

**ENVIRONMENTAL COMMISSION OF MONTEREY PARK
AGENDA**

**REGULAR MEETING
Monterey Park City Hall – Engineering Conference Room
320 W. Newmark Avenue, Monterey Park, CA 91754**

**Tuesday
March 12, 2019
6:00 PM**

MISSION STATEMENT

**The mission of the City of Monterey Park is to provide excellent services
to enhance the quality of life for our entire community.**

Documents related to an Agenda item are available to the public in the Public Works Department located at 320 West Newmark Avenue, Monterey Park, CA 91754, during normal business hours and the City's website at www.montereypark.ca.gov.

PUBLIC COMMENTS ON AGENDA ITEMS

You may speak up to five (5) minutes on Agenda item. You may combine up to two (2) minutes of time with another person's speaking. No person may speak more than a total of 10 minutes. The Commission Chair and Commissioners may change the amount of time allowed for speakers.

Per the Americans with Disabilities Act, if you need special assistance to participate in this meeting please call City Hall at (626) 307-1359 for reasonable accommodation at least 24 hours before a meeting. Council Chambers are wheelchair accessible.

CALL TO ORDER **Commission Chair**
FLAG SALUTE **Commission Chair**
ROLL CALL **Commissioners: Shirley Hwong, Karl Wong, Sam Cheung, and Stephen Fong**
 Youth Advisors: Athena Flores and Spencer Lin

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

PUBLIC COMMUNICATIONS (Related to Items NOT on the Agenda). While all comments are welcome, the Brown Act does not allow the City Council to take action on any item not on the agenda. The Council may briefly respond to comments after Public Communications is closed. Persons may, in addition to any other matter within the City Council's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered.

ORAL AND WRITTEN COMMUNICATIONS

[1.] PRESENTATION

1-A. OATH OF OFFICE FOR NEW COMMISSIONER KATHY KO

It is recommended that the Environmental Commission:

- (1) Administer an oath of office for Commissioner Kathy Ko by City Clerk; and
- (2) Take such additional, related, action that may be desirable

[2.] OLD BUSINESS

2-A. PLANNING OF EARTH DAY FESTIVAL 2019

It is recommended that the Environmental Commission:

- (1) Continue to planning of Earth Day Festival 2019; and
- (2) Take such additional, related, action that may be desirable

[3.] NEW BUSINESS

3-A. APPROVAL OF MINUTES

It is recommended that the Environmental Commission:

- (1) Approve the minutes from the regular meeting of January 8, 2019; and
- (2) Take such additional, related, action that may be desirable.

[4.] COMMISSION COMMUNICATIONS

ADJOURN



Environmental Commission Staff Report

DATE: March 12, 2019

AGENDA ITEM NO: 3-A

TO: Environmental Commission
FROM: Bonnie Tam, Principal Management Analyst
SUBJECT: Approval of Minutes

RECOMMENDATION:

It is recommended that the Environmental Commission:

1. Approve the minutes from the regular meeting of January 8, 2019; and
2. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

None.

BACKGROUND:

None.

FISCAL IMPACT:

None.

Respectfully submitted by:

A handwritten signature in blue ink, appearing to read "Bonnie Tam", written over a horizontal line.

Bonnie Tam
Principal Management Analyst

ATTACHMENT:

1. Meeting Minutes

ATTACHMENT 1
Meeting Minutes

**MONTEREY PARK ENVIRONMENTAL COMMISSION
REGULAR MEETING MINUTES
January 8, 2019**

The Environmental Commission of the City of Monterey Park held a Regular Meeting of the Commission in the Engineering Conference Room, located at 320 West Newmark Avenue in the City of Monterey Park, Tuesday, January 8, 2019 at 6:00 p.m.

CALL TO ORDER:

Chair Wong called the meeting to order at 6:15 p.m.

FLAG SALUTE:

Commissioner Cheung led the flag salute.

ROLL CALL:

Principal Management Analyst Tam called the roll:

Commissioners Present: Karl Wong, Shirley Hwong, Sam Cheung, and Stephen Fong

Commissioners Absent: None

Youth Advisors Present: Athena Flores and Spencer Lin

Youth Advisors Absent: None

ALSO PRESENT: Principal Management Analyst Bonnie Tam

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

ORAL AND WRITTEN COMMUNICATIONS

1. PRESENTATION

None.

2. OLD BUSINESS

2-A. PLANNING OF EARTH DAY FESTIVAL 2019

Chair Wong distributed a summary for *Earth Day Festival 2019 Preparations*. Principal Management Analyst Tam distributed to the Commissioners the second draft event flyer that was prepared by John L. Hunter & Associates. Commissioners approved one of the versions. Commissioners continued to identify businesses that they would solicit for donations. Principal Management Analyst Tam advised that all sponsorships should be confirmed by February 1, 2019 in order to include sponsors' company logos on the flyer for publication and advertising.

The Commission also discussed when to update the Earth Day webpage on the City's website and the possibility of advertising on MPK cable TV. The Commission voted that there is no need to order more reusable totes as giveaways

and reminded Principal Management Analyst Tam that electricity outlets are needed for the festival.

Finally, the Commission confirmed that they will use the same bike routes last year in this year's bike ride event that includes the Family Bike Ride and Hill Challenge Ride. Co-organizer BikeSGV will be invited to attend next regular meeting. Student advisors will be helping as well as bringing in student volunteers from Mark Keppel High School to assist in setting up the tables in the morning.

3. NEW BUSINESS

3-A. APPROVAL OF MINUTES

Approve the minutes from the regular meeting of December 11, 2018.

Action Taken: The Environmental Commission approved the minutes from the regular meeting of December 11, 2018.

Motion: Co-Chair Hwong moved to approve the December 11, 2018 minutes and Commissioner Cheung seconded, motion carried by the following vote:

Ayes: Commissioners: Hwong, Cheung, Wong, Fong
Noes: Commissioners: None
Abstain: Commissioners: None

4. COMMISSION COMMUNICATIONS

Co-Chair Hwong announced that the Chamber of Commerce will host a Lunar New Year Gala at NBC Seafood Restaurant on February 8, 2019 at 6:00 p.m. It is \$65 per ticket for Environmental Commission members.

Co-Chair Hwong announced that Monterey Park Women's Club will host a fashion show at Quiet Cannon Conference & Event Center in the Montebello Golf Course on March 29, 2019. The event time is to be determined.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 8:50 p.m.

Bonnie Tam
Staff Liaison to the Environmental Commission
City of Monterey Park

Approved on March 12, 2019 at the Environmental Commission regular meeting