

**RECREATION AND PARKS COMMISSION OF MONTEREY PARK  
AGENDA**

**REGULAR MEETING  
COUNCIL CHAMBER, CITY HALL  
320 W. NEWMARK AVE. MONTEREY PARK, CA 91754  
6:00 PM  
Monday, April 1, 2019**

**MISSION STATEMENT**

**The mission of the City of Monterey Park is to provide excellent services  
to enhance the quality of life for our entire community.**

Documents related to an Agenda item are available to the public in the **Recreation and Community Services Department** located at 320 W. Newmark Ave, Monterey Park, CA 91754, during normal business hours and the City's website at [www.montereypark.ca.gov](http://www.montereypark.ca.gov).

**PUBLIC COMMENTS ON AGENDA ITEMS**

You may speak up to 5 minutes on Agenda item. You may combine up to 2 minutes of time with another person's speaking. No person may speak more than a total of 7 minutes. The Commission Chair and Commissioners may change the amount of time allowed for speakers.

Per the Americans with Disabilities Act, if you need special assistance to participate in this meeting please call City Hall at (626) 307-1359 for reasonable accommodation at least 24 hours before a meeting. Council Chambers are wheelchair accessible.

**CALL TO ORDER**

**FLAG SALUTE**

**ROLL CALL – PAUL LEE, BRYANT YANG, PHILIP CHANG, DAVID KWOK, AND GARY LAU**

**AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS**

**PUBLIC COMMUNICATIONS (Related to Items NOT on the Agenda).** While all comments are welcome, the Brown Act does not allow the Commission to take action on any item not on the agenda. The Commission may briefly respond to comments after Public Communications is closed. Persons may, in addition to any other matter within the Commission's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered.

**ORAL AND WRITTEN COMMUNICATIONS**

**[1.] PRESENTATIONS**

**[2.] OLD BUSINESS**

**2-A. MPK Night at the Ball Park – Discussion**

**2-B. Major League Eating (MLE) – Competitive Food Eating at the Lunar New Year Event - Discussion**

**[3.] NEW BUSINESS**

**3-A. Recreation and Parks Commission Minutes**

It is recommended that the Recreation and Parks Commission

- (1) Approve the minutes for the regular meeting of March 4, 2019; and
- (2) Take such additional, related, action that may be desirable.

**3-B. Pickleball - Discussion**

**3-D. Alhambra Unified School District – Representative Report**

**3-E. Staff's Status Report**

**[4.] COMMISSION COMMUNICATIONS AND COMMISSIONER AND AGENCY MATTER –  
PARK CONDITIONS / STATUS**

**ADJOURN**



# RECREATION AND PARKS Commission Staff Report

**DATE:** April 1, 2019

**AGENDA ITEM NO:** 3-A

**TO:** Recreation and Parks Commission  
**FROM:** Inez Alvarez, Director of Recreation and Community Services  
**SUBJECT:** RECREATION AND PARKS COMMISSION MINUTES

**RECOMMENDATION:**

It is recommended that the Recreation and Parks Commission:

- (1) Approve the minutes for the regular meeting of March 4, 2019; and
- (2) Take such additional, related, action that may be desirable.

**EXECUTIVE SUMMARY:**

None.

**BACKGROUND:**

None.

**FISCAL IMPACT:**

None.

**Respectfully submitted by:**

A handwritten signature in blue ink, appearing to read "Inez Alvarez".

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Inez Alvarez  
Director of Recreation & Community Services

Attachment:

1. Recreation and Parks Commission Minutes

**MINUTES**  
**MONTEREY PARK RECREATION AND PARKS COMMISSION**  
**Regular Meeting**  
**Monday, March 4, 2019**

The Recreation and Parks Commission of the City of Monterey Park held a Meeting of the Commission in the City Council Chambers, located at 320 West Newmark Avenue in the City of Monterey Park on Monday, March 4, 2019 at 6:00 p.m.

**CALL TO ORDER:**

Commissioner Yang called the meeting to order at 6:07 p.m.

**FLAG SALUTE:**

**ROLL CALL:** David Kwok, Bryant Yang, and Gary Lau

**ABSENT:** Philip Chang, Paul Duke Lee

**AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS**

**ORAL AND WRITTEN COMMUNICATIONS**

**Oral Communications** - None

1. **PRESENTATIONS** - None
2. **OLD BUSINESS** - All items for Discussion only

**2-A. MPK Night at the Ball Park**

Director Alvarez reminded the Commission that the tentative dates for MPK Night at the Ball Park are either June 22 or August 3. The Commission was informed that on either date there is a promotional giveaway offered. Director Alvarez explained to the Commission that once a date was selected, the MPK Night at the Ball Park would be advertised in the May issue of the Cascades. The Commission agreed to authorize staff to proceed with purchasing game tickets for June 22.

**2-B. Donation Letter**

Director Alvarez presented a draft donation letter to utilize when requesting donations for upcoming events. Commissioner Lau inquired about adding a range of dollar amounts to the sponsorship levels. Commissioner Yang suggested adding language to encourage potential sponsors to check with a tax professional about a tax deduction. Director Alvarez will make requested edits to the donation letter and will distribute to the Commissioners for distribution.

### **3. New Business – All Items for Discussion Only**

#### **3-A. RECREATION AND PARKS COMMISSION MINUTES**

Approve the Recreation and Parks Commission minutes from the regular meeting of February 4, 2019.

**Action Taken:** The Recreation and Parks Commission approved the Recreation and Parks Commission minutes from the meeting of February 4, 2019.

**Motion:** Motion by Commissioner Yang and seconded by Commissioner Kwok.

Motion carried by the following vote:

Ayes: Commissioner: Yang, Kwok, and Lau

Noes: Commissioner: None

Absent: Commissioner: Chang and Lee

Abstain: Commissioner: None

#### **3-B. Review and update Resolution 10669 – Sports Facility Use Reservation Procedures and Guidelines**

Director Alvarez asked the Commission for clarification on priority for user groups in regards to the allocation of the fields. Director Alvarez informed the Commission that the guidelines used for allocation of the fields had not been updated since 2001. Commissioner Yang suggested highlighting specific challenges that the Department has had with allocating field time to various groups and allow sport organizations to provide feedback on issues they have experienced. This would allow the Commission to make more informed decisions and recommendations.

#### **3-C. Dance Competition**

Commissioner Yang joined the City's Birthday Parade and Carnival volunteer committee and has suggested hosting a dance competition on Friday, May 10 during the carnival.

#### **3-D. Alhambra Unified School District – No update. Representative Gin absent.**

#### **3-E. Director Status Report**

Director Alvarez updated the Commission about Senior Clerk Typist, Cristina Castillo moved out of state and Administrative Secretary, Betty Lu retired.

Director Alvarez reported on upcoming events which included the Cherry Blossom Festival on April 27<sup>th</sup> and 28<sup>th</sup>, Cinco de Mayo celebration on Sunday May 5<sup>th</sup>, Happy Birthday Monterey Park Play Days celebration on May 9<sup>th</sup> to May 12<sup>th</sup>, and Fire Service Day and Armed Forces Day on May 18<sup>th</sup>. In addition, there is a new event, 3 Causes 1 Walk that will be held at Garvey Ranch Park on Saturday, May

4<sup>th</sup> to raise awareness and fight against asthma, breast cancer and heart disease. Early bird registration for this event will be held until April 12<sup>th</sup>.

**4. Commission Communications and Commissioner and Agency matter – Park conditions / status**

No reports made

**ADJOURNMENT**

There being no further business for consideration, the meeting was adjourned at 6:57p.m.

\_\_\_\_\_  
Inez Alvarez, Staff Liaison

Approved on \_\_\_\_\_ at the Recreation and Parks Commission Regular Meeting