAG SALUTE:**

Chair Wong led the flag salute.

**ROLL CALL:**

Chair Wong called the roll:

Commissioners Present: Karl Wong, Shirley Hwong, Sam Cheung, and Stephen Fong

Commissioners Absent: None

Youth Advisors Present: Athena Flores and Spencer Lin

Youth Advisors Absent: None

**ALSO PRESENT:** Civil Engineering Associate Vivian Chen (in attendance for Principal Management Analyst Bonnie Tam), PlanetSave President Stanley Lin, and Asian Pacific Islander Forward Movement Policy Consultant Lisa Thong

**AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS**

**ORAL AND WRITTEN COMMUNICATIONS**

**1. PRESENTATION**

**1-A. OATH OF OFFICE FOR NEW COMMISSIONER KATHY KO**

City Clerk Vincent Chang administered the oath of office for newly-appointed Commissioner Kathy Ko, followed by a presentation of a Certificate of Appointment. The commission handbook was given to Commissioner Ko.

**2. OLD BUSINESS**

**2-A. PLANNING OF EARTH DAY FESTIVAL 2019**

Chair Wong distributed a summary for *Earth Day Festival 2019 Preparations* and continued the event planning. Chair Wong confirmed that there will be 17 vendors for the festival and nine participants for the eco-summit co-hosted by PlanetSave that will provide educational presentations (cap at 10-15 minutes each) and science experiments towards community engagement. There will be approximately 20 student volunteers from Mark Keppel High School and 2-4 volunteers from Chair Wong. Volunteer coordinators will be Mark Keppel High School student

Hillary Tong and Youth Advisor Athena Flores. The Commission directed Civil Engineering Associate Chen to request Principal Management Analyst Tam to provide the Commission with volunteer liability waiver forms at next meeting. Chair Wong also requested Certificates of Recognition be given out to the volunteers. A request with the names of volunteers will be submitted to the City Manager's Office after the event.

Commissioner Cheung reported to the Commission that Costco can donate drinks and snack bars; however, it needs the City's Tax ID in order for the City to receive the donations. The Commission directed Civil Engineering Associate Chen to report this back to Principal Management Analyst Tam to be discussed at next meeting. The Commission also discussed pre-registration requirement on Eventbrite for bike ride and the distribution of Earth Day flyers at local elementary schools.

The Commission continued to discuss the logistics on the day of Earth Day Bike Ride and Festival. The Commissioners suggested that commissioners, staff liaison, and bike ride volunteers meeting at Barnes Park at 7 a.m. The bike ride booth will be stationed at Barnes Park across the street from Boys and Girls Club. The Challenge Ride will start at 8 a.m. and the Family Friendly Ride will start at 9 a.m. The volunteers will begin to set up the vendor tables at 9 a.m. while vendors will start coming in between 9:30 a.m. and 10 a.m. Two volunteers are needed to conduct foot traffic counts at the festival. The volunteers will help out throughout the event until the festival ends at 3 p.m.

### **3. NEW BUSINESS**

#### **3-A. APPROVAL OF MINUTES**

Approve the minutes from the regular meeting of January 8, 2019.

**Action Taken:** The Environmental Commission approved the minutes from the regular meeting of January 8, 2019.

**Motion:** Co-Chair Hwong moved to approve the January 8, 2019 minutes and Commissioner Cheung seconded, motion carried by the following vote:

Ayes:	Commissioners:	Hwong, Cheung, Wong, Fong
Noes:	Commissioners:	None
Abstain:	Commissioners:	None

### **4. COMMISSION COMMUNICATIONS**

PlanetSave President Stanley Lin spoke about an "Adopt a Computer" program by refurbishing old computers from USC and donating them to reduce E-waste. Commissioner Cheung stated that he could contact *Cascades* newspaper to

advertise the donated computers and that Langley Center might be interested in accepting these refurbished computers.

**ADJOURNMENT**

There being no further business for consideration, the meeting was adjourned at 8:50 p.m.



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Bonnie Tam  
Staff Liaison to the Environmental Commission  
City of Monterey Park

*Approved on April 9, 2019 at the Environmental Commission regular meeting*