

**BUSINESS IMPROVEMENT DISTRICT ADVISORY COMMITTEE
OF MONTEREY PARK
AGENDA**

Special Meeting

**City of Monterey Park
320 W. Newmark Avenue; Monterey Park, CA 91754
Second Floor – Room 251**

**Monday September 9, 2019
1:00 p.m.**

MISSION STATEMENT

**The mission of the City of Monterey Park is to provide excellent services
to enhance the quality of life for our entire community.**

Documents related to an Agenda item are available to the public in the **Community & Economic Development Department** located at **320 W. Newmark Avenue**, Monterey Park, CA 91754, during normal business hours and the City's website at www.montereypark.ca.gov.

PUBLIC COMMENTS ON AGENDA ITEMS

You may speak up to 5 minutes on Agenda item. You may combine up to 2 minutes of time with another person's speaking. No person may speak more than a total of 10 minutes. The Commission Chair and Commissioners may change the amount of time allowed for speakers.

Per the Americans with Disabilities Act, if you need special assistance to participate in this meeting please call City Hall at (626) 307-1359 for reasonable accommodation at least 24 hours before a meeting. Council Chambers are wheelchair accessible.

**CALL TO ORDER
ROLL CALL**

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

PUBLIC COMMUNICATIONS (Related to Items NOT on the Agenda). While all comments are welcome, the Brown Act does not allow the Commission to take action on any item not on the agenda. The Commission may briefly respond to comments after Public Communications is closed. Persons may, in addition to any other matter within the Commission's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered.

ORAL AND WRITTEN COMMUNICATIONS

[1.] PRESENTATIONS - None.

[2.] CITY OF MONTEREY PARK- CONSENT CALENDAR - None.

[3.] APPROVAL OF MINUTES

It is recommended that the BIDAC:

1. Approve the Minutes from the July 18, 2019 regular meeting.
2. Take such additional, related, action that may be desirable.

[4.] OLD BUSINESS – Clarification on the 2019 Fee Increase

[5.] NEW BUSINESS

5-A None

[6.] COMMISSION COMMUNICATIONS

ADJOURN



BIDAC Staff Report

DATE: September 9, 2019

AGENDA ITEM NO: 3-A

TO: Business Improvement District Advisory Committee (BIDAC)
FROM: Donna Ramirez, Economic Development Specialist
SUBJECT: Approval of Minutes: Minutes of the July 18, 2019 regular meeting.

RECOMMENDATION:

It is recommended that the BIDAC:

1. Approve the Minutes of July 18, 2019.
2. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

Approval of minutes from the July 18, 2019 regular meeting.

BACKGROUND:

Minutes of the July 18, 2019 meeting are attached for review and approval by the BIDAC.

FISCAL IMPACT:

N/A

Respectfully submitted by:

Handwritten signature of Thomas Welch in black ink.

Thomas Welch
Economic Development Project
Manager

Prepared by:

Handwritten signature of Donna Ramirez in black ink.

Donna Ramirez
Economic Development
Specialist

ATTACHMENT(S):

1. Minutes of July 18, 2019

ATTACHMENT 1

Minutes of July 18, 2019

**MINUTES
MONTEREY PARK BUSINESS IMPROVEMENT
DISTRICT ADVISORY COMMITTEE
Regular Meeting
July 18, 2019**

The Business Improvement District Advisory Committee (BIDAC) of the City of Monterey Park held a Regular Meeting of the Committee in Conference Room 251, located at 320 W. Newmark Avenue in the City of Monterey Park, Wednesday, July 18, 2019 at 3:00 p.m.

CALL TO ORDER: Commissioner Johnny Thompson called the meeting to order at 3:14 p.m.

ROLL CALL:

Economic Development Specialist Donna Ramirez called the roll:

Commissioners Present: Johnny Thompson, Gene Jeng, Jessy Li, Josephine Louie,
Darren Inouye

Commissioners Absent: None

ALSO PRESENT: Economic Development Specialist Donna Ramirez

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL AND WRITTEN COMMUNICATIONS

None.

1. PRESENTATION

1-A. OATH OF OFFICE FOR NEW COMMISSIONER DARREN INOUYE

City Clerk Vincent Chang administered the oath of office for newly-appointed Commissioner Darren Inouye, followed by a presentation of a Certificate of Appointment.

2. CONSENT CALENDAR

None.

3. APPROVAL OF MINUTES

None.

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4. OLD BUSINESS

4A. DISCUSSION ON BANNERS

The BIDAC discussed the possibility of placing banners in the Business Improvement District No.1 (BID). They evaluated the cost factor associated with the continuation of the janitorial services and the manufacture and installation of banners.

4-B. DISCUSSION ON CHRYSALIS ENTERPRISES

The BIDAC discussed the services provided to the BID by Chrysalis Enterprises.

Commissioner Thompson stated that he will call Chrysalis and let them know what areas are not being cleaned properly.

The BIDAC also discussed ideas such as adding a no smoking Ordinance to the BID area, removal of the trash cans and planters, going to bid for Janitorial services, and the possibility of asking the city to split the cost of the janitorial services since the services include the cleaning of a city parking lot.

The BIDAC directed Economic Development Specialist Ramirez to get a new estimate from Chrysalis Enterprise with the removal of the services to the City's parking lot and bring it back to the BIDAC.

5. NEW BUSINESS

5-A. DISCUSSION ON MEETING WITH THE ECONOMIC DEVELOPMENT ADVISORY COMMITTEE (EDAC)

Recommendation: The BIDAC will discuss arranging a meeting with the EDAC in August 2019.

Action taken: No discussion was made for this item.

6. COMMISSION COMMUNICATIONS

None.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 4:44 p.m.

Donna Ramirez
Economic Development Specialist