

**CITY COUNCIL OF MONTEREY PARK
AGENDA**

SPECIAL MEETING

NOTE THAT THIS MEETING WILL BE CONDUCTED PURSUANT TO SECTION 3 OF EXECUTIVE ORDER NO. N-29-20 ISSUED BY GOVERNOR NEWSOM ON MARCH 17, 2020.

ACCORDINGLY, COUNCILMEMBERS WILL BE PROVIDED WITH A MEETING LOGIN NUMBER AND CONFERENCE CALL NUMBER; THEY WILL NOT BE PHYSICALLY PRESENT AT COUNCIL CHAMBERS.

PURSUANT TO THE GOVERNOR'S ORDER, THE PUBLIC MAY PROVIDE PUBLIC COMMENT UTILIZING THE METHODS SET FORTH BELOW.

NOTE THAT CITY HALL IS CURRENTLY CLOSED TO THE PUBLIC. YOU WILL NOT BE ADMITTED TO CITY HALL.

**Thursday
June 11, 2020
Special Meeting at 5:30 p.m.**

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community.

Documents related to an Agenda item are available to the public in the City Clerk's Office located at 320 West Newmark Avenue, Monterey Park, CA 91754, during normal business hours and the City's website at <http://www.montereypark.ca.gov/AgendaCenter/City-Council-17>.

PUBLIC COMMENTS ON AGENDA ITEMS

You may speak up to 5 minutes on Agenda item. You may combine up to 2 minutes of time with another person's speaking. No person may speak more than a total of 10 minutes. The Mayor and City Council may change the amount of time allowed for speakers.

PUBLIC PARTICIPATION

In accordance with Executive Order No. N-29-20 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed in the following ways:

Participants are encouraged to join the meeting 30 minutes before the start of the meeting.

Public comment will be accepted via email to mpclerk@montereypark.ca.gov during the meeting, before the close of public comment, and read into the record during public comment, when feasible. We request that written communications be limited to not more than 50 words.

Monterey Park City Council Agenda, June 11, 2020 - Page 2

Public comment may be submitted via telephone during the meeting, before the close of public comment, by calling [888-788-0099](tel:888-788-0099) or [877-853-5247](tel:877-853-5247) and entering Zoom Meeting ID: [99723992320](https://zoom.us/j/99723992320) then press pound (#). When prompted to enter participation ID number press pound (#) again. If participants would like to make a public comment they will enter “*9” then the Clerk’s office will be notified and you will be in the rotation to make a public comment.

The Special Meeting will not be televised on the city’s cable channel MPKTV (AT&T U-verse, channel 99 or Charter Communications, channel 182) or by visiting the city’s website at <http://www.montereypark.ca.gov/133/City-Council-Meeting-Videos>.

Important Disclaimer – When a participant calls in to join the meeting, their name and/or phone number will be visible to all participants. Note that all public meetings will be recorded.

CALL TO ORDER

Mayor

ROLL CALL

Peter Chan, Hans Liang, Henry Lo, Fred Sornoso, Yvonne Yiu

PUBLIC COMMUNICATIONS. Pursuant to Government Code Section 54954.3(a), the public may address the City Council only on matters listed on the Agenda. Those wishing to speak on an agenda item must utilize one of the methods listed above. No other public comment will be accepted. Attempts to provide comment at times not designated on the agenda may result in the City dropping you from the meeting.

ORAL AND WRITTEN COMMUNICATIONS

[1.] NEW BUSINESS

1. APPOINTMENT TO THE LIBRARY BOARD OF TRUSTEES

It is recommended that the City Council:

- (1) Consider appointing one individual to fill the vacancy on the Library Board of Trustees; and
- (2) Take such additional, related, action that may be desirable.

ADJOURN



City Council Staff Report

DATE: June 11, 2020

AGENDA ITEM NO: 1

TO: The Honorable Mayor and City Council
FROM: Diana Garcia, City Librarian
SUBJECT: Appointment to the Library Board of Trustees

RECOMMENDATION:

It is recommended that the City Council:

1. Consider appointing one individual to fill the vacancy on the Library Board of Trustees; and
2. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

Membership on the City's Public Library Board of Trustees ("Library Board") are by appointment of the City Council. Members appointed to the City's Library Board serve a term of three years¹; at the end of each term, the City Council may opt to either replace or reappoint members. Members cannot serve more than two consecutive terms². It is recommended that the City Council consider appointing one individual to fill the vacancy on the Library Board.

BACKGROUND & DISCUSSION:

The Library Board is an administrative body established pursuant to the California Education Code and Monterey Park Municipal Code ("MPMC"). The Library Board is responsible for administering the Monterey Park Bruggemeyer Library as well as all library trust funds received by gift, bequest or devise.

MPMC Chapter 2.80 regulates the Library Board (in addition to applicable California law). Specifically, Education Code § 18910 provides that:

"[t]he public library shall be managed by a board of library trustees, consisting of five members, to be appointed by the mayor ... with the consent of the legislative body of the municipality."

This is reflected in MPMC § 2.80.020 which provides that:

¹ Pursuant to Education Code § 18911

² Ordinance Nos. 2156 and 1880

"[t]here is created and established a board of library trustees consisting of five members appointed by the mayor with the approval of the city council."

Pursuant to Education Code Section 18911, the term of office for a trustee is three years; and no person may serve more than two consecutive terms as a member of the board (see Ordinance Nos. 2156 and 1880).

There is one vacancy the Library Board, which was advertised of Trustees. In response, the City Clerk's office received three applications from residents interested in serving on the Library Board: Jennifer Tang, Edmund Choi and Daisy Liu. It is recommended that the City Council consider appointing one of these three individual to fill the vacancy on the Library Board.

FISCAL IMPACT:

None.

Respectfully submitted by:



Diana Garcia
City Librarian

Approved by:



for Ron Bow
City Manager

Reviewed by:



Natalie C. Karpeles
Deputy City Attorney

ATTACHMENT:

1. Attachment 1: Applications

ATTACHMENT 1

Applications



CITY OF MONTEREY PARK

320 West Newmark Ave.
Monterey Park, CA 91754
(626) 307-1362
www.montereypark.ca.gov

CITY CLERK OFFICE

2020 APR 16 P 4: 02

**Application for Civic Service
City Commissions/Boards/Committees**

CITY OF MONTEREY PARK

The Monterey Park City Council seeks citizens to serve on duly constituted Boards, Commissions, and Committees to assist and advise City Council on specific assigned matters. No citizen may serve on more than one standing Board, Commission, or Committee at one time. Applications will be kept on file for one (1) year from the date received. For certain boards, annual residency verification is required in accordance to MPMC 2.82. This is a public document and is subject to disclosure. Please return completed application **and** proof of residency (if required) to the City Clerk's office in person, by mail or email at mpclerk@montereypark.ca.gov.

Name Edmond K Choi

Commission/Committee or Board on which you want to serve (You may list more than one)

1) Board of Trustees for the Monterey Park Bruggemeyer Library

2) _____ 4) _____

Home Address 2048 Durango Dr City Monterey Park

Zip Code 91754 If resident of the City of Monterey Park, how long? Yes, 40+ years

E-Mail Address Superstar.ed@gmail.com Telephone 3236314088

Occupation Upcoming business owner

Business Name Native Born USA Art Studio

Business Address n/a

Zip Code n/a Telephone n/a

Have you ever been convicted of a felony? Yes No

If so, please state the nature of offense, state and disposition on a separate sheet of paper. Convictions will not necessarily result in automatic disqualification, however, failure to give complete and accurate information may be grounds for rejection and/or removal from office.

Prior Community Involvement/Activities

~~Have volunteered over 300 times at non-profits throughout Los Angeles County and Orange County events. Main interests are Information Technology & Entertainment~~

CITY OF MONTEREY PARK – Application for Civic Service
City Commissions/Boards/Committees

Name Edmond K Choi

Provide a brief review of your background, qualifications, education and your interest in serving the City

My background includes working as an entertainment executive with information technology skills. I'm from Oxford University. I like to see what I can do for the city.

References: List two.

Name None

Address _____

Telephone _____

Name None

Address _____

Telephone _____

I declare under penalty of perjury, under the laws of the State of California, that all statements contained in this application and any accompanying documents is true and correct, with full knowledge that all statements made in this application are subject to investigation and that any false or dishonest answer to any question may be grounds for denial or subsequent revocation of commission.

I further acknowledge that information contained in this application is a public record and may be subject to disclosure and I may be required to file a Statement of Economic Interests Form (Form 700).

Signature Edmond k choi Date 4/11/2020

For office use only

I certified that proof of residency was verified in accordance to MPMC 2.82. I declare under penalty of perjury that the forgoing is true and correct.

Proof of residency: Name: Edmond choi

Government Issued ID

Utility Bill

Voter Registration

Other _____

Signature [Handwritten Signature] Date 4/16/2020

1. Why are you interested in serving on the Monterey Park Bruggemeyer Library Board of Trustees?

I'm interested in serving on the Monterey Park Bruggemeyer Library Board of Trustees because I like to make a difference in our community by understanding the needs of the citizens at the library and concerns that people may have that may change their lives to be better.

2. Tell us about your prior volunteer service and/or experience serving on a Board.

I have volunteered over 250-300 non-profits over Los Angeles County and Orange County throughout my life. Many non-profit events needed volunteers for a one day help and I decided to help out.

3. What do you see as the role of the Board of Trustees in the community?

I see that the Board of Trustees in the community is to learn about the community's concerns for library materials, hours, devices to help the citizens improve for the better.

4. How will you advocate for the interests of the library and its patrons?

I will help the library patrons understand what the library have to offer and understand the needs of the library and help library patrons get job done.

5. What are the characteristics of an effective Board member?

An effective Board member is to understand other Board members at the meetings. Board members need to understand the library system, the employees, the library patrons, the community, etc.

6. How can the Library Board of Trustees support and work with the Friends of the Library and the Library Foundation?

The Library Board of Trustees can support the Friends of the Library by buying books at the library which I have already done. The Library Board of Trustees can help sell tickets to the Library Foundation events to help them make money.

Sincerely,

Edmond Choi



CITY OF MONTEREY PARK

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CITY CLERK OFFICE

**Application for Civic Service
City Commissions/Boards/Committees**

2020 APR 17 A 10:28

The Monterey Park City Council seeks citizens to serve on duly constituted Boards, Commissions, and Committees to assist and advise City Council on specific assigned matters. No citizen may serve on more than one standing Board, Commission, or Committee at one time. Applications will be kept on file for one (1) year from the date received. For certain boards, annual residency verification is required in accordance to MPMC 2.82. This is a public document and is subject to disclosure. Please return completed application and proof of residency (if required) to the City Clerk's office in person, by mail or email at mpclerk@montereypark.ca.gov.

Name Daisy Liu

Commission/Committee or Board on which you want to serve (You may list more than one)

- 1) Library Board of Trustees 3) _____
- 2) _____ 4) _____

Home Address 1590 Fulton Avenue City Monterey Park

Zip Code 91755 If resident of the City of Monterey Park, how long? 36 years

E-Mail Address dliu1590@yahoo.com Telephone 310-505-8326

Occupation Retiree

Business Name _____

Business Address _____

Zip Code _____ Telephone _____

Have you ever been convicted of a felony? Yes No

If so, please state the nature of offense, state and disposition on a separate sheet of paper. Convictions will not necessarily result in automatic disqualification, however, failure to give complete and accurate information may be grounds for rejection and/or removal from office.

Prior Community Involvement/Activities

- * Trained and volunteered as a MPCP officer
- * Translated city related Chinese newspaper articles to English for city manager
- * Volunteered as a patient liason at Garfield Medical Center
- * Renovated houses for Habitat for Humanity
- * Volunteering as a LAMP tutor since 2009. Awarded 2015 Tutor of the Year.
- * Prepared and served meals to homeless people at a church

CITY OF MONTEREY PARK – Application for Civic Service
City Commissions/Boards/Committees

Name Daisy Liu

Provide a brief review of your background, qualifications, education and your interest in serving the City

* Hold a master degree in Economics

* Retired as a VP - Asset Management for a publicly traded company

* Knowledgeable in budget oversight, goals/objectives review, P&P evaluations, etc.

* Outgoing personality; civic minded; thoughtful team player

* Committed to promote highest and best utilization of city resources, such as library services

References: List two.

Name Mary Pat Dodson

Address 318 S. Ramona Ave., Monterey Park, CA

Telephone 626-387-9065

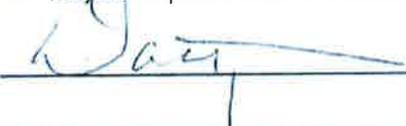
Name Dave Smith

Address 2221 Rosecrans Ave., Suite 100, El Segundo

Telephone 310-600-2344

I declare under penalty of perjury, under the laws of the State of California, that all statements contained in this application and any accompanying documents is true and correct, with full knowledge that all statements made in this application are subject to investigation and that any false or dishonest answer to any question may be grounds for denial or subsequent revocation of commission.

I further acknowledge that information contained in this application is a public record and may be subject to disclosure and I may be required to file a Statement of Economic Interests Form (Form 700).

Signature 

Date

April 16, 2020

For office use only

I certified that proof of residency was verified in accordance to MPMC 2.82. I declare under penalty of perjury that the forgoing is true and correct.

Proof of residency: Name: Daisy Liu

Government Issued ID

Utility Bill

Voter Registration

Other _____

Signature 

Date

4/17/2020

1. Why are you interested in serving on the Monterey Park Bruggemeyer Library Board of Trustees?

I have been a tutor for LAMP literacy program since 2009, teaching weekly ESL Conversation as well ESL Book Club classes. During the lockdown, the Book Club continues virtually every Sunday. As a result of a recent unanimous vote, the Book Club is advancing to our 3rd book through the summer without taking the usual summer break.

The chance to sit on the Board affords me the opportunity to expand my passion for and commitment to serve library's broad missions; moreover, being a newly minted retiree I have a lot of energy and time to dedicate to the job.

Dear Library Board of Trustee Candidates,

Thank you for your interest in serving on the Monterey Park Library Board of Trustees.

As a part of the interview process, please email your answers to the following questions to dgarcia@montereypark.ca.gov no later than 5:00 p.m. on Friday, June 5, 2020. Your answers

will help the Monterey Park City Council in their selection process, and will be published in the agenda packet.

Please feel free to reach out to me with any questions you have about the position.

- Diana Garcia

1. Why are you interested in serving on the Monterey Park Bruggemeyer Library Board of Trustees?
2. Tell us about your prior volunteer service and/or experience serving on a Board

Dear Library Board of Trustee Candidates,

Thank you for your interest in serving on the Monterey Park Library Board of Trustees.

As a part of the interview process, please email your answers to the following questions to dgarcia@montereypark.ca.gov no later than 5:00 p.m. on Friday, June 5, 2020. Your answers

will help the Monterey Park City Council in their selection process, and will be published in the agenda packet.

Please feel free to reach out to me with any questions you have about the position.

- Diana Garcia

1. Why are you interested in serving on the Monterey Park Bruggemeyer Library Board of Trustees?
2. Tell us about your prior volunteer service and/or experience serving on a Board

I am always interested in community give-back activities - in addition to being an active tutor for LAMP, prior community services include briefly volunteered as a MPCP officer and a patient liaison at Garfield hospital; served as a translator for the City Manager; volunteered as a team member renovating houses under local chapter of Habitat for Humanity; picked up trash at the beach as well as a financial supporter of Save the Whales charity group; volunteered at a church preparing and serving meals to needy people.

3. What do you see as the role of the Board of Trustees in the community?

To my understanding, by reviewing the job description, a trustee's role is to act as a library liaison with city residents and City Council focusing on ensuring (1) the continuing flow of information; (2) the effectiveness of the overall library operation and adequate implementation of rules, regulations and by laws; (3) advocating for the library in the community; (4) as needed basis, advising the City Council library related matters.

4. How will you advocate for the interests of the library and its patrons?

——> first, develop deep and full understanding of the library services and their values to the community (through orientation and by visiting the library and using its services often)

——> promote the library at all times; participate in public functions and meetings

——> cultivate rapport with the community including a concerned awareness of diverse social and economic conditions, needs and interest across all segments of the community

——> remove barriers for patrons and enhance patron's experience whenever possible - such as eliminating fines and fees for children's materials; offering child care service, either directly or thru 3rd party, within the library, etc.

5. What are the characteristics of an effective Board member?

——> open minded, ability to listen and work cooperatively with others

——> leadership skills, experience and knowledge; attention to details

——> readiness and willingness to devote quality time and energy to the position

——> sound judgement, a sense of fiscal responsibility, legal understanding and political awareness

6. How can the Library Board of Trustees support and work with the Friends of the Library (“FOL”) and Library Foundation (“LF”)?

——> recognize both groups are independent and autonomous organizations sharing the common goal of library enrichment

——> actively support and participate, fund raising functions or library volunteer recruit efforts

——> invite and welcome both or one of the groups to join board meetings, especially when discussing issues that may be of interest to them; the Board values and encourages input and opinions from both groups

——> to aid LF and/or FOL in their fund raising efforts, the Board may consider provide a “wish list” of projects/programs not included in the budget



CITY OF MONTEREY PARK

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CITY CLERK OFFICE

2020 APR 16 P 4:02

**Application for Civic Service
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Name Jennifer Love Tang

Commission/Committee or Board on which you want to serve (You may list more than one)

1) Library Board of Trustees 3) _____

2) _____ 4) _____

Home Address 321 De La Fuente St City Monterey Park

Zip Code 91754 If resident of the City of Monterey Park, how long? 21 years

E-Mail Address salutjennifer@gmail.com Telephone 626-808-5761

Occupation High School English Teacher

Business Name Alliance College-Ready Public Schools

Business Address Bloomfield High School, 7907 Santa Fe Ave. Huntington Park, CA

Zip Code 90255 Telephone (323) 537-2060

Have you ever been convicted of a felony? Yes No

If so, please state the nature of offense, state and disposition on a separate sheet of paper. Convictions will not necessarily result in automatic disqualification, however, failure to give complete and accurate information may be grounds for rejection and/or removal from office.

Prior Community Involvement/Activities

I have been a resident of Monterey Park since I was 10 years old and have the honor of volunteering in various capacities.

As a student, I volunteered at the City of Monterey Park under Mr. Dan Costley. I supported events operations, through making phone calls, preparing materials, and filing paperwork. As an adult, I am active as a community organizer.

Currently, I am VP of the Monterey Park Demoratic Club, co-founder of the grassroots organization 626 Progressives, and advocate for causes related to environmental justice, housing for vulnerable communities, and educational equity.

I recently ran a grassroots campaign for city council, and during the pandemic, I organize food donations & senior check-ins.

CITY OF MONTEREY PARK – Application for Civic Service
City Commissions/Boards/Committees

Name Jennifer Love Tang

Provide a brief review of your background, qualifications, education and your interest in serving the City
Serving the city is deeply important to me because I want to ensure that we are ready for the challenges of the 21st century,
while ensuring we are building systems that are equitable and inclusive of all members of our community. I have worked in
education for over 10 years. I am currently a high school English teacher, and have also worked developing programs
and educational video games in the private sector. The Bruggemeyer Library was my 2nd home during my teenage years
and I want to ensure it continues to be a vital resource to Monterey Park for generations to come.

References: List two.

Name Barbara Ngai

Address 206 S Alhambra Ave Monterey Park CA 91755

Telephone 626-759-4548

Name Christopher Membribes

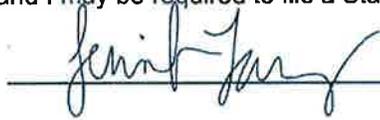
Address 8620 Amsdell Ave. Whittier CA 90605

Telephone 310-755-5354

I declare under penalty of perjury, under the laws of the State of California, that all statements contained in this application and any accompanying documents is true and correct, with full knowledge that all statements made in this application are subject to investigation and that any false or dishonest answer to any question may be grounds for denial or subsequent revocation of commission.

I further acknowledge that information contained in this application is a public record and may be subject to disclosure and I may be required to file a Statement of Economic Interests Form (Form 700).

Signature



Date

4/15/2020

For office use only

I certified that proof of residency was verified in accordance to MPMC 2.82. I declare under penalty of perjury that the forgoing is true and correct.

Proof of residency: Name: Jennife L. Tang

Government Issued ID

Utility Bill

Voter Registration

Other _____

Signature



Date

4/16/2020

Friday, June 5, 2020

Honorable Mayor Liang, Mayor Pro-tem Chan, and Councilmembers:

Thank you for your consideration of my application for the Library Board of Trustees. If selected, I would be honored to serve the Monterey Park Bruggemeyer Library, an institutional pillar in our community.

Below you will find my answers to questions provided by City Librarian Diana Garcia.

Sincerely,

Jennifer Love Tang

1. Why are you interested in serving on the Monterey Park Bruggemeyer Library Board of Trustees?

Whenever I patronize the Library, I see two things without fail: a parent checking out a *gigantic* stack of books for their small child, and groups of teenagers hanging out in a safe space. I am interested in serving on the Library Board of Trustees because I was that small child, I was that teenager, and I want to ensure our Library has the oversight and advocacy it needs to serve our community for generations to come.

In my professional life, I am an English teacher. I am an expert in literacy, literature, and English-Learner education. I am also well-versed in social justice work, and since public libraries are a democratic equalizer (and the only place left in society where one can go without the expectation of having to pay money), I want to bring that lens to the board.

2. Tell us about your prior volunteer service and/or experience serving on a Board.

I currently serve as Vice President on the boards of the Monterey Park Democratic Club and the National Women's Political Caucus of the San Gabriel Valley. In these roles, I develop and coordinate programming for each organization on a monthly basis, as well as manage digital communication. Last year I organized a film screening at the Library for MPDC and recently our MPDC board raised \$1250 for scholarships.

During the Covid-19 crisis, I volunteered by coordinating food bank donations to the American Legion and the Alhambra Teachers Association, helped organize a Mothers' Day free meal pick up, and assisted in creating a mutual-aid network for individuals facing housing insecurity or job loss.

In the past, I have volunteered to help high school students with college essays and coach youth on job interviews. I have participated in Mark Keppel High School's Career Day and various local neighborhood cleanups. Many moons ago, I was a regular volunteer under Mr. Costley in the Monterey Park City Hall.

3. What do you see as the role of the Board of Trustees in the community?

Because the Board of Trustees are community members themselves, I see their job as an intermediary between the Library and the community, so that the Library continues to effectively serve the needs of its patrons.

Current and past Board Members have done a great job of this. For instance, Mr. Dave Barron uses his media platforms to promote the good work happening at the Library, such as 3D printing PPE for medical workers and library staff checking in on senior citizens during the Covid-19 crisis. Mr. Andy Yam has advocated for services for undocumented immigrants at the Library. These are just a few examples of the good work the Board and Library have already done, and I hope to build on them.

4. How will you advocate for the interests of the library and its patrons?

As a community organizer, I can easily engage with residents online and in-person (from a safe social distance, out in the neighborhood). I hope to utilize my organizing skills to elevate the needs of Library patrons. Their needs should be heard and valued.

I have also been a library patron for many years (especially now that I am boycotting Amazon whenever possible) and that firsthand experience is crucial in advocating for library patrons.

I also hope to push the boundaries around what our Library can offer and find innovative ways further bring the institution into the 21st century.

5. What are the characteristics of an effective Board member?

I understand that Board positions can and should be grueling work. I understand it requires reading and thoroughly understanding what some may consider mundane - agendas, minutes, budgets, proposals, public correspondence. I did not apply for this position for a title or recognition. I did so because I want to help ensure our Library has long-term staying power. That means using oversight to ensure a healthy and sustainable budget. That means reacting to the changing needs of patrons. That means being an active board member putting in the work.

6. How can the Library Board of Trustees support and work with the Friends of the Library and the Library Foundation?

All three of these bodies work in harmony. The Board should support the Friends of the Library and the Library Foundation by actively promoting and attending fundraisers, helping to recruit volunteers, and generally working in coordination to ensure all programs are successful.